

2022 APR 13 AM 10:58

**Town of Norton
Board of Water & Sewer Commissioners
166 John Scott Blvd.
Norton, MA 02766
(508) 285-0280**

**Meeting Minutes
February 22, 2022**

I. Call to Order by Chair

The February 22, 2022 meeting of the Norton Water/Sewer Commissioners was held remotely (<https://us02web.zoom.us/j/6391519600> - Meeting ID: 639 151 9600; Phone: 646-558-8656 – Meeting ID: 639 151 9600) and was called to order at 5:30 pm, by Commissioner Steven Bishop, Chair. Member(s) present: Commissioner James Jardin and Commissioner Steven Bernstein. Also in attendance: Superintendent Frank Fournier, Assistant Superintendent John Harrop, Weston & Sampson's Steve Pedersen, Weston & Sampson's Tara McManus, Tee Pee Trail Representative Cameron Bagrapor, and West Main St. Cumberland Farms Project Representatives Thomas Reidy and John Marshall.

Pledge of Allegiance

II. Minutes

1. Minutes from the February 8, 2022 meeting were approved.

Motion was made by Commissioner James Jardin to approve the meeting minutes for the February 8th meeting of the Board of Water/Sewer Commissioners. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

III. Superintendent Updates

1. Sprinkler Tests: Companies have been working around the weather to get the required Sprinkler Tests completed.
2. Service Leaks: We continue to send the techs out to look for distribution system leaks. We have noticed repairing the leaks has improved the run times at the Wells. A few items that we did not account for was the washing of vehicles at the Highway Department, as well as training being done at the Fire Department and using the hydrants. Our department is normally notified so we can adjust our systems accordingly; however, in this event we were not notified.

3. Flushing: There has been some mild flushing being performed on our dead-ends. Today, the techs are out flushing Dean Street, North Worcester Street, Richardson Ave and the Hodges Streets.
4. Well Updates: On February 10th, a representative from MA DEP came out to inspect Well 5A. At the time, the representative was okay with the temporary setup at Well 5A; however, her supervisor was not and required a change in piping. We were able to secure a more rigid type of hose and installed that today. We took the required samples and as soon as those come back, Weston and Sampson will submit a formal request to MA DEP for a final approval. The MA DEP representative also went over to Well 3 to inspect the 4-log piping. She was satisfied and approved the installation onsite, a MA DEP approval letter has been received as well. We also invited the MA DEP Representative to the Water Treatment Facility as she was asking how it was going. Comment was made that the facility was small, but she was impressed with how clean it was. Wells 6 and 4 are continuing to decline in yield so we need to continue to be mindful of our runtimes at the other wells. We have been talking in house about cleaning Well 4 in order to increase its yield.
5. Funding: Email was received from Congressman Jake Auchincloss' office regarding the stalling in funding coming from Washington for Wells 4, 5 and 6. Due to the need for more water, Well 4 will be added to the Capital Improvement Budget, which will need to be approved at Town Meeting. Other items include replacing the Water Main and Water Services from Barrows Street to Parker located on South Worcester Street, as well as East Hodges Street. Superintendent Frank Fournier mentioned funding could come from the County Money. He also mentioned that he will be attending a Select Board meeting to explain why they would use so much of the County money in only one area of the town, he also extended the invite to the Commissioners.
6. Sewer: Weston and Sampson's Steve Pedersen and Superintendent Frank Fournier are still in the process of setting up a meeting with the Town Manager and Town Planner to go over the Municipal Complex Wastewater design. Steve Pedersen also provided Superintendent Frank Fournier estimates for installing two emergency generator systems at the Knollwood and Holly Road sewer stations, which would also be eligible to be covered by a portion of the County Money.
7. Sewer Vacancy: Assistant Superintendent John Harrop mentioned that over the past couple of months they have been trying to fill a Sewer Tech position. At first there didn't seem to be much interest; however, at the last minute about four decent candidates applied. After conducting some interviews, the job was offered to the best candidate who has six years of municipal sewer experience. This applicant also has a D1 license and experience with some of the pumps that the Town uses. Assistant Superintendent John Harrop expressed his excitement and stated that the new Sewer Tech will be sworn in at the next Select Board meeting.

IV. Tee Pee Trail Service Discussion

1. Commissioner Steven Bishop invited Tee Pee Trail's representative, Cameron Bagrapor, to discuss Water Service. Cameron Bagrapor stated that they are looking to

place a single-family home on the last developable lot on Teepee Trail, which is numbered as 9 Teepee Trail. The street does not currently have a water main and in order to get permission to build, one of the requirements is to provide water services. He proposed setting up an independent water service line that runs to that lot. After some discussion and illustrations from Mr. Bagrapor, both him and the Commissioners came to an agreement that the best way to do this would be to run the service line from the main on Cobb Street. Commissioner Steven Bernstein mentioned that they should receive the detail on how they will cross the water line over the sewer line. Mr. Bagrapor agreed and will provide the cross-connection detail.

