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NORTON TOWN CLERK

2022 MAY 12 AM 8:49

**Town of Norton  
Board of Water & Sewer Commissioners  
166 John Scott Blvd.  
Norton, MA 02766  
(508) 285-0280**

**Meeting Minutes  
April 26, 2022**

**I. Call to Order by Chair**

The April 26, 2022 meeting of the Norton Water/Sewer Commissioners was held at 166 John Scott Blvd and remotely (<https://us02web.zoom.us/j/6391519600> - Meeting ID: 639 151 9600; Phone: 646-558-8656 – Meeting ID: 639 151 9600) and was called to order at 5:31 pm, by Commissioner James Jardin, Acting Chair. Member(s) present: Commissioner Steven Bernstein. Member(s) absent: Commissioner Steve Bishop. Also in attendance: Superintendent Frank Fournier, Assistant Superintendent John Harrop, Office Administrator Brooke Durden, Weston & Sampson's Tara McManus, 196 Mansfield Avenue Representatives Casey Burch & Elias Patoucheas.

Pledge of Allegiance

**II. Minutes**

1. Minutes from the April 12, 2022 meeting were approved.

**Motion was made by Commissioner Steven Bernstein to approve the April 12, 2022 meeting minutes. Seconded by Commissioner James Jardin. Vote: Commissioner Bernstein – Aye; Commissioner Jardin – Aye.  
MOTION PASSES UNANIMOUSLY.**

**III. Superintendent Updates**

1. Water Main Flushing: The Fire Hydrant Flow Test at Mansfield Ave kicked off the spring flushing program, for the first time in two years, on April 18<sup>th</sup> with no issues. Superintendent Frank Fournier mentioned in the first week alone, that was only four nights due to the holiday, crews were able to complete trunk line flushing on the main roads that have the biggest mains. Operators from the Treatment Facility also worked with the flushing crew at night, as well as the Primary Treatment Operator who monitored the system. Superintendent Fournier also mentioned that the water was not as dirty as they expected. Commissioner James Jardin asked if we knew how much actual water was being used for this

process, as to which Superintendent Fournier responded and stated that they usually calculate the amount after they've had about a week's worth of run; however, there is a chart that they fill out for MA DEP. Crews flush from Sunday night through Thursday night.

2. Fire Pump Flow Test: The Fire Pump Flow Test originally scheduled for April 20<sup>th</sup> was canceled due to an issue with the fire pump controller. The test was later scheduled for today and all required notifications were posted. That test was able to be completed with no issues as well. Commissioner James Jardin was pleased with this news and stated that this is all a testament of the progress that the department has made over the past couple of years.
3. Daytime Flushing: Superintendent Fournier mentioned that they may complete some day time flushing on the side roads that were left by the night crew. They have done this in the past and have seen many benefits from doing so. We also continue to work with Fire Suppression companies who need to perform Sprinkler Flow Tests during the day. Notices for flushing continue to be posted on Norton Neighbors, as well as the Town website.
4. Assistant Superintendent Updates: Assistant Superintendent John Harrop stated that the Annual Statistical Report has been submitted to MA DEP, as well as the Consumer Confidence Report to Gemini for printing. He also stated that they have received approval from MA DEP on the new lead and copper sampling plan.

#### **IV. 196 Mansfield Avenue Discussion**

1. Commissioner James Jardin invited Casey Burch, Civil Engineer for Solli Engineering, to speak on behalf of Norton Land Ventures LLC, who is the applicant for 196 Mansfield Ave. That location is set to have a 100,000 square foot flex warehouse built. Casey Burch came in front of the Commissioners to propose putting an eight-inch loop around the building with two hot taps connecting into the existing twelve-inch water main on Mansfield Ave. He also proposed putting a six-inch sanitary gravity main that will lead to an existing stub on Mansfield Ave. After some discussion, the Commissioners voted on the proposed Water and Sewer Connections.

**Motion was made by Commissioner Steven Bernstein to approve the Water and Sewer Connections as proposed for the flex warehouse at 196 Mansfield Ave, Norton MA, based on the plan dated April 19, 2022 labeled Site Utility Plan. Seconded by Commissioner James Jardin. Vote: Commissioner Bernstein – Aye; Commissioner Jardin – Aye.  
MOTION PASSES UNANIMOUSLY.**

#### **V. Review and Vote on Amendments to Sewer Regulations**

1. Assistant Superintendent John Harrop mentioned there are three proposed amendments to the Sewer Regulations that need to be voted on by the Board. He explained that two amendments are regarding equipment requirements and one

amendment is regarding rules for contractors. After some discussion, a vote was taken to amend the following Sewer Regulations.

