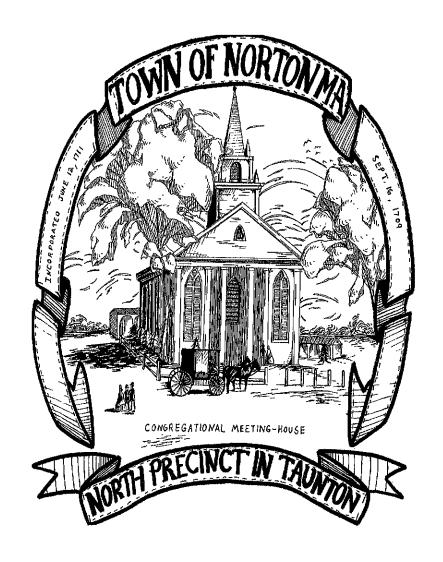
TOWN OF NORTON



WARRANT FOR THE ANNUAL TOWN MEETING WITH FINANCE COMMITTEE RECOMMENDATIONS

SATURDAY, JUNE 27, 2020



REPORT OF THE NORTON FINANCE COMMITTEE June 27, 2020, Annual Town Meeting

During Fiscal Year 2020, as required by Charter and By-Laws, the Finance Committee reviewed and made recommendations on all warrant articles at the annual Town meeting in May and all Special Town meetings. In addition, the Committee has been meeting since February reviewing budgets, warrant articles and anticipated revenue and expenditures for Fiscal Year 2021.

The pandemic has caused a great deal of financial uncertainty. There has been a great deal of conversation and speculation regarding the impact of the pandemic to the FY21 budget at the federal, state and local levels but no definitive decisions have been made at this time. Our State Legislators are dealing with many of the issues the pandemic has caused, and they have not begun to review the FY21 budget. Once the State's FY21 budget has been finalized, future adjustments to the town's budget may be required.

Preparing a budget for FY 2021 proved to be an extremely challenging process. The major revenue sources include the following: Taxes collected on real estate located within the Town limits. These real estate taxes can be increased no more than 2.5% from the prior year. In addition, the Town budgets for expected new growth within the Town, essentially from new construction. The Town is also a recipient of Local Aid, which are funds from the Commonwealth of MA. Lastly, local receipts such as automobile excise tax revenue round out the major sources of Town revenue. The budget for FY 2021 recommended by the Finance Committee to the June 2020 session of the Annual Town Meeting provides level services for the coming year. We recommended the use of \$600,000 of available free cash. Since May of 2013, the Town has utilized a minimum of \$600,000 in Free Cash each year to help balance the proposed budget. The use of free cash to balance the budget is risky, as it uses non-recurring revenue to balance current and continuing operating expenses but because of our conservative approach to revenue and expenses, we have been fortunate to have enough free cash to support its use. In addition, we recommend the use of \$439,500 from our Stabilization Fund. The Stabilization Fund was established to set aside funds for emergency use and with our strong fiscal policies we have been fortunate to build up this fund balance.

The expenditures approved within the budget include salaries (largely increasing per contractual agreements), maintenance, various debt payments, supplies and benefits. The members of the Finance Committee recognize that when revenue does not keep pace with expenses, the imbalance can be rectified with a Proposition $2\frac{1}{2}$ Override or to keep expenditures within projected revenues. We emphasize the importance of operating within the various recommended budgets which will require the assistance of the various department heads, committees and boards. They must operate within the recommended budgets to avoid potential reductions in expenditures and possibly services at a later date. The budget recommended by the Finance Committee is a balanced budget and we have allocated the anticipated revenues to the recommended budgets as fairly as possible.

With the FY 2021 level services budget, the Police and Fire Departments budgets were reduced largely in their overtime budgets. The reductions in overtime could result in a reduction for certain shifts and run the risk of increasing response times for any of these departments. The FY 2021 recommended budget is a 2.5% increase, which is a 2.2% increase for the General Government

budget and a 2.5% increase for the Norton Public Schools budget, over the FY20 budget. The recommended General Government budget results in a \$274,000 reduction from the requested 4.2% increase and the recommended Norton Public Schools budget results in a \$1,600,000 shortfall from the requested 8.5% increase.

The total operating budget as of this writing, excluding state and county assessments, is \$60,818,873. This is a 2.5% increase over the fiscal year 2020 approved budget of \$59,330,014.

The Finance Committee wishes to thank the School Committee, School Superintendent Dr. Joseph Baeta, Police Chief Brian Clark, Fire Chief Shawn Simmons, Highway Superintendent Keith Silver and the many town boards and department heads for their presentations and diligence in the budgeting process. Additional thanks to Assistant to the Town Manager Michelle Brown and Finance Committee Recording Secretary Sonia Tsilis for their invaluable assistance to the Committee. Moreover, the Finance Committee extends a special thank you to Town Manager Michael Yunits for his guidance, preparation and helpful insights throughout the budget process.

Respectfully submitted by the Norton Finance Committee:

Peter Carignan
Richard Dorney
Paula Daniels
Thomas Deluca
Stephen Evans, Vice Chair
Walter Eykel
Michael Fiore
William Rotondi, Chair
Aimee Sawyer
Aaron Smith
Bonnie Yezukevich

TOWN OF NORTON WARRANT FOR THE ANNUAL TOWN MEETING SATURDAY, JUNE 27, 2020 BRISTOL, SS.

To Michael Mayer, Sr., or any of the Constables of the Town of Norton:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Norton, qualified to vote in Norton affairs, to meet at the Norton High School football field, 66 West Main Street in said Norton, on Saturday, the 27th day of June, 2020, A.D., at nine o'clock in the morning, then and there to act on the following articles, viz.:

ARTICLE 2

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted, or to be allotted, by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads, and to see if the Town will raise and appropriate, and/or appropriate and/or transfer from available funds a sum of money for the purpose of road and other municipal improvements within the Town of Norton which are eligible for reimbursement, subject to conditions detailed by the Massachusetts Department of Transportation, pursuant to G.L. c.90, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended. This will authorize the Board of Selectmen to accept funds for road maintenance and repairs provided by the State.

