



TOWN OF NORTON

CAPITAL IMPROVEMENTS COMMITTEE

MINUTES

Date: March 20, 2013 Time: 6:30 P.M.

Location: First Floor Meeting Room, Town Hall, 70 East Main Street, Norton, MA 02766

Members Present: Robert W. Kimball, Jr., George Burgess, Peter Carignan, Michael D. Yunits, and Phillip Lynch

The meeting was called to order at 6:35 P.M.

The first order of business was to discuss the FY13 replacement of the Highway Department's truck and plow damaged in the accident. Mr. Kimball inquired as to the dollar amount the Town could expect to receive from the insurance company on this claim. The Town Manager responded that only \$13,400 was expected to be paid. Mr. Kimball did not feel that the amount was adequate and would like to see the Town go after the insurance company for a more settlement amount. Mr. Kimball made a motion to amend the FY13 capital plan to include the purchase of a new Highway Department truck and plow for \$146,311, and the motion was seconded by Mr. Carignan. The Committee voted to approve the motion (5-0).

The Town Manager reviewed his recommendations for the FY14 capital plan, reminding members that all major expenditures requiring borrowing are contingent on the timeline for final bond issuance on the High School project. These will have to wait until the fall or spring. The Town Manager stated that it was his goal not to recommend more than \$300,000 which necessitated holding off on the purchase of a police vehicle. The Town Manager will speak with the Chief as to whether he wants two cruisers or one cruiser and one supervisor utility vehicle.

The Town Manager represented that he had spoken with the Communications Director Charlene Fisk to see if the Town could hold off on part of the server work requested and structure it in two phases. Ms. Fisk indicated that the issue would be that the Town would have no back up. Mr. Carignan reviewed the server proposal for the members.

As for the Police Station HVAC, the Town Manager had a conversation with Jack Fitzgerald. Mr. Fitzgerald is of the opinion that the unit itself is okay and that only the heat exchangers should be replaced (\$17,000).

The Town Manager reviewed his recommendations for the Fire Department's requests. The Town Manager recommended the purchase of the generator for \$13,500. The Town Manager also made his recommendations that Squad 1 be replaced with a new brush/mini pumper at \$355,000, with the first loan payment being \$45,000. Mr. Burgess said he did not recommend a 10-year loan and suggested a maximum of a 5-year lease/purchase. All of the FY14 capital purchases are to be funded by ambulance receipts.

The Town Manager recommended \$35,000 for the School Department's replacement of the grounds vehicle. Last year, the Town's mechanic indicated that the vehicle should make it through FY13. This vehicle is also used for plowing at the schools. Failure to replace the vehicle would make more work for the Highway Department.

The FY14 recommendations for the Highway Department are for a second and fourth payment on two vehicles. The new items include the sweeper under a lease/purchase agreement (the first installment being \$50,000) and a Chevrolet 3500 Dump Truck (the priority vehicle requested to be replaced in FY13).

Mr. Kimball revisited the School Department's capital requests for air conditioning and ventilation exhaust fans at the Solmonese School. Mr. Kimball expressed his concern that if the Town is spending a million dollars on a new roof, he does not want any work taking place afterwards that may damage the roof and impact the Town's warranty. The Town Manager suggested that this should be recommended as a borrowing item.

The Town Manager recommended two of the Sewer Enterprise's capital requests: the \$9,400 payment on the utility truck with crane and \$21,473 for the Mansfield treatment plant expansion/upgrade and land acquisition. The Town Manager did not recommend the initial acquisition of land in Norton because the Board of Selectmen voted not to exercise its right of first refusal to purchase the so-called Reilly property, nor did he recommend the \$8,500 request for the flight grinder pump replacement because the purchase price did not exceed the \$10,000 threshold.

Of the Water Enterprise capital requests, the Town Manager recommended that the \$400,000 well design be authorized as well as the \$18,000 air compressor. Mr. Kimball cautioned that the design should go through the RFP process. The Town Manager advised Mr. Kimball that the Water/Sewer Superintendent is developing an RFP.

Mr. Carignan made a motion to approve the recommendations with the Town Manager entering current dollar amounts. Mr. Burgess seconded the motion, and the Committee voted to approve the motion (5-0).

List of Documents and Other Exhibits used at Meeting:

Town Manager's FY14 Capital Funding Recommendations

There being no further business, a motion was made Peter Carignan and seconded by George Burgess to adjourn. The Committee voted to approve the motion (5-0).

The meeting was adjourned at 7:20 P.M.

Respectfully submitted,

CAPITAL IMPROVEMENTS COMMITTEE


Chairman

Minutes Approved by Committee on: _____, 2013