

**MFN Regional Wastewater Meeting
August 11, 2014
MEETING MINUTES**

MEMBERS PRESENT: Mansfield: Bill Ross, Olivier Koslowski, Betty Peter,
 Foxboro: Bob Swanson
 Norton: Mike Yunits, Diane McElligott
 Lee Azinheira, Executive Director

GUESTS PRESENT: David Young, CDM Smith
 Ken Hackett, Water Pollution Control Facility, Operations Mgr.

ABSENT: Richard Pacella, Foxboro

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NORTON TOWN CLERK
2014 OCT - 9 PM 4:49

The meeting opened at 6:00 pm at the Mansfield Town Hall

Organization of Officers

- Motion** To appoint Mike Yunits as Chairman (Ross/Kozlowski) All in favor;
Unanimous
- Motion** To appoint Rich Pacella as Vice Chairman (Swanson/Ross) All in favor;
Unanimous
- Motion** To appoint Betty Peter as Secretary (Ross/Kozlowski) All in favor;
Unanimous
- Discussed the initial appointment of terms. William Ross (1) year; Olivier Kozlowski (2) years; Better Peter (3) years. Other two communities to verify their terms.

Schedule for future meetings

- Monday or Tuesday nights, first week of the month, third week as needed.
- Motion** To meet the first Tuesday of every month (Ross/Kozlowski) All in favor;
Unanimous

Execution of Management and Operations Agreement

- Appendix I was one of the agreements that was executed by the Mansfield Board of Selectman in June but couldn't be fully executed because the attorneys said the commissioners had to sign that one. Agreement is between the Town of Mansfield and the MFN Commission. The Mansfield Board of Selectman

executed their signature page and the Commission needs to execute their signature page.

Motion To approve the management and operation agreement: (Kozlowski/Ross)
All in favor; Unanimous (Commissioner signed two original agreements)

- Lee is making CD's of executed agreement in final form.

Review of Schedule and cost of Plant Expansion and Upgrades – David Young, CDM Smith

- Cost table, cost back up for filing of project evaluation form reviewed. Schedule of time table and loan process and budget discussed for project.

Closure of Sludge and Grit Landfill

- Project evaluation form for the closure of sludge and grit landfill on Fruit Street discussed and how to close it.

Motion To accept recommendation of schedule of cost and expansion estimates (Ross/McElligott) for both projects, all in favor; Unanimous

Motion To have Lee sign PEF form and submit it (McElligott/Ross), for both projects, all in favor; Unanimous

Any Items not anticipated 48 hrs. prior to meeting

- Letter received today (8/11/14) from Mass Historical Commission. They want a full archeological survey done of the Pine Street parcel. Discussed procedures of how survey would be done. Dave Young is contacting them to try to reduce scope of work.
- Letter sent to EPA advising of the district, they received it and issuance of new NPDES permit is eminent.
- Propose name change idea by Diane: Naming contest targeted towards middle schoolers 6-8 graders, winning class gets a tour of the facility or some other reward. Ken Hackett, voiced his concern about having school children touring plant. Lee Azinheira will check with attorneys regarding possible name change. Add to agenda for next meeting.

Future Agenda Items

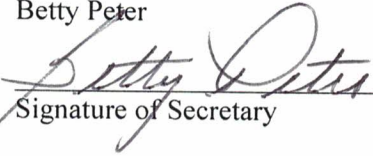
- Add community updates to future Agendas.

Budgets/Financial Items

- Finance director to come to next meeting to discuss budgeting process.
- Attorney Joe Cove Working with Trust, he may be a guest at next meeting.

Motion To adjourn meeting at 6:42pm (Ross/McElligott) All in favor; Unanimous

Respectfully submitted,
Betty Peter



Signature of Secretary



Date of Acceptance