**Motion was made by Commissioner Steven Bernstein to revise the Sewer Regulations and Sewer Application to include a Spears PVC & CPVC Hot-Tap Saddle or equivalent with prior approval of the Water & Sewer Department. Seconded by Commissioner James Jardin. Vote: Commissioner Bernstein – Aye; Commissioner Jardin – Aye. MOTION PASSES UNANIMOUSLY.**

**Motion was made by Commissioner Steven Bernstein to revise the Regulations and Sewer Applications to revise the Sewer Force Main Tie-In with a Lateral Connection 316 Stainless Steel Curb Stop/Swing Check FIPT Assemblies for PE/PVC pressure piping applications or equivalent with prior approval of the Water & Sewer Department. Seconded by Commissioner James Jardin. Vote: Commissioner Bernstein – Aye; Commissioner Jardin – Aye. MOTION PASSES UNANIMOUSLY.**

**Motion was made by Commissioner Steven Bernstein that any Sewer Tie-In must be completed within five business days of initial excavation. There will be no tapping of the Sewer Main and leaving the stub, for an undetermined amount of time, to finish the connection at a later date. No back filling will be allowed without being previously inspected by a Sewer Department employee. Whenever any excavation is expected, the contractor must schedule an inspection with the Sewer Department no less than seven days in advance. When applying for a Sewer Permit, there must be a proposed drawing included with permit and an As-Built drawing must be provided at final inspection. Seconded by Commissioner James Jardin. Vote: Commissioner Bernstein – Aye; Commissioner Jardin – Aye. MOTION PASSES UNANIMOUSLY.**

## **VI. Weston & Sampson – Water/Sewer Project Updates – Tara McManus**

### **Tara - McManus**

1. A meeting was held last week with the Town Manager, as well as the Town Accountant, regarding the ARPA funding through Town/County money. It was confirmed that the Water/Sewer Department will receive some funding through the County Funds. Since we do not know when we will be receiving the money from Congressman Auchincloss, we will move forward with the warrants as is.
2. Wells 5 & 6 Replacement Project is moving forward; however, we are still waiting for a contract schedule from Dankris. In the meantime, Weston and Sampson's Tara McManus presented a basic pay estimate that needs approval from the Commissioners for Bonds and Insurance.

**Motion was made by Commissioner Steven Bernstein to approve \$14,535.00 for payment estimate number one for Wells 5 & 6 Replacement Project dated April 14, 2022. Seconded by Commissioner James Jardin. Vote: Commissioner Bernstein – Aye; Commissioner Jardin – Aye. MOTION PASSES UNANIMOUSLY.**

3. White Street Project is ready to move forward with a completion date of sometime next summer due to the flexibility of the project and pipe delivery.

**VII. Topics not reasonably anticipated 48 hours in advance**

1. Commissioner James Jardin asked for clarification on the cell tower termination letter that was received. Superintendent Frank Fournier stated that the Town Manager, and possibly Town Council, will look over the lease agreement as there are Bonds involved and concerns of equipment being left on the tank.
2. Commissioner James Jardin also wanted to remind Town Residents that this Saturday is the Town Election and encouraged everyone to get out and vote.

**VIII. Bills & Correspondence**

1. All bills were reviewed, approved and signed.

**IX. Next Meetings: May 10<sup>th</sup> & May 24<sup>th</sup>**

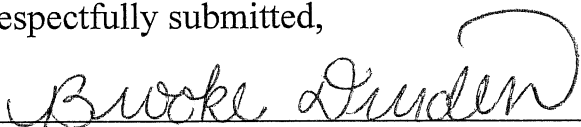
**X. Adjournment**

**Motion was made by Commissioner Steven Bernstein to adjourn the meeting at 6:41pm. Seconded by Commissioner James Jardin. Vote: Commissioner Bernstein – Aye; Commissioner Jardin – Aye. MOTION PASSES UNANIMOUSLY.**

BOARD OF WATER/SEWER COMMISSIONERS  
ACCEPTED AND APPROVED MINUTES FOR THE


BOARD MEETING HELD: April 20, 2022

Respectfully submitted,

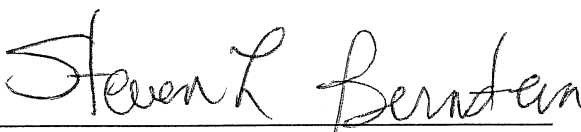
  
\_\_\_\_\_  
Brooke Durden, Office Administrator

\_\_\_\_\_  
Steve Bishop, Chairman

\_\_\_\_\_  
Date Approved

  
\_\_\_\_\_  
James Jardin, Clerk

5-10-22  
\_\_\_\_\_  
Date Approved

  
\_\_\_\_\_  
Steven Bernstein, Commissioner

5/10/22  
\_\_\_\_\_  
Date Approved