ARTICLE 3

To see if the Town will vote to raise and appropriate, and/or appropriate, and/or transfer from available funds, a sum of money to pay all outstanding separation expenses associated with the retirement of various employees from the Town of Norton and authorize the Town Accountant, in consultation with the Town Manager, to allocate amounts to appropriate departments, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended to transfer the amount of \$185,735.00 from Free Cash to pay all outstanding separation expenses associated with the retirement of various employees from the Town of Norton and to authorize the Town Accountant, in consultation with the Town Manager, to allocate amounts to appropriate departments.

To see if the Town will vote to raise and appropriate, and/or appropriate, and/or transfer from available funds a sum of money to fund and implement Collective Bargaining Agreements between the Town and the Unions for the period beginning July 1, 2020, through June 30, 2023, and/or for general collective bargaining settlement purposes, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended that no action be taken at this time, pending additional information.

ARTICLE 5

To see if the Town will vote to raise and appropriate, and/or appropriate, and/or transfer from available funds the sum of \$25,000.00 for tree services, including but not limited to, the removal of hazardous trees, stump removal, and performance of additional preventative and emergency services Town-wide, including crane rentals and other incidental and related costs, or take any other action relative thereto.

(TREE WARDEN)

FINANCE COMMITTEE: Recommended to transfer the amount of \$25,000.00 from Free Cash.

ARTICLE 6

To see if the Town will vote to raise and appropriate, and/or appropriate, and/or transfer from available funds a sum of money necessary to pay debts and charges of the Water Enterprise, as set forth below, for the fiscal year beginning July 1, 2020, or take any other action relative thereto:

WATER:

		Chapter 44	, Section 531	F1/2
	2018	2019	2020	2021
	Expend	Expend	Approp.	Dept, Request
Personnel Services	692,541	694,030	866,820	1,116,590
Indirect Expenses	403,530	338,432	349,358	390,715
Other Charges & Expenditures	730,858	659,566	1,203,000	1,211,000
Debt Service	1,070,604	1,039,467	1,262,056	
Total:	2,897,533	2,731,495	3,681,234	4,563,343

(WATER AND SEWER COMMISSION)

FINANCE COMMITTEE: Recommended in the amount of \$4,563,343.00 as follows:

Personnel Services	1,116,590
Indirect Expenses	390,715
Other Charges & Expenditures	1,211,000
Debt Service	1,845,038
Total:	4,563,343

The funding for this article is from the Water Enterprise Account which is funded by water receipts (including but not limited to user charges, lease revenue, interest, and miscellaneous revenues) and by transferring from retained earnings the amount of \$257,339.00. The Indirect Expenses will be appropriated in the General Fund Article 8 for indirect costs and allocated to the Water Enterprise Fund for funding.

ARTICLE 7

To see if the Town will vote to raise and appropriate, and/or appropriate, and/or transfer from available funds a sum of money necessary to pay debts and charges of the Sewer Enterprise, as set forth below, for the fiscal year beginning July 1, 2020, or take any action relative thereto:

SEWER:

		Chapter 44,	Section 53F	/2
	2018	2019	2020	2021
	Expend	Expend	Approp	Dept.
				Request
Personnel Services	117,706	144,641	239,635	250,581
Indirect Expenses	69,831	103,572	96,450	94,986
Other Charges & Expenditures	834,033	1,011,720	1,145,800	1,186,100
Debt Service	182,832	182,750	217,213	234,211
Total:	1,204,402	1,442,683	1,699,098	1,765,878

(WATER AND SEWER COMMISSION)

FINANCE COMMITTEE: Recommended in the amount of \$1,765,878.00 as follows:

Personnel Services	250,581
Indirect Expenses	94,986
Other Charges & Expenditures	1,186,100
Debt Service	234,211
Total:	1,765,878

The funding for this article is from the Sewer Enterprise Account which is funded by sewer use receipts (including but not limited to fees, charges, interest, and miscellaneous revenues). The Indirect Expenses will be appropriated in the General Fund Article 8 for indirect costs and allocated to the Sewer Enterprise Fund for funding.

ARTICLE 8

To see what sums the Town will vote to raise and appropriate, and/or appropriate, and/or transfer from available funds to pay Town debts and charges for the ensuing Fiscal Year, consistent with the provisions of G.L. c.41, §108, and to appropriate monies for same, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended in the amount of \$60,818,873.00 for the Fiscal Year to fund the Town's FY21 Operating Budget, all as presented in the Finance Committee's Report. To do so, the amount of \$58,430,352.00 is to be raised and appropriated, the amount of \$390,715.00 is to be raised from Water receipts, the amount of \$94,986.00 is to be raised from Sewer receipts, and further, the amount of \$1,902,820.00 is to be transferred from the following funds for a total appropriation for the Fiscal Year 2021 operating budget of \$60,818,873.00:

Hicks Fund	\$ 100,000.00
Ambulance Receipts	\$ 700,000.00
Septic Betterments	\$ 35,000.00
Dog Fund	\$ 10,000.00
Debt Exclusion Premium	\$ 15,320.00
Wetlands Protection	\$ 3,000.00
Stabilization	\$ 439,500.00
Free Cash	\$ 600,000.00
	\$ 1,902,820.00

