



TOWN OF NORTON

CAPITAL IMPROVEMENTS COMMITTEE

MINUTES

Date: February 25, 2015 Time: 6:00 P.M.

Location: First Floor Meeting Room, Town Hall, 70 East Main Street, Norton, MA 02766

Members Present: Robert W. Kimball, Jr., George Burgess, Paul Helmreich, and Michael D. Yunits

Members Not Present: Marge Werner

The meeting was called to order at 6:09 P.M.

Fire Department

Chief Paul J. Schleicher, Sr.

Chief Schleicher discussed the Fire Department's Five-Year Plan. The first item is Payment 3 of 5 in the amount of \$75,000. The Chief told the Committee that this truck was a gem during the blizzard. The Chief continued to review his requests, adding that the second item of \$15,300 for turnout gear will purchase 5 sets of gear and 20 helmets. The request for mapping software would cost \$17,500 over 3 years for a total of \$55,000. The Chief informed the Committee that the Town of Mansfield has GEO Command and is enamored with the program. The Chief stated that while the software request is really a Communications issue, with the Director's absence we have gotten behind. This request could probably wait until the fall. The Chief added that he also wanted to put station improvements on the radar screen. Mr. Helmreich advised the Chief that if push comes to shove, the mapping thing will have to wait.

Highway Department

Keith Silver, Highway Superintendent

Mr. Silver reviewed his capital requests, starting with the current capital obligations of the Highway Department (i.e. a 6-wheeler and a sweeper). Mr. Silver informed the Committee that the Department's 1991 International 6-wheeler will be out of service this year. The engine needs to be rebuilt, and the transmission just went. Mr. Silver informed the Committee that he proposes to replace it with a Peterbilt 6-wheeler with plow at a cost of \$145,265.99 over 5 payments. The Highway Department also has a 1995 backhoe that is still working but who knows for how long. The problem the Town has is that typically one unit is at the salt shed and one at the garage. This year, they are both being used to clear snow. That means there isn't one at the salt shed, necessitating travelling all the way back to the shed. Mr. Silver expressed the need to replace 4 8-foot plows at a cost of \$20,000, adding that the equipment is just worn out. Mr. Kimball mentioned that some other towns have a snow blower attachment that goes on the front of a backhoe and shoots the snow over banks or onto the truck.

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Police Department

Chief Brian M. Clark

Chief Clark presented the Police Department's FY16 Five-Year Capital Plan. The requested cruiser replacements are part of the ongoing plan. The cost for three cruisers is \$103,500. Two vehicles are typically part of the Annual Town Meeting (and delivered in July), the third at the Fall session of the Annual Town Meeting (and delivered in October), and the surplus vehicles auctioned or used by other departments. The Chief advised the Committee that he has provided a list of cruisers, adding that vehicles are replaced when they reach 90,000-100,000 miles because that is when repair money starts getting dumped into them. The vehicles run 7 days/24 hours. The Department is down 2 to 3 vehicles at a time. The Chief has been told by the members of his department that they do not like the Ford Interceptors. The Chief also stated that the trend is now to replace sedans with pick-up trucks. It is cheaper and has a full cab with partition in the back.

The Chief then discussed his \$14,000 request for scheduling software, explaining that all time sheets are being processed manually. It takes 5-plus hours to process time sheets which are then posted manually into each employee's records for time off such as sick or vacation. Mr. Kimball suggested to the Chief that he would want a program that is preloaded at the beginning of the year.

The EIFS system on the front of the Police Station is also in need of replacement.

Mr. Helmreich asked Chief Clark if there are cruisers that are all-wheel drive. Keith Silver said that the department has that now, and they do not like them.

A motion was made by Mr. Kimball and seconded by Mr. Burgess to approve the minutes of the February 11, 2015 meeting, and it was so voted 4-0.


List of Documents and Other Exhibits used at Meeting: Five Year Capital Plan


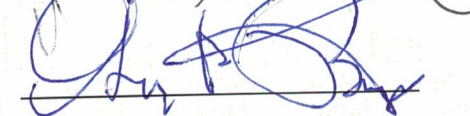
A motion to adjourn was made by Mr. Kimball and seconded by Mr. Helmreich. It was voted 4-0 to adjourn.

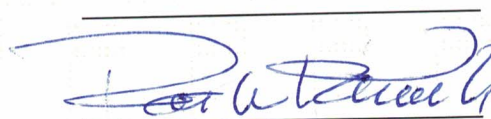
The meeting was adjourned at 7:05 P.M.

Respectfully submitted,

CAPITAL IMPROVEMENTS COMMITTEE


Chairman



Minutes Approved by Committee on: MARCH 4, 2015