

NORTON PUBLIC SCHOOLS
Norton, Massachusetts

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NORTON HIGH SCHOOL BUILDING COMMITTEE
MINUTES OF MEETING

May 17, 2011
Norton High School Library

Attending: Building Committee Chairman Kevin O'Neil, High School Principal Ray Dewar, Paul Helmreich (Finance Committee), Tom Golota (School Committee), Brad Bramwell (Select Board), Greg Smolley (JCJ Architecture), Margaret Wood (PCI)

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Call to Order: The meeting was called to order at 6:45 p.m.

1. Margaret Wood of Pink & Co. (PCI) took the minutes of the meeting.
2. Margaret summarized the recent negotiation with the MSBA, which includes consideration of partial reimbursement of the sewer connection. She recommended that JCJ prepare a drawing illustrating the location and extent of the sewer connection to aid in responding to questions about the scope which may arise at Town meeting.
3. Participants discussed the best document to share at Town meeting which would illustrate the MSBA's commitment. Options included the MSBA's Invitation to Participate and the Project Scope and Budget Agreement.
4. Greg reviewed the boards which will be available at the schools. JCJ is finalizing renderings.
5. Greg presented a draft of an explanatory flyer describing the project. The Committee provided comments. Kevin recommended that the flyer document areas which don't meet educational requirements. Mark asked that the flyer emphasize the building code requirements, particularly the sprinkler requirements.
6. Participants from the XC and Track Boosters joined the meeting to coordinate the Town meeting presentation. Greg summarized the project for all participants: noting that the existing site drainage seems to work and the subsurface and super-elevations are sound. The project includes removing, grinding and reusing the existing asphalt underlayment, which will last approximately 40 years: the new track surface will last approximately 20 years. The proposed bleachers will be aluminum, ADA compliant, seat 800, and greatly reduce maintenance costs. The project includes an accessible press box, per the requirements of the Massachusetts Architectural Access Board. Kevin asked JCJ to put together a flyer focused on the bleacher/track, which will document the resizing of the track to 400 meters to meet the Athletic Association's requirements (the existing track is longer). Participants reviewed a draft YouTube video prepared by the Track Boosters and provided comments. Paul recommended incorporating information on the number of students currently participating in the track program.

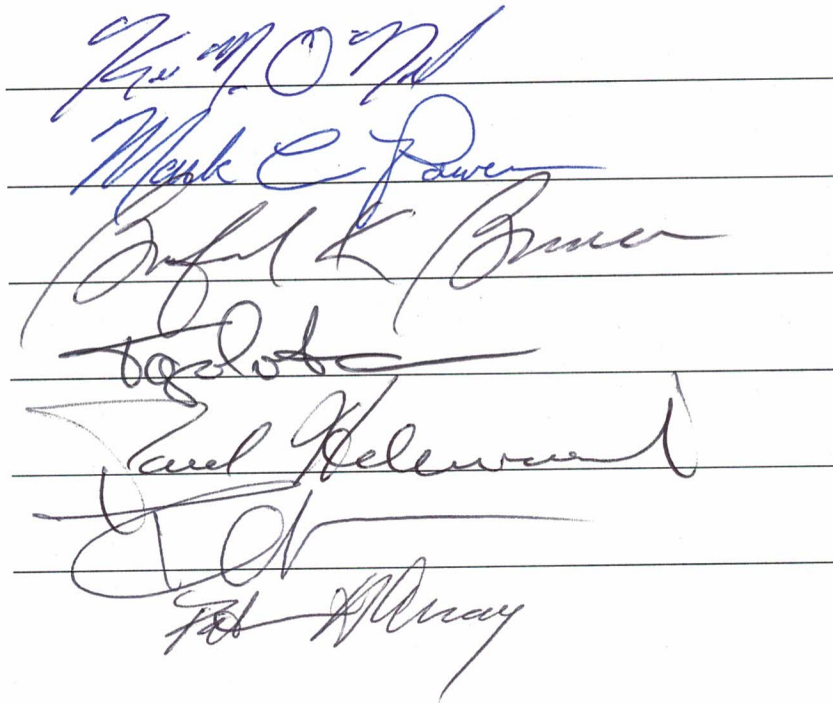
Participants expressed concerns about the Town's liability for the existing track and bleachers.

7. Greg reviewed the proposed Powerpoint for the Town meeting: participants provided comments.
8. The upcoming milestones are as follows:
 - * **Wednesday, May 18, 2011:** Finance Committee to review Project Scope and Budget agreement
 - * **Wednesday, May 25, 2011:** MSBA Board to vote on Schematic Design
 - * **Wednesday, May 25, 2011:** Track and bleacher bids due
 - * **Wednesday, May 25, 2011:** Finance Committee vote on the project
 - * **Monday, June 6th, 2011:** Town meeting
 - * **Saturday, June 11th, 2011:** Debt override vote

Adjourned: The meeting was adjourned at 9:00p.m.

Next Meeting Date: Tuesday, June 14th, 2011, 6:30 pm, Norton High School Library

Respectfully Submitted, Margaret Wood, Pinck & Co. Inc.


The block contains seven handwritten signatures in blue ink, each written over a horizontal line. The signatures are: 1. A stylized signature that appears to be 'K. M. O. N.'. 2. 'Mark E. Paver'. 3. 'Paul K. Briner'. 4. 'T. G. L. O. C.'. 5. 'Carol Kelen'. 6. 'J. O. V.'. 7. 'Pat Murray'.