

BOARD OF WATER/SEWER COMMISSIONERS
166 John Scott Blvd., Norton MA 02766
May 28, 2019

RECEIVED
NORTON TOWN CLERK

2019 JUN 12 P 1:01

Meeting called to order: 6:37 pm

Commissioners: Luke Grant, Steve Bishop present. Scott Ollerhead absent.
Also, present Interim Superintendent Frank Fournier, Fran Yanuskiewicz, Barbara Cook and Steve Pederson from Weston And Sampson.

Minutes: The minutes from the previous Board meeting on May 13, 2019 were read, approved and signed as submitted.

Superintendent updates: discussion regarding the Town's water withdrawal permit from 2009 and an error made with the withdrawal amount by a previous superintendent. Frank explained he believes it was a simple error made when inputting the number on the permit and this has been noticed now as it is our time of renewal.
For the renewal process the DEP now requires a large amount of information on the permits. Frank has requested the help of Weston and Sampson who has dealt with this required reporting in the past for multiple departments. A quote was provided to the Board for the large scope of work involved. Some of the requirements are based on the different ways some of our older wells were documented. Some are registered wells and some are permitted wells while at least one has both. This may require some extensive background work to prove to DEP. The proposal for the scope of work involved is \$17,600.

Motion to sign the DEP withdrawal permit contract:

Commissioner Luke Grant motioned to approve the contract for \$17,600.00 and authorized Frank to sign the agreement for services.

Commissioner Steve Bishop seconded the motion. No further discussion. All in favor:

Luke Grant - aye

Steve Bishop – aye

So, voted.

The agreement for services was signed as discussed at the meeting by Frank and will be scanned to Tara McManus at Weston and Sampson in the morning.

Water main replacement project for Pine Street: Frank explained to the Board that after a meeting last week with Mark Abrahams there were questions as to why we have already borrowed 1.8 million of the 2.7 million. Due to the delay of this project starting, the options are to give back the money and pay a penalty. All along the concern has been Pine St. will be a major short cut/detour for the road work scheduled for Rt.140 and Rt.123 with the installation

of the new sewer line. We did not want both projects starting and impacting the residents at the same time.

The Board had a lengthy discussion but the conclusion is the pipe is very old and has been a water quality concern area. We feel we need to continue but it may be best to push the bid openings off until October or November. This would allow time for the sewer project to be complete at the major intersection in the center of town and there may be some additional bidders later in the year.

Change Orders: The New Water Treatment Facility has been required to make some changes. The fire line location had to be relocated per the NFD, and some additional roof braces have been added that were not on the original design per Weston & Sampson. The Scada system radio upgrade has been added under the SRF loan to include the replacement of all the water and sewer location radios as they will now transmit back to this location first. The amounts have been broken down to show the cost for each water and sewer station. The sewer department will be billed accordingly for the system upgrades that they require. The change orders were approved and signed by Frank, and Barbara will take these documents back to Weston and Sampson.

Rt.123 Sewer: Steve Pederson from Weston and Sampson explained a few steps as we move rapidly forward. The first step is to send the lowest bidder a "Notice of Intent to Award " letter. This will be sent to John Rocchio of John Rocchio Corporation. A draft copy was sent to Frank and with his signature and the Boards approval we would like to send this letter out. The Board reviewed the letter and based on the bids received John Rocchio was in fact the lowest bidder in the amount of \$4,199,465.10. Commissioner Luke Grant motioned to approve, Commissioner Steve Bishop Seconded the motion. No further discussion. All in favor:

Luke Grant - aye
Steve Bishop – aye
So, voted.

Frank signed the letter which was given directly to Steve Pederson to continue the progression of the award.

Steve continued; The Housing Authority revised agreement is in place. We are still waiting on the easement deed, the state highway permit and the certificate of title before we can officially award the contract.

Letters will be sent out to owners of properties along the area that will be eligible for sewer. These will include information to assist them with choosing a proper location for the sewer stub on their property. A public information meeting will be scheduled to help homeowners with this decision and will take place during the next Water and Sewer Commissioners meeting scheduled for June 11th at 6:30 p.m. at the Norton Public Library. The informational meeting will be part of the agenda which will include a Q & A period with the engineers and the contractor at 7:00 p.m.

Frank and Steve will coordinate a cover letter to be sent along with these examples of tie in instructions for those along the new sewer route. We also plan to hold a pre-construction conference in the Selectmen's meeting room with a tentative date of June 10th at 1:30 p.m.

Fran and Barbara also discussed the need for a few more figures to have our rate study complete by Mr. Abrahams. One of which is the treatment facility staffing, a ball park number could be put in place to help move this along even if it is off either way by a small amount. The Board discussed with Frank what he feels are a minimum amount that he could start off with at the plant. Frank explained the DEP requirements and that a minimum of two fully licensed primary treatment operators are needed, and the need then to fill any vacancies that maybe created by current staff applying for these positions. Frank also explained he has been in contact with the town hall for months and asked that these positions be created in the current departments union so they can be posted immediately. The plant will not be allowed to open by the DEP without sufficient staff to cover all necessary operational shifts and the distribution side of the facility also has to maintain the correct amount of staff to operate.

All appropriately processed bills were signed and correspondence was read.

Next meetings: *scheduled for June 11th at the Norton Public Library at 6:30pm.
and June 25th at the Norton Water and Sewer Department at 6:30pm.*

Motion to adjourn:

Commissioner Steve Bishop motioned, Commissioner Luke Grant Seconded the motion All in favor:

Luke Grant - aye

Steve Bishop – aye

So, voted.

Meeting adjourned 7:55 p.m.

BOARD OF WATER/SEWER COMMISSIONERS
ACCEPTED AND APPROVED MINUTES FOR THE

Board Meeting Held: 5/28/2019

Respectfully submitted,



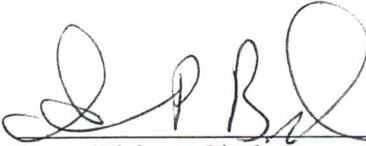
Interim Superintendent



Luke Grant, Chairman

6/11/19

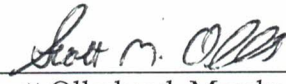
Date Approved



Steve Bishop, Clerk

6/11/19

Date Approved



Scott Ollerhead, Member

6/11/19

Date Approved