		FY 2018		FY 2019	, ₽	FY 20 Budget Appropriated/		FY 2021 Dept.	6	FY 2021 Town Manager		FY 2021 Finance Comm
FY 2021 Operating Budget		Expended		Expended	1	Transferred		Request		Recommend.	Ä	Recommend.
Board of Selectmen (122) Personnel Services	510 \$	25,945.58	↔	47,907.73	∽	\$ 00.082		60,569.00	€>	60,569.00	₩	60,569.00
Charges & Expenditures	570 \$		↔	1,791.74	↔	5,423.00 \$	40	5,423.00	↔	3,160.00	₩	3,160.00
Totals	↔	27,242.11	\$	49,699.47	ω	65,203.00 \$		65,992.00	63	63,729.00	↔	63,729.00
Town Manager (123)			,									
Personnel Services		238,522.81	⇔ €		⇔ €		40. 4	262,133.00	↔ 6	262,133.00	↔ 6	262,133.00
Charges & Expenditures	570 \$	46,406.53	Ð	12,036.83	A	\$ 00.0ca,11		41,850.00	A	14,750.00	A	14,750.00
Totals	\$	284,929.34	63	257,406.47	63	270,940.00 \$	_	303,983.00	€>	276,883.00	\$	276,883.00
Finance Committee (131)												
Charges & Expenditures	570 \$	1,248.63	↔	2,028.60	↔	1,410.00 \$	40	1,710.00	↔	1,710.00	↔	1,710.00
Totals	↔	1,248.63	s	2,028.60	s	1,410.00 \$		1,710.00	ક	1,710.00	မှ	1,710.00
Reserve Fund (132)												
Appropriation			क	150,000.00	↔	150,000.00 \$	۲.	150,000.00	↔	150,000.00	↔	150,000.00
Transfers	502 \$	100,714.64	€>	(143,650.00)	€>	1						
Totals	↔	100,714.64	€>	6,350.00	G	150,000.00 \$		150,000.00	မှာ	150,000.00	မှာ	150,000.00
Town Accountant (135)						i						
Personnel Services	510 \$		↔	195,299.32	↔		, C	216,183.00	↔	216,183.00	↔	216,183.00
Purchase Of Services	520 \$		↔	24,500.00	↔	25,000.00 \$	۲۵	26,000.00	↔	26,000.00	₩	26,000.00
Charges & Expenditures	570 \$	3,506.13	↔	3,013.58	↔	3,750.00 \$	40	3,760.00	↔	3,760.00	↔	3,760.00
Totals	₩	217,326.22	\$	222,812.90	\$	232,338.00 \$		245,943.00	69	245,943.00	€>	245,943.00
Assessors (141)											,	1
Personnel Services	510 \$		↔		⇔			162,206.00	()	162,206.00	()	162,206.00
Charges & Expenditures	570 \$	40,490.36	↔	27,981.19	↔	32,743.00 \$, c	35,728.00	↔	34,578.00	↔	34,578.00
Totals	69	172,542.11	\$	156,819.14	69	185,631.00 \$		197,934.00	မာ	196,784.00	₩	196,784.00
		1										

					le.	FY 20 Budget	FY 2021	FY 2021)21		FY 2021
		FY 2018		FY 2019	₹'	Appropriated/	Dept.	Town Manager	anager	E G	Finance Comm
FY 2021 Operating Budget		Expended		Expended	-	Iransierred	Reduest	кесопппепа	nena.	196 196	кесопшена.
Treasurer/Collector (147)			•		•		1		1 1	•	1
Personnel Services	510		n	197,284.79	A	217,468.00 \$	728,275.00	\$ 228,	728,275.00	Ð	228,275.00
Charges & Expenditures	570 \$, 42,127.01	↔	43,740.61	()	66,325.00 \$	54,394.00	\$ 53,	53,594.00	₩	53,594.00
Totale	69	238 224 85	€.	241 025 40	£.	283 793 00 \$	282 669 00	281	281 869 00	64	281 869 00
TOTALS			>	211,020,10	•	1	202,000		20.00.	•	20.000,100
Legal Services (151) Charges & Expenditures	\$ 025	67,117.56	↔	78,192.68	↔	110,000.00 \$	110,000.00	\$ 90,	90,000,00	↔	90,000.00
Totals	ေ	67,117.56	မှာ	78,192.68	မှာ	110,000.00 \$	110,000.00	\$ 90,	90,000,06	\$	90,000.00
Data Processing (155)											
Personnel Services	510 \$	1	↔	1	s	29,155.00 \$	29,155.00	\$ 29,	29,155.00	↔	29,155.00
Charges & Expenditures	570 \$	186,119.44	↔	181,830.60	↔	246,312.00 \$	431,559.00	\$ 403,	403,534.00	↔	403,534.00
Totals	\$	186,119.44	↔	181,830.60	s	275,467.00 \$	460,714.00	\$ 432,	432,689.00	↔	432,689.00
Tax Title Foreclosure (158)											
Charges & Expenditures	570 \$	38,538.28	↔	42,241.23	₩.	45,000.00 \$	45,000.00	\$ 45,	45,000.00	⇔	45,000.00
Totals	570 \$	38,538.28	မှာ	42,241.23	\$	45,000.00 \$	45,000.00	\$ 45,	45,000.00	s	45,000.00
Town Clerk (161)											
Personnel Services	510 \$	104,728.18	↔	109,351.89	()	121,847.00 \$	129,764.00	\$ 113,	113,661.00	↔	113,661.00
Salary - Elected Official	511 \$		↔	ı	↔	€ Э-	ı	↔		↔	1
Charges & Expenditures	570 \$	7,095.48	↔	9,103.78	69	16,300.00 \$	14,219.00	\$ 10,	10,719.00	↔	10,719.00
			E	24 0 0 0	6		442,002,00	6	000000	e	404 000 00
Lotals	₽ 	111,623.00	٦	116,433.07	9	150,147.00	143,803.00		,300.00	٠	124,300.00
Elections (162)				•	•			•	(((•	6
Personnel Services	510 \$			630.00	€9-		630.00		630.00	69	630.00
Charges & Expenditures	\$ 025	21,320.46	↔	45,673.72	↔	36,262.00 \$	64,850.00	\$ 64,	64,850.00	↔	64,850.00
	ľ		Į.	0000			00 007 10		00,000		00 00
Totals	Ð	22,005.46	<i></i>	46,303.72	م	36,892.00 \$	65,480.00	ςς ¢	65,480.00	م	65,480.00

