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Town of Norton
Board of Water & Sewer Commissioners
166 John Scott Blvd.
Norton, MA 02766
(508) 285-0280

Meeting Minutes
November 22, 2022

I. Call to Order by Chair

The November 22, 2022 meeting of the Norton Water/Sewer Commissioners was held at 166 John Scott Blvd and was called to order at 5:30 pm, by Commissioner Steve Bishop, Chair. Member(s) present: Commissioner James Jardin and Commissioner Steven Bernstein. Also in attendance: Superintendent Frank Fournier, Assistant Superintendent John Harrop, Office Administrator Brooke Durden, Weston & Sampson's Tara McManus & Steve Pedersen and 196 Mansfield Ave Representatives Sam Malafronte and Colby Jenson.

Pledge of Allegiance

II. Minutes

1. Minutes from the November 7, 2022 meeting were approved.

Motion was made by Commissioner James Jardin to approve the meeting minutes of the November 7, 2022 meeting of the Board of Water/Sewer Commissioners. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye. MOTION PASSES UNANIMOUSLY. It is to be noted that Commissioner Steve Bishop abstained from the vote as he was not present at the November 7th meeting.

III. Superintendent Updates

1. On Tuesday, November 8th, a contractor struck the water main on Newland Street due to a mismark of the main. This water main is in an older area of town with no as built plans, and due to it being AC piping techs weren't able to trace it. Techs responded to dirty water calls and devised a flushing plan to minimize disturbance.
2. Planned flushing took place on Plain Street and Pine Street on November 9th and 10th to help minimize the possible effects of the scheduled Flow Test at Wheaton College during the week of November 14th – 18th.
3. Our Foreman found an illegal connection on a Fire Hydrant at 195 Mansfield Ave. Luckily, the connection was protected with a backflow device even though it was

- not metered or approved by our department. Superintendent Frank Fournier issued the company a fine in the amount of \$300.00 for unauthorized use of a hydrant.
4. On Wednesday, November 9th, techs responded to alarm calls for a sewer pump that failed to turn off at our Winnecunnet Sewer Pumping Station. It turns out that there was a control issue that caused it to overheat and leak. The techs that responded cleaned up the mess and was able to shut everything down to get the pump isolated. This pump runs the backup generator and unfortunately a few hours later, another call came in for a power outage. Enough time had passed which let the pump cool down so the techs were able to open it up and make sure there was no debris or damage. Luckily, there were no serious issues and they were able to put it back online. Service techs came out the next morning and gave us a loaner controller while we wait for the new one.
 5. General Upgrades: There are some damaged fences at four of our facilities that need upgrades. Instead of just replacing the damaged parts, we will install entry gates to allow us to easier maintain the area. One of the biggest expenses will be the swing gates to the main entrance at the Cottage Street Elevated Tank. The total for these long-term upgrades is estimated to cost around \$14,000. Also, a local tree company will be preforming some long overdue tree removal near the Wells and the Treatment Plant Facility. Another upgrade will be to cameras at some of our locations due to old age. Providing that the quote is still good, it will cost us around \$4,500 - \$5,000 to replace four cameras.
 6. Capital Budget: Capital Budgets are due by mid-December and we plan to replace one of our trucks. Currently, we are still working on finding a vehicle that we had money approved for at last town meeting. Even though truck inventory is getting better, we are still running into problems with finding a truck under the price we are approved for. Also, if it is not on the State Bid list, then we have to get three quotes for the exact same truck which is hard to come across.
 7. Funding: Since we have not heard anything final from the Congressmen, we may need to look at funding or having an article in place for the Well 4 Replacement.
 8. Assistant Superintendent Updates: Since Well 5A got put in, we have to complete 60 Lead and Copper Samples twice a year, rather than the 30 samples done once a year. This is becoming challenging due to some of the qualified sites getting point of entry filters which invalidates the sample. At this time, we are about three samples short; however, we do have until the end of December. The samples from the Schools and Daycares have been sent in and as of now we haven't heard of any failures.

IV. Campanelli/TPC – Transfer Agreement Documents Presented for Review

1. The Assignment and Assumption Agreement was provided to the Commissioners for approval.

Motion was made by Commissioner James Jardin to approve the Assignment and Assumption Agreement between Campanelli Freetown Land LLC and PGA Tour Charites Inc. Seconded by Commissioner Steven Bernstein. Vote:

Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

V. 196 Mansfield Ave – Discussion About Flow Test Request & Changes to the Previously Approved Engineering Plans

1. Commissioner Steve Bishop invited Sam Malafronte from Solli Engineering, and Colby Jenson from Arco to discuss Flow Test and changes to the previously approved engineering plans. Sam Malafronte stated that the Fire Protection Engineer is trying to maximize the options for the facility where the tenant is unknown. The revised plans show a 10-inch tap with a proposal of a 10 to 8-inch reducer on-site after the fire service connection to the building. The locations of the taps also changed slightly based on the plumbing plans. Mr. Malafronte also presented an alternative set of plans that would have three taps instead: two 8-inches that are the loop with the fire hydrants and one 10-inch to the building. These plans show a 3-inch domestic line; however, the Board stated they had some concerns with that size and would rather see a 4-inch. The Commissioners were happy with the alternative set of plans and took a vote to approve them. They also voted to deny the double fire hydrant flow test request for this location.

