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**Town of Norton
Board of Water & Sewer Commissioners
166 John Scott Blvd.
Norton, MA 02766
(508) 285-0280**

**Meeting Minutes
August 9, 2022**

I. Call to Order by Chair

The August 9, 2022 meeting of the Norton Water/Sewer Commissioners was held at 166 John Scott Blvd and was called to order at 5:30 pm, by Commissioner Steven Bishop, Chair. Member(s) present: Commissioner James Jardin and Commissioner Steven Bernstein. Also in attendance: Assistant Superintendent John Harrop, Office Administrator Brooke Durden, and Weston & Sampson's Tara McManus.

Pledge of Allegiance

II. Minutes

1. No Meeting Minutes were reviewed or approved.

III. Assistant Superintendent Updates

1. Unauthorized Flow Tests: As mentioned at the last meeting, there were a couple of unauthorized flow tests that took place in Town. The fines for those properties have been distributed and Sprinkler Testing Compliant letters have been sent to businesses with sprinkler systems as a reminder of the protocol. Assistant Superintendent John Harrop stated that he thinks these letters will have a positive impact as to which Commissioner Bishop commented that it is important for this information to be out there as they do not want to fine anyone.
2. Authorized Flow Tests: Due to the drought, we are trying to push all flows tests off; however, we do have a Sprinkler test scheduled for this Friday morning off of West Main Street.
3. Drought Update: There is a webinar being held tomorrow with the Drought Advisory Committee to discuss which phase we are in.
4. There is currently a bleach shortage; however, we were able to receive our delivery last week and should be all set.
5. Rt. 123 Mass DOT Project: Today, a portion of Elm Street had to be shut down so they could tie over to the larger main. The Town Hall and Fire Department will be

tied over tomorrow morning, as well as the library, which will be done in the afternoon.

6. We received preliminary plans from the state looking to re-do the intersection of North Worcester, South Worcester, and Route 123. Once we review the plans, we will make comments and send it back.
7. A resident called stating there was water coming up from the ground. Crews responded thinking it could be a main break; however, it turned out to be a service leak on the homeowner's side which has since been repaired.
8. Pine Street Development: Some of our operators met one of the developer's engineers on Briggs Street to go over the possibility of running a water main through that area. Pine Street residents have concerns about this new development and would like to attend one of our upcoming meetings to discuss the water quality in that area.

IV. PGA Tour Charities – Continued Discussion on Transfer of Sewer Rights

1. Representatives from PGA Tour Charities were not present at the meeting; therefore, discussion was tabled.

V. Weston & Sampson – Water/Sewer Project Updates – Tara McManus

1. Wells 5 & 6: A temporary VFD was proposed to get the work started earlier than waiting until October. Weston & Sampson's Tara McManus stated that it was a reasonable price and wanted to present it to the Board to see if they were interested in moving forward, which they stated they were. Dankris' Pay Estimate #3 was also presented to the Board for approval. Even though this project will be funded through Congressman Auchincloss funding, there is no word when we will receive that. Therefore, we will move forward with the money that is already appropriated and get reimbursed after.

Motion was made by Commissioner James Jardin to approve Pay Estimate #3 for the Wells 5 & 6 Replacement Project in the amount of \$111,827.35 to Dankris Builders Corp. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

2. Well 4: Unfortunately, we have no appropriation set aside; therefore, we are unable to move forward at this time. The Town Accountant will be looking into different options to possibly borrow from temporary loans.
3. ARPA Funding: ARPA County funding has been appropriated and the water portion is available now; therefore, we can move forward with the design of the South Worcester Street and East Hodges Street Area Water Main Project. It is to be noted, Weston & Sampson's Tara McManus first mentioned this as the South Washington Street and East Hodges Street Area Water Main Project, however later corrected herself. The Board was presented with the Design and Bidding portion of the work.

Motion was made by Commissioner James Jardin to approve the Engineering Services Agreement between the Town of Norton and Weston & Sampson Engineers for the South Worcester Street and East Hodges Street Area Water Main Improvement Project in the amount of \$130,900.00. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

4. White Street: The Contract has been signed by Town Hall and Superintendent Frank Fournier has issued the Notice to Proceed. The work is intended to start in the Fall and wrap up before Winter.
5. Sewer: Due to Weston & Sampson's Steve Pedersen being absent, a brief update was given via an email that he had sent to the Commissioners prior to the meeting.
 - a. Bid Opening for the Knollwood and Holly Rd Pump Station Improvements Project is set for September 22, 2022.

VI. Topics not reasonably anticipated 48 hours in advance

1. Commissioner Steve Bishop asked if there were any updates regarding Island Brook. Assistant Superintendent John Harrop responded that they have not heard anything; however, the developers did contact Resendes about getting laterals.
2. Commissioner Steven Bernstein asked for updates on pumping, as well as the status of the Wells. Assistant Superintendent Harrop stated that Wells 1 & 3 are running a lot; however, the draw down samples came back okay. Commissioner James Jardin asked if there were any dirty water calls. Superintendent Harrop responded that unfortunately there have been some; however, that is expected if you run a Well that much.
3. Commissioner Steven Bernstein inquired about the MFN as he noticed that the Town Manager would be appointed at the next Select Board's Meeting. Commissioner Steve Bishop stated that they could invite Diane McElligott, MFN member & former Water/Sewer Commissioner, to a future meeting to get more information on what the MFN does and answer some questions anyone might have.
4. Commissioner James Jardin questioned the Bidding Process and how the amounts were chosen, as to which Assistant Superintendent Harrop and Weston & Sampson's Tara McManus explained the process.

VII. Bills & Correspondence

1. All bills were reviewed, approved and signed.

VIII. Next Meeting: August 23rd

IX. Adjournment

Motion was made by Commissioner James Jardin to adjourn the meeting of the Board of Water & Sewer Commissioners at 6:35pm. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

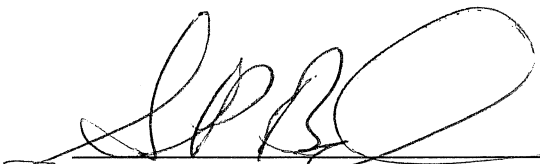
BOARD OF WATER/SEWER COMMISSIONERS
ACCEPTED AND APPROVED MINUTES FOR THE

BOARD MEETING HELD: August 9, 2022

Respectfully submitted,



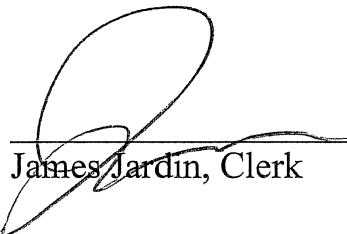
Brooke Durden, Office Administrator



Steve Bishop, Chairman

8/23/22


Date Approved



James Jardin, Clerk

8-23-22

Date Approved



Steven Bernstein, Commissioner

Date Approved