					≿	FY 20 Budget		FY 2021		FY 2021		FY 2021
		FY 2018		FY 2019	₽	Appropriated/		Dept.	2	Town Manager	Ē	Finance Comm
FY 2021 Operating Budget		Expended		Expended	F	Transferred		Request	~	Recommend.	œ	Recommend.
Conservation Comm (171) Personnel Services	510 \$	86,434.55	↔	87,540.01	69	112,014.00	↔	126,309.00	↔	123,094.00	↔	123,094.00
Charges & Expenditures	570 \$		↔	13,556.98	€	20,426.00	↔	20,426.00	↔	17,986.00	⇔	17,986.00
Totals	\$	95,867.00	es	101,096.99	\$	132,440.00	₩.	146,735.00	↔	141,080.00	↔	141,080.00
Planning Board (175)				00.041				00 070 077		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		0 0 0
Personnel Servicess Charges & Expenditures	510 \$	3,393.26	ያ	3,348.86	<i>ት</i> ቀን	5,200.00	a es	119,642.00 5,825.00	ያ	119,642.00 5,025.00	A 49	119,642.00 5,025.00
Totals	s	85,754.06	69	99,225.86	↔	116,484.00	မာ	125,467.00	↔	124,667.00	↔	124,667.00
SE REG Plan & Econ Dev (176) Assessment	\$ 095	3,393.04	↔	3,477.92	€ S	3,583.00	<i>\$</i>	3,654.00	↔	3,654.00	↔	3,654.00
Totals	\$	3,393.04	8	3,477.92	€	3,583.00	₩	3,654.00	8	3,654.00	₩	3,654.00
Zoning Bd Of Appeals (177) Charges & Expenditures	\$ 025	95.39	↔	42.77	₩	300.00	\$	300.00	69	300.00	↔	300.00
Totals	\$	95.39	\$	42.77	\$	300.00	₽	300.00	↔	300.00	₩	300.00
Municipal Bldg Maint (192) Charges & Expenditures	\$ 025	178,168.30	€>	174,051.72	₩.	221,550.00	₩	216,750.00	↔	207,750.00	€>	207,750.00
Totals	\$	178,168.30	ક્ર	174,051.72	\$	221,550.00	€	216,750.00	\$	207,750.00	€	207,750.00
Town Report (195) Printing	\$ 029	1,807.77	€>	1,769.43	€9-	2,000.00	<i>6</i> 9-	2,000.00	<i></i>	2,000.00	↔	2,000.00
Totals	8	1,807.77	↔	1,769.43	€	2,000.00	₽	2,000.00	€	2,000.00	€>	2,000.00
Postage -All Depts (199) Charges & Expenditures	\$70 \$	27,514.50	↔	29,834.82	υ-	37,500.00	€9-	37,500.00	<i></i>	37,500.00	<i></i>	37,500.00
Totals	S	27,514.50	s	29,834.82	₩.	37,500.00	₩	37,500.00	↔	37,500.00	↔	37,500.00

			EV 2018		FY 2019	" 4	FY 20 Budget		FY 2021 Dept	-	FY 2021 Town Manager	تا ا	FY 2021 Finance Comm
FY 2021 Operating Budget			Expended		Expended	•	Transferred		Sept. Request		Recommend.	-	Recommend.
Police Department (210) Personnel Services	510	မ	3.058.846.78	69	3.351.913.38	€9	3.496.078.00	69	3.647.120.00	€9	3.592.120.00	69	3.592.120.00
Charges & Expenditures	570	₩	191,025.97	€9-	237,475.06	₩,	210,710.00	€9-	215,650.00	↔	212,850.00	₩	212,850.00
Totals		es-	3,249,872.75	ક્ક	3,589,388.44	⇔	3,706,788.00	↔	3,862,770.00	မှာ	3,804,970.00	↔	3,804,970.00
Fire Department (220)	\$10	¥	3 534 850 63	€	3 500 660 80	U	3 834 606 00	¥	A 044 047 00	€	2 074 047 00	e	3 074 047 00
Charges & Expenditures	570		173,415.58	↔	204,162.34	↔	191,800.00	↔	204,340.00	↔	200,840.00	÷ ↔	200,840.00
Total		S	3,708,075.21	မာ	3,803,823.14	es-	4,026,496.00	ક્ક	4,249,257.00	ss	4,175,757.00	€9	4,175,757.00
Emergency Medl Serv (230) Charges & Expenditures	\$ 025	↔	108,403.82	↔	122,123.09	↔	131,400.00	€	144,400.00	₩	143,900.00	₩	143,900.00
Totals		₩	108,403.82	€9	122,123.09	↔	131,400.00	₩	144,400.00	₩	143,900.00	₩	143,900.00
Emergency Planning (240) Charges & Expenditures	\$ 025	€	7,150.00	↔	7,150.00	↔	7,150.00	↔	7,400.00	↔	7,400.00	↔	7,400.00
Totals		₩	7,150.00	₩	7,150.00	₩	7,150.00	₩	7,400.00	₩	7,400.00	₩	7,400.00
Inspection Dept (241) Personnel Services	510	₩.	163,217.83	↔	158,897.52	₩	196,656.00	⇔	243,552.00	မ	221,961.00	မာ	221,961.00
Charges & Expenditures	570	↔	9,061.90	↔	14,094.09	↔	20,050.00	()	22,350.00	↔	21,350.00	69	21,350.00
Totals		မှာ	172,279.73	63	172,991.61	⇔	216,706.00	₩	265,902.00	69	243,311.00	မာ	243,311.00
Sealer Weights (244) Charges & Expenditures	\$ 025	s	2,000.00	↔	2,000.00	↔	2,200.00	↔	2,200.00	↔	2,200.00	↔	2,200.00
Totals		6 3	2,000.00	€9	2,000.00	€9	2,200.00	S	2,200.00	မှာ	2,200.00	မှာ	2,200.00

