

Town Clerk
70 East Main Street
Norton, MA 02766

TOWN OF NORTON
IMPORTANT LEGAL DOCUMENT
ANNUAL STREET LISTING

2015 CENSUS / ANNUAL STREET LISTING

IMPORTANT: State law requires that you be sent an annual street listing form in January of each year. Below is information that is being maintained in the Commonwealth's Voter Registration Information System (VRIS). Please update and correct the information provided by adding, deleting or making changes below the printed information. You are required to sign and return the form in the enclosed envelope within ten (10) days, even if no changes are necessary.

Resident Address:

← If this address is incorrect, make corrections below:

WARNING: FAILURE TO RESPOND TO THIS MAILING SHALL RESULT IN REMOVAL FROM THE ACTIVE VOTING LIST AND MAY RESULT IN REMOVAL FROM THE VOTER REGISTRATION ROLLS. (M.G.L. Ch. 51, § 4c)

DETAILED INSTRUCTIONS ARE LOCATED ON THE BACK OF THIS FORM AND ON THE INSERT. PLEASE PRINT LEGIBLY.

Phone #: _____ Unlisted: _____ Email: _____ Precinct #: _____

YOU CAN NOT USE THIS FORM TO REGISTER TO VOTE OR CHANGE YOUR PARTY AFFILIATION

A	B	C	D	E	F	G	H	I	J	K	L	M
NAME LAST - FIRST - MIDDLE	MAIL TO	PREVIOUS ADDRESS IF AT CURRENT ADDRESS FOR UNDER 1 YR	GENDER M / F	DATE OF BIRTH MM/DD/YYYY	OCCUPATION	POLITICAL PARTY	A - ACTIVE VOTER I - INACTIVE VOTER	NATIONALITY IF NOT A US CITIZEN	D - DECEASED M - MOVED **	U.S. VETERAN	NO. OF DOGS	NO. OF CATS

SIGNATURE OF RESPONDENT

Signed under Penalties of Perjury as prescribed by MGL Ch 56 §4

DATE

******MOVED -- If a household member listed has moved, provide the following information.**

Name (First, Last)	WHERE THEY MOVED TO		Signature (if a registered voter)
	Street Address	City/ Town	

TOWN OF NORTON
SPECIAL INSTRUCTIONS
RETURN WITHIN TEN (10) DAYS

COMPLIANCE with this State Requirement provides proof of residence, protection of voting rights, veteran's bonus, housing for the elderly and related benefits as well as providing information for your community. This form DOES NOT register you as a voter, or allow you to change your political party. To register to vote or change party, please obtain a mail-in registration form by calling 800-462-8683 or contact the Town Clerk. You must be a registered voter at least twenty (20) days prior to an Election.

GENERAL INSTRUCTIONS – PLEASE PRINT

*optional field

Please verify and/or complete all information listed on this form, then sign and date it. Make corrections as necessary.

RESIDENT ADDRESS – If your resident address is incorrect, make the change in the space to the right of the incorrect address.

PHONE NUMBER – Please print and/or verify your phone number in the indicated space. Unlisted #'s are indicated with a "Y".*

DELETIONS – Put a line through the name of any resident no longer residing at this address and list his/her new address.

A – NAMES OF ALL FAMILY / HOUSEHOLD MEMBERS AT THIS ADDRESS – Includes any member of the family in Military Service, away at school or confined to a rest home. If a NEW member has been added to the family or household, enter the name & information in the space provide on the form.

B – MAIL TO – This is the designed individual to whom this form has been sent. If you wish to change your designated mail to contact, please place a "Y" next to the name of the selected individual. ONLY ONE "HEAD OF HOUSEHOLD" may be designated. *

C – PREVIOUS ADDRESS – Complete only if at current address for less than 1 year.

D – GENDER M/F – Should be "M" for Male or "F" for Female. *

E – DATE OF BIRTH – MM=Month, DD=Day, YYYY=Year. If your date of birth is blank or incorrect, please make appropriate changes.

F – OCCUPATION – Enter or verify your occupation, not your place of employment.

G – POLITICAL PARTY – "R" for Republican, "D" for Democrat, "U" for Unenrolled. All other letters represent political party designations. This reflects the information on file and can only be changed by completing a voter registration or change form.

H – VOTER STATUS – Indicates whether a person is an active or inactive voter. Returning this census form will reactivate inactive voters unless the voter indicates that he/she has moved and signs the form. Returning your census keeps your voter status active.

I – NATIONALITY – If you are NOT a U. S. Citizen, please indicate/verify your nationality.

J – MOVED / DECEASED – Place a "D" in the column to indicate the resident is Deceased. Place an "M" to indicate the resident has Moved. You MUST also provide a new address for moved registered voters along with their signature for it to be processed.

