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NORTON PUBLIC SCHOOLS

Norton, Massachusetts

**NORTON HIGH SCHOOL BUILDING COMMITTEE
MINUTES OF MEETING**

April 5, 2011

Norton High School Library

Attending: Superintendent Pat Ansay, Building Committee Chairman Kevin O'Neil, Mark Powers, High School Principal Ray Dewar, Paul Helmreich (Finance Committee), Mike Flaherty (Finance Committee), Drew Mackie (Chair, School Committee), Greg Smolley (JCJ Architecture), Margaret Wood (PCI)

Call to Order: The meeting was called to order at 6:35 p.m.


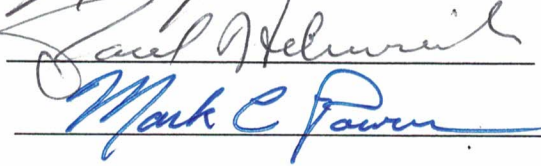
1. The minutes of the March 8th and March 22nd minutes were unanimously approved.
2. Margaret Wood of Pink & Co. (PCI) took the minutes of the meeting.
3. Greg Smolley reviewed the final recommended plan revisions including:
 - Fully separated corridor adjacent to Media Center per Paul Schleicher's comments
 - The Media Center moved to the outside wall with flex labs moved to the inside. Paul H. asked that the location of the Tech. coordinator be relocated to allow more flexibility for the classrooms.
 - Doors were added between the science labs at MSBA's request
 - The firewall separation has been minimized with support from building officials for waiver
 - A larger gathering area has been added on the second floor at the intersection of the existing building's front corridor and the addition corridorThere was a consensus that the plans presented had the Committee's endorsement for the SD submittal.
4. The requirements for the SD submittal were reviewed. Greg outlined the process for the estimate confirmation: two estimates will be provided, reconciled and data entered in a "live" format for the MSBA's review and comment.
5. The options for rating the buildings sustainable characteristics were briefly discussed: Greg noted that because MA-CHPS has a higher acoustical requirement which may be difficult to satisfy on this project, JCJ is recommending the use of the LEED guideline and anticipate that the project would receive LEED silver.
6. Greg recommended that the Building Committee meet April 26th at 6:30 to review all of the elevation studies. The preferred elevation will be used to generate a watercolor study for the purposes of presenting the project publicly.


7. Margaret reported that through an excellent collaborative effort between Town leadership, staff and consultants, the MSBA has given the Town flexibility to draft a Town Warrant combining the building and the sewer connection in a single vote and the warrant has been redrafted for publication. All of the participants understood that the combined project provided a more accurate representation to voters, as the building project cannot receive a building permit without the sewer connection. Greg noted that this will also allow for single contractor to supervise and coordinate both projects. Margaret noted that the MSBA has reiterated that their current policy will not allow reimbursement for sewer connection costs and the presentation to the public will proceed on that basis.
8. Margaret reviewed the attached documents as follows:
 - MSBA Board Agenda from March 30th: The Board approved the Feasibility submittal. Several other projects submitted at the same time did not receive approval, and Margaret thanked the members of the Building Committee for bearing with and keeping up with the extremely fast-paced schedule.
 - Letter to the Town of Norton confirmation the approval of the Feasibility Study. The list of remaining deliverables attached to that letter was reviewed with the Committee.
 - Projected Costs and Preliminary Cost Comparison: These two pages, presented to the School Committee Monday night, were reviewed with the Building Committee to further explain where the additional fee for Pre-Construction services would be carried in the budget. The Committee endorsed a value for the Town Warrant of \$33,693,466, inclusive of the estimated project cost, sewer connection cost, and CM Pre-construction fee.
9. The Committee reviewed and commented on projected costs for the track repair and bleacher replacement and an estimated project timeline. Margaret was asked to further follow up to confirm likely fees from the Landscape Architect to prepare bid documents for the project.
10. Margaret asked the Committee to review the attached memo proposing an evolution of the High School's art program. The Committee endorsed the concepts in the memo.
11. The Committee briefly discussed the Joint Committee presentation on the evening of April 12th.
12. The upcoming milestones are as follows:
 - * **Friday, April 15, 2011:** *Schematic Design* submittal to MSBA
 - * **Tuesday, April 26th:** Building Committee meeting
 - * **Wednesday, May 4th, 6:45pm:** Presentation to Pre-School parents, JCS
 - * **Wednesday, May 25th, 2011:** MSBA Board vote on Project Scope/Budget
 - * **Monday, June 6th 2011:** Town meeting vote
 - * **Saturday, June 11th, 2011:** Debt override ballot

Adjourned: The meeting was adjourned at 8:50 p.m.

Next Meeting Date: Tuesday, April 26th, 2011, Norton High School Library

Respectfully Submitted,
Margaret Wood
Pinck & Co.


Paul Helmerich

Mark C. Farrow


Mark D. Helmerich