						FY 20 Budget		FY 2021	<u> </u>	FY 2021		FY 2021
		FY 2018		FY 2019	4	Appropriated/		Dept.	Town	Town Manager	Fina	Finance Comm
FY 2021 Operating Budget		Expended	_	Expended		Transferred		Request	Reco	Recommend.	Rec	Recommend.
Communication Center (290)												
Personnel Services	510 \$	622,992.43		592,777.02	32 \$	626,077.00	₩	147,330.00	\$	147,330.00	€	147,330.00
Assessment	\$ 095		⇔	51,000.00	\$ 00	51,000.00	↔	508,782.00	\$	508,782.00	↔	508,782.00
Charges & Expenditures	570 \$	123,464.43	4.43	107,981.45	£5	142,450.00	↔	ı	↔	•	s S	ı
Totals	\$	746,456.86	3.86 \$	751,758.47	\$ 21	819,527.00	မှ	656,112.00	39 \$	656,112.00	69	656,112.00
Animal Control (292)									[
Personnel Services	510 \$		3.98 \$	59,204.23	\$3	61,949.00	69	67,436.00	69	67,436.00	s)	67,436.00
Charges & Expenditures	570 \$	11,118.58	3.58 \$	20,151.94	¥ \$	12,700.00	69	13,328.00	\$	13,628.00	₩.	13,628.00
Totals	\$	68,322.56	2.56 \$	79,356.17	\$ 2	74,649.00	S	80,764.00	69	81,064.00	ક	81,064.00
Tree Warden (294)												
Personnel Services	510 \$		\$} ı	1	↔	2,000.00	69	2,000.00	₩.	2,000.00	↔	2,000.00
Totals	\$		\$	-	↔	2,000.00	↔	2,000.00	s	2,000.00	s	2,000.00
School Department (300)					ì							
Operating Expense	€>	\$ 26,937,324.72		\$ 28,176,391.21		\$ 29,957,648.00	€	32,352,868.00	\$ 30,70	30,706,589.00	\$ 30,	\$ 30,706,589.00
Totals	\$	\$ 26,937,324.72		\$ 28,176,391.21	↔	29,957,648.00	မှ	32,352,868.00	\$ 30,7(30,706,589.00	\$ 30,	30,706,589.00
Southeastern Reg Voc (306)	9 072	00 006 300		00 300 000		1 170 400 00	6	4 447 425 00		47 405 00	Ħ	7.7
Assessincins			9)	1,172,402.00	Ð	1,447,133.00	- 4.	1,447,135.00	<u>-</u> `	1,447,135.00
Totals	\$	996,390.00	\$ 00.0	1,047,296.00	\$ 00	1,172,402.00	ક્ક	1,447,135.00	\$ 1,4	1,447,135.00	\$	1,447,135.00
Reg Agricultural Sch (308) Assessments	\$ 095	21,170.00	\$ 00.0	23.170.00	8	30.000.00	ક્ર	19.336.00	\$	19.336.00	€9	19.336.00
											+	
Totals	S	21,170.00	\$ 00.	23,170.00	\$ 0	30,000.00	မာ	19,336.00	\$	19,336.00	↔	19,336.00

				Ē	FY 20 Budget	FY 2021	FY 2021		FY 2021
		FY 2018	FY 2019	Αp	Appropriated/	Dept.	Town Manager	Œ,	Finance Comm
FY 2021 Operating Budget	Ē	Expended	Expended	F	Transferred	Request	Recommend.	_	Recommend
<u>Highway (420)</u>									
Personnel Services	510 \$	638,956.65	\$ 676,038.00	↔	797,414.00 \$	824,750.00	\$ 824.750.00	<i>4</i>	824 750 00
Charges & Expenditures	\$ 025	98,104.50	\$ 92,642.76	6)	99,150.00 \$	101,550.00			102 050 00
Surface Treatment	\$ 085	1,194.09	\$ 7,364.01	s	8,000.000	8,000,00	\$ 8,000.00		8 000 00
Repairs to Private Ways	581 \$	1,000.00	ı ↔	↔	1,000.00 \$	1,000.00			1,000.00
Totals	₩	739,255.24	\$ 776,044.77	es	905.564.00 \$	935 300 00	\$ 935 800 00	₩	035 800 00
Snow Removal (423)				-	1	2000			33,000.00
Charges & Expenditures	\$ 025	214,396.40	\$ 123,962.68	↔	\$ 00.000,08	80,000.00	\$ 80,000.00	\$ 0	80,000.00
Totals	\$	214,396.40 \$	123,962.68	8	\$ 00.000,08	80.000.00	\$ 80,000,00	<i>€</i> ;	80 000 00
Street Lighting (425)									00.000
Charges & Expenditures	\$ 025	81,852.37 \$	70,296.81	s)	100,000.00	40,000.00	\$ 40,000.00	⊕	40,000.00
Totals	\$	81,852.37 \$	70,296.81	s	100,000.00	40.000.00	\$ 40,000,00	<i>\\\\</i>	40 000 00
Sanitary Landfill (438)								l	00.00
Charges & Expenditures	\$ 025	5,490.54 \$	5,917.50	€	13,000.00	13,000.00	\$ 13.000.00	9	13.000.00
Reserve Fund Supplement				s					
Totals	€9	5,490.54 \$	5,917.50	မ	13.000.00	13 000 00	43 000 00	4	13 000 00
Board of Health (510)					1				20.00
Personnel Services	510 \$	138,272.51 \$	147,241.65	↔	157,095.00 \$	162.375.00	\$ 162.375.00	€	162 375 00
Charges & Expenditures	570 \$	3,955.80 \$	7,701.01	↔		10,625.00		-	10,025.00
Totals	U	142 228 34 &	154 040 66	6		- 1	1		
D. Lie II. II. M.		1		ا	101,120.00	173,000.00	\$ 172,400.00	÷	172,400.00
Personnel Services	510 \$	33 150 00 \$	33 800 00	¥	34 504 00 &	35 120 00			
Charges & Expenditures		8 596 18 \$. ↔	40.050.00				35,739.00
				.		0,230.00	\$ 10,250.00	<i>A</i> >	10,250.00
Totals	S	41,746.18 \$	40,528.05	€Đ.	44,844.00 \$	45,389.00	\$ 45.389.00	€5	45 389 00
						ı		ı	20,000,01