Motion was made by Commissioner James Jardin to approve the Site Utility Plan Sheet #2.51 for the proposed Flex Warehouse Development at 196 Mansfield Ave conditionally on changing the 3-inch domestic to a 4-inch domestic feed and include the three Water Main connections: two 8-inch and one 10-inch. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

Motion was made by Commissioner James Jardin to deny the double flow tests for 196 Mansfield Ave. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

VI. Weston & Sampson – Water/Sewer Project Updates

Sewer – Steve Pedersen

1. Holly Road/Knollwood: We should have the signed contracts from the Arden Group by our next meeting so the Commissioners can look them over and sign. At that point, we can then move forward with a Notice to Proceed, as well as a kickoff meeting with them.
2. Cobb Street: As stated at the previous meeting, the delivery for the generator is scheduled for March 8th. Design for Phase Two, Wet Well Improvements, has started and Weston & Sampson's Steve Pedersen held a kick off meeting with Superintendent Frank Fournier, Assistant Superintendent John Harrop, and the Primary Sewer Tech, Howard Harrop, to discuss the current state of the well.

3. Elm Street Sewer Design: As mentioned at the previous meeting, the Town received a One Stop for Growth Grant. A kick off meeting was held with Town Manager Mike Yunits, Superintendent Fournier, Assistant Superintendent Harrop and some other Engineers from Weston & Sampson. They need to work on a Design Contract, as well as the logistics in order to move the project forward. Commissioner Steven Bernstein asked if tying in the new Town Hall was part of this, as to which Weston & Sampson's Steve Pedersen responded that this would accommodate a connection for the new Town Hall. Commissioner Bernstein then stated his concern regarding a notice that was posted in regards to the new Town Hall having a septic system which he was afraid would jeopardize the grant.
4. Norton Public Schools: The I/I report was submitted and what was believed to be major concerns, such as the roof leaders at the Yelle School potentially being tied into the Sewer was confirmed to not be an issue. The only issue that really needs to be addressed are the manhole covers having holes in them when they shouldn't. A follow up meeting with the schools will be held Tuesday to go over the report.
5. Sewer Connection Fee: Weston & Sampson's Steve Pedersen intends to go through the Sewer Regs and present to the Commissioners some revisions to bring the connection fee current with the most recent betterment assessments. Once the Commissioners agree to the changes, a hearing would be posted within a Sewer Commission meeting to give the residents the opportunity to ask questions.

Water – Tara McManus

6. Wells 5 & 6 Replacement Project: As mentioned at a previous meeting, soft starts will be installed as temporary due to VFD's being delayed. They will be installing the soft start for Well 6A next week. Weston & Sampson's Tara McManus mentioned that the vaults are installed, all the water mains have been connected in from the existing main to the pitless adapter and all the electric has been installed and inspected. The biggest thing now is waiting to schedule an official date for the Well Pump Installation, but as of now it's looking like mid-December. Once 6A is up and running they will move over to 5A. An Official Change Order for Wells 5 & 6 Replacement Project was presented to the Commissioners for installation of the Soft Start System at Well 6A.

Motion was made by Commissioner James Jardin to approve Change Order #1 for Wells 5 & 6 Replacement Project. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

Motion was made by Commissioner James Jardin to allow Superintendent Frank to sign the Change Order as presented. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

7. White Street: This project consists of abandoning the existing main located on White Street and replacing it with a new one. There were some delays with the Quality Sampling; however, we did get the official written response back today stating that everything passed. The contractor will be starting back up on Monday

to replace about six services and is expected to shutdown at Hastings on Wednesday to complete the final tie-in. Next Friday is expected to be the last day of construction.

8. Weston & Sampson's Tara McManus stated they went out yesterday to do some additional TTHM and HAA5 sampling and they should have the results within a couple of weeks. As mentioned at last meeting, we set up some bleeders to help get the water age in the system on the dead ends a little lower. Commissioner Steve Bishop asked if the bleeders were still going, as to which Superintendent Fournier responded that they were shut off after the samples were taken.

VII. Topics not reasonably anticipated 48 hours in advance

1. N/A

VIII. Bills & Correspondence

1. All bills were reviewed, approved and signed.

IX. Next Meeting: December 13th & December 28th (Wednesday)

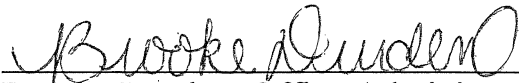
X. Adjournment

Motion was made by Commissioner James Jardin to adjourn the meeting of the Board of Water & Sewer Commissioners at 6:45pm. Seconded by Commissioner James Jardin. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

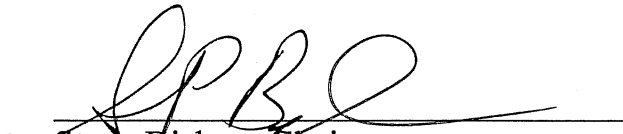
BOARD OF WATER/SEWER COMMISSIONERS
ACCEPTED AND APPROVED MINUTES FOR THE

BOARD MEETING HELD: November 22, 2022


Respectfully submitted,




Brooke Durden, Office Administrator


Steve Bishop, Chairman

12-13-22
Date Approved


James Jardin, Clerk

12-13-22
Date Approved


Steven Bernstein, Commissioner

12/13/22
Date Approved