K – VETERAN – A "Y" indicates you are a veteran of the U. S. Armed Forces.

L – NO. OF DOGS – Number of dogs owned (and should be licensed) by this individual.

M – NO. OF CATS – Number of cats owned by this individual. *

COMPLETE YOUR ANNUAL CENSUS FORM TO MAINTAIN YOUR ACTIVE VOTER STATUS

INACTIVE VOTERS

Registered voters who do not respond to the annual street listing by June 1st are considered inactive.

Inactive voters are required to complete additional forms & show an ID at elections in order to vote.

Completing these forms at an election does NOT update your census -- you MUST return a census form to become active and avoid completing these forms at future elections

DELETING VOTERS

Inactive voters who DO NOT respond to the census confirmation mailing and
DO NOT vote for 4 consecutive years are deleted from the voting list

WHY AM I RECEIVING MULTIPLE CENSUS FORMS?

If everyone in your family is NOT appearing on the same census form and you are receiving multiple forms, at some point we were notified that someone in your household had moved but a new address was not provided (see MOVED section above). Simply send back all the forms together and note one household on the form or write in the missing people on the form with the head of household to receive a single census form in the future.

VOTING REMINDERS:

Annual Town Election - April 28, 2015
Election Polls Open 7AM – 8PM

Annual Town Meeting – May 11, 2015*
Norton High School Auditorium 7PM

**All dates subject to change*



2015 DOG LICENSING

January 1st – December 31st
Late Fees apply beginning March 1st

Process your dog license online at www.nortonma.org

You may also use the form below to process your dog license.

You can access your information online if we have a current Rabies Certificate on file.

Click Pay Town Bills Online (upper left hand corner of home page), click Town Clerks Office then Dog Licensing.

Your animal key is located a previous years dog license print out under your pet name as Species Dog ID#

DO **NOT** DELAY IN SENDING BACK YOUR CENSUS FORM
ANNUAL CENSUS MUST BE RETURNED WITHIN 10 DAYS

QUESTIONS? CALL 508-285-0230

DOG LICENSE RENEWAL FORM

In order to license your dog (s), you will need the following:

1. A copy of a **valid rabies certificate & certificate of spaying/neutering**
2. **Appropriate License Fee** (per dog)

	<u>New License</u>
Spayed or Neutered	\$10.00
Not Spayed or Neutered	\$15.00

* Checks should be made payable to the Town of Norton
3. Completed **Renewal / Request form** -- information below
4. **Self-Addressed .66¢ Stamped Envelope** to have the tags mailed to you
(you may also stop by the Town Clerks office during normal business hours to receive your tags if you prefer)

Please complete the form below, include items listed above and return these with the census form in the envelope provided.

Owner Name _____

Owner Address _____

Phone # (H) _____ (C) _____

Email Address* _____

*renewal reminders are sent through email ONLY

Dog 1 Name _____ DOB /Age _____

Breed _____ Color _____

Sex/Type: ___ Male: ___ Neutered ___ Not Neutered

___ Female: ___ Spayed ___ Not Spayed

Rabies Expires on: _____ (must provide proof)

Dog 2 Name _____ DOB /Age _____

Breed _____ Color _____

Sex/Type: ___ Male: ___ Neutered ___ Not Neutered

___ Female: ___ Spayed ___ Not Spayed

Rabies Expires on: _____ (must provide proof)

Dog 3 Name _____ DOB /Age _____

Breed _____ Color _____

Sex/Type: ___ Male: ___ Neutered ___ Not Neutered

___ Female: ___ Spayed ___ Not Spayed

Rabies Expires on: _____ (must provide proof)

PROCESS YOUR DOG LICENSE ONLINE

WWW.NORTONMA.ORG

Click Pay Town Bills Online (left corner)

Click Town Clerks Office

Click Dog Licensing

SAVE TIME – TAGS & LICENSE MAILED TO YOU!

**Must have current Rabies Certificate
on file to access info & process online**

COMPLETE THIS FORM ONLY IF REGISTERING BY MAIL

- DO NOT DELAY returning your Annual Census Form –this must be signed & returned (even with no changes) within 10 days of receipt.
- If you no longer own a previously licensed dog you must notify the Town Clerk's Office to avoid future notices and late fees.
Call 508-285-0230 or complete the owner information to left, note dog's name and indicate that you no longer own this dog.
- Incomplete applications will be returned without processing.
- Dogs licensed on or after March 1st will be assessed a \$5 late fee plus an additional \$1.00 for each month after.
- Tags & licenses for those who provide a Self Addressed Stamped Envelope will be mailed.