				:	≿	FY 20 Budget		FY 2021		FY 2021		FY 2021
		FY 2018		FY 2019	Apı	Appropriated/		Dept.	é	Town Manager	ᇤ	Finance Comm
FY 2021 Operating Budget		Expended	ш	Expended	Ė	Transferred		Request	Re	Recommend.	ď	Recommend.
Council on Aging (541)												
Personnel Services	510 \$		↔	58,607.70	ᡐ	82,648.00	s	88,650.00	()	88,650.00	€	88.650.00
Charges & Expenditures	570 \$	5 11,874.24	↔	9,883.84	↔	12,300.00	↔	13,200.00	G	13,200.00	6	13 200 00
Reserve Fund Supplement					↔			•			•	
T7. 4-1-												
i otals	ድ	68,302.24	s	68,491.54	ક	94,948.00	↔	101,850.00	↔	101,850.00	↔	101.850.00
Veterans Agent (543)												
Personnel Services	510 \$	56,774.90	υ	80,982.11	()	89,173.00	()	82,933.00	()	82,933,00	€.	82 933 00
Charges & Expenditures	570 \$	2,885.95	↔	3,517.12	69	3,750.00	6 9	4.050.00	· (/)	3 750 00		3 750 00
Veterans Benefits	579 \$	195,403.12	↔	190,586.45	မာ	230,000.00	s	230,000,00	· 63	230 000 00	.	230,000,00
Reserve Fund Supplement					↔	•			+		>	00.00
Totals	69	255 063 97	e.	275 085 68	U	322 923 00	e	248 002 00	6	040.000	6	0000
	+	100,000	•	21.000.00	•	322,323.00	9	210,803.00	Ð	310,683.00	A	316,683.00
Library (610) Other Charges & Expenditures	570 \$	399,111.00	₩.	409,089.00	↔	489,542.00	↔	504,213.00	\$	501,781.00	<i></i>	501,781.00
Totals	\$	399,111.00	₩	409,089.00	\$	489,542.00	s	504,213.00	s	501,781.00	69	501.781.00
Recreation (630)										ı		
Personnel Services	510 \$	15,736.04	€9-	19,275.85	€9-	24,482.00	€>	25,116.00	€	25,116.00	↔	25,116.00
Charges & Expenditures	570 \$	10,266.44	↔	13,278.95	↔	18,000.00	€9	17,550.00	₩.	17,550.00	↔	17,550.00
Totals	₩	26,002.48	\$	32,554.80	€9	42,482.00	es	42.666.00	69	42 666 00	€3	42 666 00
Memorial & Vets Day (692)												
Other Charges & Expenditures	570 \$	1,152.63	↔	1,500.00	↔	1,500.00	₩	3,000.00	↔	2,000.00	()	2,000.00
Totals	\$	1,152.63	မ	1.500.00	es	1.500.00	G.	3 000 00	er.	2 00 00 6	U	00 000 6
Waturing Debt (711)				1				-			,	2,000.00
Maturing Principal on LT Debt	\$ 069	1,681,765.82	\$	1,617,274.24	\$,	1,502,097.00	· 63	1,761,774.00	⇔	1,761,774.00	8	1.761.774.00
Repayment of Temporary Loans	594 \$	47,197.00 \$	↔	47,197.00	₩	ı	₩					128,862.00
Totals	69	1,728,962.82	\$ 1	1,664,471.24	\$ 1,5	1,502,097.00	S	1,890,636.00	45	1,890,636.00	\$	1,890,636.00

