

2022 APR 28 PM 3: 02

**Town of Norton
Board of Water & Sewer Commissioners
166 John Scott Blvd.
Norton, MA 02766
(508) 285-0280**

**Meeting Minutes
April 12, 2022**

I. Call to Order by Chair

The April 12, 2022 meeting of the Norton Water/Sewer Commissioners was held at 166 John Scott Blvd and was called to order at 5:32 pm, by Commissioner Steven Bishop, Chair. Member(s) present: Commissioner James Jardin and Commissioner Steven Bernstein. Also in attendance: Superintendent Frank Fournier, Assistant Superintendent John Harrop, Office Administrator Brooke Durden, Weston & Sampson's Steve Pedersen, Weston & Sampson's Tara McManus, Old Town Library representatives Kyle Pernock, Chris Pernock, & Nick Lance and Town Residents Kathleen Morgan & Matt Miller.

Pledge of Allegiance

II. Minutes

1. Minutes from the February 22, 2022 and March 22, 2022 meetings were approved.

Motion was made by Commissioner James Jardin to approve the February 22, 2022 minutes of the Board of Water/Sewer Commissioners meeting. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

Motion was made by Commissioner James Jardin to approve the March 22, 2022 minutes of the Board of Water/Sewer Commissioners meeting. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY

III. Superintendent Updates

1. System Leaks: As Superintendent Frank Fournier has mentioned in the past, our crews are continuously searching for leaks in the distribution system. This past

winter, the number of leaks were higher than average. Besides physically searching for leaks, we are also able to spot potential leaks through meter reading and our billing software. The software notifies us of significantly elevated water usage, allowing us to notify the residents before the bills go out to alert them of a potential issue and offer to perform a free leak detection. The most common leaks that were found were from toilets.

2. Hydrant Flow Testing: On Monday April 18th at 8pm, a Fire Hydrant test will take place in the area of 207 Mansfield Ave with Platinum Fire. Notifications of this testing will be posted in the Sun Chronicle, as well as on the town websites.
3. Town Wide Hydrant Flushing: Our Water Main Flushing Program will also begin on Monday April 18th after the Hydrant Flow testing. Multiple crews will be out in different locations of town flushing in a heavily coordinated fashion. Information regarding areas of town that we will be working in will be posted on the town website and updated as quickly as possible.
4. Development: So far, there have been two meetings with the developers for the land on Pine Street, better known as the Old Balfour Farm, who are looking to develop around 44 homes. Superintendent Frank Fournier mentioned that he has put the developers in touch with the MFN to discuss whether a sewer connection would be available there since the location abuts the MFN interceptor pipe. Once the proposed set of plans are complete, it will then be presented to the Commissioners.
5. Reports: Assistant Superintendent John Harrop has been working with Lydia from Weston & Sampson to complete the Annual Statistical Report (ASR), which is due by April 15th. Superintendent Fournier and Assistant Superintendent Harrop have also been working on the Consumer Confidence Report (CCR) which is due by April 22nd.
6. 196 Mansfield Ave: A hard copy set of final plans have not been received yet; however, Superintendent Fournier and Assistant Superintendent Harrop have been working with the developers to meet the necessary hydrant requirements.
7. Old Town Library: Superintended Frank Fournier read an email from Paul DiGiuseppe, Director of Planning and Economic Development, stating his support for the redevelopment of the Old Town Library. Superintendent Fournier gave some background regarding the property's current configuration, and at that time the representatives from the project came forward to present their proposal.

IV. Old Town Library Sewer Availability Discussion

1. Kyle Pernock, Chris Pernock and Nick Lance were present to discuss the Old Town Library Sewer Availability. Before beginning the discussion, Chris Pernock asked the Commissioners to allow two residents to zoom in on the meeting. Due to technical difficulties with zoom, the two residents who live at 9 & 13 West Main Street, Kathleen Morgan and Matt Miller, called in. Kyle Pernock began discussion by thanking the Board for having them and presented the proposal for sewer tie-in. He stated that with agreement of the neighbors, Kathleen Morgan and Matt Miller, they are looking to run sewer via an easement, rather than frontage as stated as a requirement in the regulations. Since the proposal is

something that is outside of the regulations, the Commissioners must vote to approve or deny it. After much discussion between the Commissioners and representatives of the Old Town Library, a vote was taken to allow the variance.