V. West Main St. Cumberland Farms Project

1. Commissioner Steven Bishop invited representatives from Cumberland Farms, 60 West Main Street, to discuss their project. One of the representatives, Thomas Reidy, had trouble with his audio; therefore, the other representative, John Marshall from Farland Corp. stepped in to give an overview of the project. John Marshall shared his screen to show the site utility plan for 60 West Main Street. He mentioned that a previous site plan was submitted to the Planning Board back in 2019; however, some changes were made after completing a lengthy review process. Today, he has the final layout that has already been approved by the other Boards in town. The Commissioners were happy with the latest set of plans and took a vote to approve them.

Motion was made by Commissioner James Jardin to approve the plans dated August 27, 2021 latest revision February 9, 2022 as the final set of plans for 60 West Main Street. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

VI. Weston & Sampson – Water/Sewer Project Updates – Steve Pedersen & Tara McManus

Sewer – Steve Pedersen

1. Engineering Contract has been completed to work on the design of the generators at Holly Road and Knollwood.
2. Turtle Crossing's private developer executed a contract with Weston & Sampson to complete a peer review of the sewer.
3. A peer review agreement with Island Brook needs to be done as well; however, the Commissioners are still waiting on a final set of plans. Once they receive that, Steve Pederson will complete a peer review agreement.
4. As Superintendent Frank Fournier mentioned earlier, a meeting still needs to be set up with The Town Manager, as well as the Town Planner, to discuss the Town Municipal Complex. Steve Pedersen would like that to be done before the next Commissioner's meeting.

5. Weston & Sampson's Steve Pedersen asked if there were any questions regarding the amendment that he presented at the last meeting regarding the Cobb Street project. The Commissioners had no questions and agreed a vote could be taken to approve the amendment.

Motion was made by Commissioner James Jardin to amend the Cobb Street Pump Station Improvement Project to add \$5,000 to the original \$50,000. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

6. Superintendent Frank Fournier, Weston & Sampson's Steve Pedersen and Commissioner Steven Bishop attended the Economic Development Commission meeting. Steve Pedersen believes the meeting went well and that the Commission members seemed appreciative of the information provided on the Comprehensive Wastewater Management Plan.

Tara - McManus

7. MA DEP gave certification approval to place Well 3 online, certification for Well 5A activation will be submitted to MA DEP tomorrow.
8. Has been working with Superintendent Frank Fournier to provide more documentation for the Annual Town Meeting on Well 4 for construction and design.
9. Weston & Sampson's hydrogeologist, Kevin McKinnon, approved Well 1 and 4 reports and will be sending those over shortly. Tara McManus will send over dates and times to meet and go over those reports with the Commissioners either online or in person.
10. Meeting with the Select Board on March 2nd to discuss Water Infrastructure Improvements using the ARPA Funding.
11. Well 5A should be online Monday, if not sooner, depending on MA DEP's approval.
12. Contract was sent to Dankris last week, will check in with them tomorrow to make sure they don't have any questions – they have two weeks to get the paperwork back to Weston & Sampson.

VII. Topics not reasonably anticipated 48 hours in advance

1. N/A

VIII. Bills & Correspondence

1. All bills were reviewed, approved and signed.

IX. Next Meeting: March 8th & March 22rd

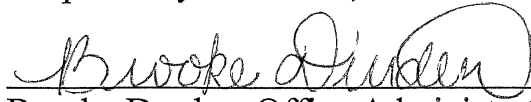
X. Adjournment

Motion was made by Commissioner James Jardin to adjourn the meeting at 6:38pm. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

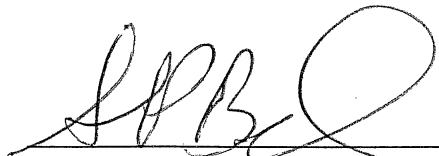
BOARD OF WATER/SEWER COMMISSIONERS
ACCEPTED AND APPROVED MINUTES FOR THE

BOARD MEETING HELD: February 22, 2022

Respectfully submitted,



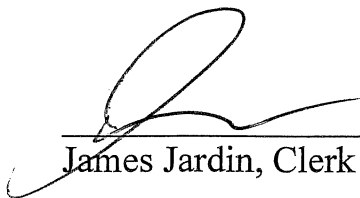
Brooke Durden, Office Administrator



Steve Bishop, Chairman

4-7-22

Date Approved



James Jardin, Clerk

4-6-22

Date Approved



Steven Bernstein, Commissioner

4/5/22

Date Approved