

BOARD OF WATER/SEWER COMMISSIONERS
166 John Scott Blvd., Norton, MA 02766
September 29, 2015

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NORTON TOWN CLERK

2015 OCT 14 A 8:48

6:30pm. Meeting called to order. Commissioners Diane McElligott and Luke Grant present. Also present Bernie Marshall, Rose Melito, Fran Yanuskiewicz and Steve Pedersen. Commissioner Steve Bishop joined the meeting at 8:00pm.

Chairwoman's Business: Reviewed and discussed conversations and email dated 9/29/15 regarding Turtle Crossing, between Marc Daigle and Fran Yanuskiewicz. The Board was informed Marc Daigle cancelled for this evening and will reschedule for the next Board meeting.

Selectmen's meeting 10/02/15 at 7:00pm- Warrant Article review: Mandatory Sewer Connection language; Additional \$300K for the Center Sewer Project (dual force main, ledge, utilities, and paving) need town vote authorizing the borrowing in case we need it. Funding must be in place prior to awarding contract.

Weston & Sampson Updates: The proposed bid construction schedule was reviewed and discussed.

Date	Event	Description
Tuesday, September 29, 2015	Submit Central Register	Project to appear Wednesday, October 7, 2015.
Friday, October 2, 2015	Plans and Specs 100% Complete	Plans and specs sent to Accent Printing to be uploaded to printer's website. Submit local newspaper ad.
Wednesday, October 7, 2015	Central Register Ad Appears	Minimum 14 day period required after Ad appears, prior to bidding.
Thursday, October 8, 2015	Local Newspaper Ad Appears	The Sun Chronicle
Friday, October 16, 2015	Pre-bid Conference (non-mandatory)	Date/Time/Location TBD (Wheaton Campus?)
Thursday, October 29, 2015	Bid Opening (3 week bid period)	11:00 a.m. at the Norton Water/Sewer Department office, 166 John Scott Boulevard, Norton, MA 02766
Monday, November 30, 2015	Award and Notice to Proceed	Subsequent to completion of review of Contractor's references and evaluating Contractor's qualifications to perform the work as well as DEP Authorization to Award.
Monday, August 15, 2016	Contract Completion Date	The specifications allow 260 days as the time for completion of the Contract, excluding final paving.
Friday, May 12, 2017	Completion of Final Paving	Must complete final paving on Wheaton campus prior to commencement weekend 2017.

The meeting with Wheaton went well. Woodard & Curran submitted a 20 page review and comment document, their two main concerns being; Odor Control/size and location of the tank and the location of the transformer. All items were addressed with a written response.

Construction Services Contract in the amount of \$314,000.00 to be signed at the next meeting. (funding is included in the SRF bond issue)

Superintendent Updates: Wells #1 & #5 tested over the MCL for Manganese; waiting to hear from DEP regarding any mandatory public notification requirement.

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Turtle Crossing: Cancelled by Marc Daigle, will reschedule for next meeting.

Minutes: The minutes of the Board Meetings held August 25, 2015 and September 15, 2015 were read, approved and signed as submitted.

All appropriately processed bills were signed and correspondence was read.

Next meeting October 13, 2015 at 6:30pm.

Meeting adjourned 9:20pm.

BOARD OF WATER/SEWER COMMISSIONERS
ACCEPTED AND APPROVED MINUTES FOR THE

Board Meeting Held: September 29, 2015

Respectfully submitted,

Rosemarie Melitz
Office Administrator

Diane McElligott
Diane McElligott, Chairwoman

13 Oct 2015
Date Approved

Steve Bishop
Steve Bishop, Clerk

10-13-15
Date Approved

Luke Grant
Luke Grant, Member

10/13/15
Date Approved