Motion was made by Commissioner James Jardin to give Library Square LLC a variance to put their sewer line on an easement on the corner property in lieu of the regulation of extending the sewer main in the road. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY

V. 196 Mansfield Avenue – Final Plans, Discussion & Review

1. Representatives from 196 Mansfield Ave were not present at the meeting; therefore, further discussion was tabled until next meeting pending plans and response from KP Law.

VI. Weston & Sampson – Water/Sewer Project Updates – Steve Pedersen & Tara McManus

Sewer – Steve Pedersen

1. Cobb Street: Due to the delay in receiving the generator, an extension for the Phase 1 contract will be needed as it expires on April 22nd. Contract for Phase 2, Wet Well Repair, has been put together and needs approval from the Commissioners so it can go out to bid.

Motion was made by Commissioner James Jardin to approve the contract between the Town of Norton and Weston & Sampson for the Cobb Street Pump Station Improvement Projects phase 2 in the amount of \$55,000. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY

2. Holly Road & Knollwood: Weston & Sampson's Steve Pedersen did a site visit on April 6th with the electrical engineer so he could gather the information needed to add generators which is under contract.
3. Turtle Crossing: Advancing on the Peer Review and hoping to have something to discuss with the Commissioners at the next meeting.
4. Town Municipal Complex: Director of Planning and Economic Development, Paul DiGiuseppe, will take the lead on this project as there are talks of using Mass Works Funding.
5. I & I analysis will be done at the Yelle School on Tuesday.

Tara - McManus

6. As Superintendent Frank Fournier mentioned earlier, the ASR is due this Friday. Weston & Sampson has provided assistance under the General Engineering

Services Budget for completing this report, as well as looking over the ARPA/Auchincloss funding. We are waiting for clarification from the Town Accountant and Town Manager on how the funds are getting distributed.

7. A preliminary design is being put together for Well 4 to go in front of the Conservation Commission. Once Conservation approves the design, it will then be presented to the Commissioners.
8. Received and approved shock drawings for Wells 5 & 6. Will be setting up meeting with new Conservation Agent to make sure everyone is on the same page with the requirements for reconstruction.
9. White Street Final Bid will be set pending final comments.
10. Master Plan is from 2019 and multiple water main projects have been done since then. Weston & Sampson's Tara McManus mentioned it would be a good idea to start budgeting for it to be updated every 3-5 years. Superintendent Frank Fournier also mentioned a Town Wide Leak Detection Survey should be added to the budget in the future.

VII. Topics not reasonably anticipated 48 hours in advance

1. Commissioner Steve Bishop asked what is projected to go behind Daggett Crandall, as to which Superintendent Frank Fournier mentioned there is talk about 150 homes. Assistant Superintendent John Harrop also mentioned there is talk about a larger nursing facility of some sort.
2. Commissioner Steve Bishop also asked about Island Brook. Superintendent Frank Fournier mentioned there are discussions with MFN regarding existing manholes on the MFN interceptor. There could be possible changes to the plans that were already approved by MA DEP; therefore, we are still waiting for final plans.

VIII. Bills & Correspondence

1. All bills were reviewed, approved and signed.

IX. Next Meeting: April 26th

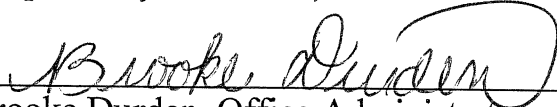
X. Adjournment

Motion was made by Commissioner James Jardin to adjourn the meeting at 7:07pm. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

BOARD OF WATER/SEWER COMMISSIONERS
ACCEPTED AND APPROVED MINUTES FOR THE

BOARD MEETING HELD: April 12, 2022


Respectfully submitted,



Brooke Durden, Office Administrator

Steve Bishop, Chairman

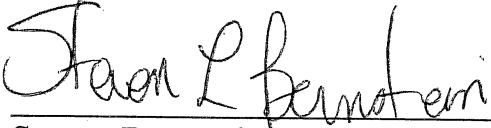
Date Approved



James Jardin, Clerk

4-26-22

Date Approved



Steven Bernstein, Commissioner

4/26/22

Date Approved