FY 2021 Operating Budget			FY 2018 Expended		FY 2019 Expended	~	FY 20 Budget Appropriated/ Transferred		FY 2021 Dept. Reguest	"	FY 2021 Town Manager Recommend	j i∄ ¤	FY 2021 Finance Comm
Interest (750) Interest on Long-Term Debt Interest on Notes Reserve Fund Supplement	590 594	\$ \$	530,814.00 941.32	⇔ ↔	475,553.61 32,493.94	७ ७ ७	534,773.00 74,538.00	क क	535,290.00 34,262.00	₩ ₩	535,290.00 34,262.00	6 6 6 F	535,290.00 34,262.00
Totals		↔	531,755.32	မာ	508,047.55	ဟ	609,311.00	မှာ	569,552.00	€	569,552.00	€	569,552.00
Employee Benefits (910) Personnel Services Other Personnel Services Charges & Expenditures	510 511 570	$\varphi \Leftrightarrow \varphi$	\$ 2,601,305.00 \$ 7,094,688.55 \$ 446,936.90	o o o	2,710,522.00 7,319,632.82 464,334.36	တ က က	2,936,745.00 8,231,109.00 500,000.00	↔ ↔	3,125,329.00 7,763,285.00 525,000.00	↔ ↔	3,125,329.00 7,763,285.00 525,000.00	မ မ မ	3,125,329.00 7,763,285.00 525,000.00
Totals		\$ 1	\$ 10,142,930.45	8	\$ 10,494,489.18	8	\$ 11,667,854.00	€	11,413,614.00	8	\$ 11,413,614.00	\$	\$ 11,413,614.00
Unemployment Comp (911) Charges & Expenditures	570	↔	31,294.05	↔	75,386.91	↔	75,000.00	<i>\$</i> >	80,000.00	↔	80,000.00	↔	80,000.00
Totals		s	31,294.05	S	75,386.91	မာ	75,000.00	↔	80,000.00	\$	80,000.00	€ S	80,000.00
Miscellaneous (940) Fuel Expenses Charges & Expenditures	540 570	s s	126,187.13 534,860.13	↔ ↔	121,438.79 584,427.67	မှ	128,000.00 629,585.00	မာမာ	128,000.00 706,310.00	es es	126,000.00 706,310.00	မာမာ	126,000.00 706,310.00
Totals		မှာ	661,047.26	မှာ	705,866.46	es l	757,585.00	€	834,310.00	₩	832,310.00	မာ	832,310.00
GRAND TOTALS	:	\$ 5	\$ 52,948,469.27	6	\$ 54,994,788.35	\$ 5	\$ 59,330,014.00	\$	\$ 62,739,471.00	\$ 6(\$ 60,818,873.00	39 \$	\$ 60,818,873.00

To see if the Town will vote to raise and appropriate, and/or appropriate, and/or transfer from available funds, and/or borrow a sum of money to pay costs of purchasing, or leasing with an option to purchase, for periods of time up to or in excess of three years, new and/or replacement capital items for various Town Departments and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow under and pursuant to G.L. c. 44, §§7 or 8, of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor, and, in accordance with G.L. c.44, §20, authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended in the amount of \$1,300,165.00, by transferring the amount of \$416,150.00 from the Capital Improvements Account, \$34,015.00 from the Water Enterprise Retained Earnings, and by authorizing the Treasurer to borrow \$850,000.00 on behalf of the Water Department and to issue bonds or notes therefor in accordance with G.L. c.44, G.L. c.29C, or any other enabling authority, for the item shown to be funded by borrowing to purchase, or lease with an option to purchase, for periods of time up to or in excess of three years, the following new and/or replacement capital items for various Town Departments as follows:

	Replace Trend Micro with CylanceProtect	
7.47.	& Cylance Optics (Antivirus and Cyber	
DATA PROCESSING (155)	Attack Protection)	\$ 16,500.00
POLICE DEPARTMENT (210)	Police Line Cruiser Replacement	\$ 60,000.00
POLICE DEPARTMENT (210)	HVAC Units Replacement	\$ 11,000.00
FIRE DEPARTMENT (220)	Turnout Gear Replacement	\$ 12,000.00
FIRE DEPARTMENT (220)	Pumper Replacement (Year 3 of 5)	\$ 140,250.00
JOINT REQUEST -		Φ 140,230.00
SCHOOLS/POLICE (300/210)	Traffic Calming Systems	\$ 10,000.00
NORTON PUBLIC SCHOOLS (300)	District: Minibus (Year 2 of 3-Year Lease)	\$ 22,000.00
NORTON PUBLIC SCHOOLS (300)	District: Minibus (Year 1 of 3-Year Lease)	\$ 22,000.00
HIGHWAY (420)	Peterbilt 348-473118 with Tank (3 of 5)	\$ 36,000,00
HIGHWAY (420)	Holder Utility Tractor (4 of 5)	\$ 33,000.00
TREE DEPARTMENT	Bucket Truck (Year 2 of 5)	\$ 53,400.00
	SUBTOTAL:	,
WATER (450)	Dodge Ram 1500 4x4 Pick Up	
WATER (450)	Replacement Wells 5 and 6	4 5 .,012.00
		\$ 850,000.00
Borrowing	SUBTOTAL WATER PROJECTS:	\$ 884,015.00

The current balance of the Capital Improvements Fund is \$721,889.00. If this article is approved, there will be \$305,739.00 remaining in the Capital Improvements Fund.

ARTICLE 9 PROPOSED FY21 CAPITAL BUDGET

		RECOMMENDATIONS	NDATIONS	
	דיי ברוי מדיימ א מדו כד	+ XIM C E	CAPITAL	10,10,10
FISCAL YEAR 2021	DEPAKIMENI REQUEST	IOWN MANAGER	COMMITTEE	FINANCE
DATA PROCESSING (155)				
Replace Trend Micro with CylanceProtect & Cylance				
Optics (Antivirus and Cyber Attack Protection)	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00
Replacement of Obsolete/Unrepairable Equipment		·	S	· ·
and Technology	\$ 35,000.00	-	<i>s</i> >	·
		-	€9-	-
POLICE DEPARTMENT (210)				
Police Line Cruiser Replacements (Three Requested)	\$ 140,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
Portable Radios (5/Year)	\$ 17,000.00	-	\$	-
Communications Center Remodel		-	·	· ·
Roll Call/Locker Room) - Phase I	\$ 35,000.00	·	·	-
HVAC Units Replacement	\$ 22,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00
		· S	i \$	
FIRE DEPARTMENT (220)				
Turnout Gear Replacement	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Pumper Replacement (Year 3 of 5)	\$ 140,250.00	\$ 140,250.00	\$ 140,250.00	\$ 140,250.00
Fire Alarm Truck Boom Replacement	\$ 51,900.00	\$	\$	
Department Needs - Efficiency Study (80/20)	\$ 50,000.00	1		
Apparatus Bay Efficiency Improvements (50/50)	\$ 70,000.00	·	- \$	
		· S	· S	
COMMUNICATIONS (290)		· S	-	
Digitizer	TBD			
		ı (
SCHOOLS (300)				
JOINT REQUEST - SCHOOLS/POLICE			-	· •
Traffic Calming Systems	\$ 30,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
		∽	· ·	· ·

