



## **TOWN OF NORTON**

**Treasurer/Tax Collector's Office**

**Municipal Center**

**70 East Main Street, Norton, MA 02766**

**Telephone (508) 285-0226 Fax (508) 285-0224**

**Email: [treasurer@nortonmaus.com](mailto:treasurer@nortonmaus.com)**

May 5, 2016

To all Benefit Eligible Employees

As you know, as part of the agreement reached by the PEC, there is an OPT out provision. This is available to any active employee who has been on one of the town's active health plans (HMO or PPO) for the previous 24 months and chooses to obtain insurance from a spouses plan. For fiscal years 2017 - 2019 the town has agreed to provide a pay-out based on the plan the employee was enrolled in. Please see the attachment Opt out form agreement for more details.

The opt out payments will be made in two equal installments each fiscal year. One payment on the last payroll in December for 50% of the annual opt out amount for those who have opted out from 7/1 - 12/31 and the second payment on the last payroll in June for 50% of the annual opt out amount for those who have opted out from 1/1 - 6/30. There are no pro-rata payments. For example: if you are not able to enroll in your spouse's plan until their open enrollment and this occurs after July 1, you will not be eligible for a payment in December. You will be eligible for the June 50% payment.

If you are interested in opting out of the town insurance, you must complete the attached form and return it to the Treasurer's office. When we receive your signed form with the date you are eligible to enroll in your spouse's insurance we will provide you with a letter stating the date that you have opted out of the town's insurance. Your spouse can then use this letter to enroll you in their plan. Once you give the treasurer's office proof that you are now enrolled in another plan, we

will stop deducting insurance from your paycheck and cancel your health insurance. We can only cancel your insurance within 30 days of your enrollment in the new plan, so please make sure you submit all of the appropriate paperwork to us in a timely manner. We will refund you for any overpayments of health insurance deductions through your paycheck as long as we receive the paperwork within the 30 day window.

Also the pay-out will be put through your paycheck and is subject to taxes, but is not pensionable.

Please feel free to contact me if you have any questions.

Sincerely,

  
Catherine VanDyne  
Treasurer/Tax Collector

Attachment