



**TOWN OF NORTON**  
**CAPITAL IMPROVEMENTS COMMITTEE**  
**MINUTES**

Date: September 18, 2013      Time: 6:30 P.M.

Location: First Floor Meeting Room, Town Hall, 70 East Main Street, Norton, MA 02766

Members Present: Michael Thomas, Robert W. Kimball, Jr., Valerie Desmond, and Michael D. Yunits

Members Not Present: George Burgess

The meeting was called to order at 6:30 P.M.

Police Department

Brian M. Clark, Chief of Police

Chief Clark reviewed his request for a cruiser at \$33,000. Mr. Kimball asked if they looked at fuel efficient vehicles such as hybrid vehicles. The Chief advised the Committee that there are no police packages for hybrids.

Fire Department

Paul Schleicher, Fire Chief  
William D. Myles, Deputy Fire Chief  
Michael Wilson, EMTP – Director of EMS

Deputy Chief Myles mentioned that the roof at the Chartley Station is in need of repair. It was leaking, but that has been addressed. Deputy Chief Myles asked a roofing company to review the whole roof. Aside from the repairs noted, the roof seems to be in good shape. The estimate is for a maximum of \$10,000. Mr. Kimball indicated that this was not a capital item and asked the Town Manager to look at a supplemental appropriation.

Mr. Yunits discussed the fact that \$45,000 for the first of 10 payments on a pumper was approved previously at the May town meeting. The Chief has since obtained a leasing quote of 2.5% for 5 years at \$75,000/year. Mr. Yunits advised the Committee that he is seeking a new vote on this item.

Chief Schleicher spoke on the Fire Department's request for new powered stretchers for Ambulance #1 and Ambulance #2. The cost for the stretchers is \$75,000. Due to a donation from an anonymous resident, the request is reduced from \$75,000 to \$60,000. The Chief introduced Michael Wilson to provide details on the stretchers. Mr. Wilson explained the purpose of the stretchers and how they operate.

Chief Schleicher then discussed the need for the Lucas CPR device for Ambulance #2 at a cost of \$15,000 with spare batteries as well as the improvements that have been made to the device. Chief Schleicher then asked Michael Wilson to explain the need for new cardiac monitors. Mr. Wilson indicated that with heart attacks, time is of the essence. These new monitors allow the paramedics to diagnose and forward EKG data to the hospital while en route thereby giving doctors timely information that will assist them in a patient's assessment and treatment upon arrival.

#### Highway Department

The Town Manager presented the requests for the DPW. The Highway Department is seeking \$12,000 for an exhaust fan in the garage. This is a safety issue and needs to be done. The Highway Department is also looking for \$25,000 to install a concrete pad around the pumps. Mr. Kimball raised his concern about doing this work without removing the tanks and putting in new above-ground tanks. Mr. Kimball asked the Town Manager what the anticipated life of the existing tanks is. The Town Manager responded that the Highway Superintendent thought it would be in the area of 10 to 12 years before the existing tanks would need to be replaced.

#### Norton Public Schools

Ms. Desmond presented the requests of the School Department. The priorities for the School Department are:

\$100,000	Safety and Security
\$125,000	Network Switches at the Middle School (to enable the installation of wireless through the building)
\$ 35,000	Kitchen Equipment Replacement
\$ 51,500	Purchase Mini Bus

Mr. Thomas asked whether there are any grants to pay for some of the technology upgrades.

#### Borrowing

The Town Manager reported to the Committee that he had contacted the Town's financial advisor with a request to see how many improvements could be bonded with a payment not to exceed \$200,000/year. The financial advisor stated that the Town could borrow \$2.5 Million at 4.5%. This would result in a payment of \$237,500 in Year 1 and \$130,625 the final year (Year 20).

Mr. Kimball explained to Ms. Desmond that the Committee discussed bonding major capital items last year. Mr. Kimball stated that the schools should prioritize the items in future years.

The Town Manager said he would meet with the Superintendent and ask him to prepare a plan for bonding between \$1,000,000 and \$1,500,000.

A motion to adjourn was made by Mr. Kimball, seconded by Ms. Desmond to adjourn. It was voted 4-0 to adjourn.

The meeting was adjourned at 7:35 P.M.

Respectfully submitted,

CAPITAL IMPROVEMENTS COMMITTEE

  
Chairman

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Minutes Approved by Committee on: \_\_\_\_\_, 2013