ARTICLE 9 PROPOSED FY21 CAPITAL BUDGET

	FISCAL YEAR 2021 REOUEST		Minibus (Year 2 of 3-Year Lease) \$ 22,000.00	Interior Painting (Walls, Ceilings) \$50,000.00	Minibus (Year 1 of 3-Year Lease) \$ 22,000.00	Athletic Bus (Purchase Used Mini Bus) 25,000.00	Technology - Promethean Interactive Displays \$ 75,000.00	Bathroom Partitions and Auto Flushes on Toilets	50,000.00		HAY, LGN, AND JCS	Install Flooring (Classrooms and Hallways)		HAY, LGN, JCS, NMS	Indoor athletic floors (Resurface Gyrn Floors) \$ 50,000.00		NHS AND HAY	Athletic Facilities (Master Plan Completed)		HIGHWAY (420)	Peterbilt 348-473118 with Tank (3 of 5) \$\\$6,000.00\$	Peterbilt Dump Truck (1 of 5) 40,000.00	Holder Utility Tractor (4 of 5)		TREE DEPARTMENT	Bucket Truck (Year 2 of 5) \$\\$3,400.00		Library Parking Lot Repaving 38,500.00	SUBTOTAL: \$ 1,174,550.00	
		(s/a):	-	₽ 00	\$ 00	\$ 00	\$ 00	€9		<	₩	\$ 00	€	(∕-) =	\$ 00	⇔	\$	₩	₩.		\$ 00	\$ 00	\$ 00	∳			↔	\$ 00	\$ 00	6/9 :
RECOMME	TOWN		22,000.00		22,000.00	1	-		-	1		-	ſ	1	-	-	I	_	I		36,000.00	1	33,000.00	ı		53,400.00	1	_	416,150.00	1
RECOMMENDATIONS	CAPITAL IMPROVEMENTS COMMITTEE	- - - - -	\$ 22,000.00	l €A÷	\$ 22,000.00	- \$	+	. ←	+	- € /} -	t √3 :	-	⇔	-	-	-	- \$-	-	- -		00'000'98	-	\$ 33,000.00	- - ←		\$ 53,400.00	l \$∕40:	-	\$ 416,150.00	- ₩
	FINANCE	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	\$ 22,000.00	- - - -	\$ 22,000.00	-	· •	€	⇔	\$	- 	∀ 9:	l ₩ 3 :	·	- -	-	-	- (5/3)-	- -		36,000.00	- 	\$ 33,000.00	- - -		\$ 53,400.00	l S	-	\$ 416,150.00	- ₩

ARTICLE 9 PROPOSED FY21 CAPITAL BUDGET

SEWER (440) Generator and Transfer Switch Generator and Transfer Switch TBD TBD	DEPARTMENT REQUEST BD		CADITAI	
Transfer Switch TBD Transfer Switch TBD		TOWN	IMPROVEMENTS	FINANCE
		NTO THE THE	COMMITTEE	COMMITTEE
		↔	5	₩
		. 60) (S) <i>(</i>
		S	· 60	÷ &
SUBTOTAL SEWER PROJECTS: \$		· ·	\$	
WATER (450)				•
Dodge Ram 1500 4x4 Pick Up	34,015.00	\$ 34,015.00	34 015 00	34 015 00
Replacement Wells 5 and 6	850,000.00	000	850 000 00	ō
GIS Gate Valve Location and Operation Program			2000000	
		1		
SUBTOTAL WATER PROJECTS: \$	884,015.00	884,015	884,015.00	\$ 884,015.00
\$	1,099,550.00	\$ 416,150.00	\$ 416,150.00	\$ 416,150.00
TOTAL AMBULANCE RESERVE FUND \$	75,000.00	\$		
\$	850,000.00	\$ 850,000.00	850,000,00	\$50,000,00
TOTAL SEWER "SURPLUS" (Retained Earnings) \$		\$		
TOTAL WATER "SURPLUS" (Retained Earnings) \$	34,015.00	\$ 34,015.00	34,015.00	3401500
TOTAL (INC. FROM ALL FUNDING SOURCES) \$ 2,0	2,058,565.00	\$ 1,300,165.00	\$ 1,300,165.00	1.3

To see if the Town will vote to raise and appropriate, and/or appropriate, and/or transfer from available funds, and/or borrow a sum of money for the purpose of constructing sewers, pump stations, and force mains, and for related legal, administrative and other pertinent expenses associated with the construction of public sewers required to serve the Woodland Meadows development, Norton High School and Yelle Elementary School and other public and private properties on West Main Street, Taunton Avenue, Howard Street, and Fillmore Drive, along the sewer alignment needed to serve those properties, including without limitation all costs thereof as defined in G.L. c.29C, §1; that such sum of money to be used to augment the \$5,700,000.00 appropriated and approved for borrowing under previous Town Meeting articles and further to authorize the funds appropriated under previous articles to also be expended for the purposes set forth herein; that to meet this additional appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow a sum of money and to issue bonds or notes therefor in accordance with G.L. c.44, G.L. c.29C, or any other enabling authority; that such bonds or notes shall be general obligations of the Town unless the Treasurer, with the approval of the Selectmen. determines that they should be issued as limited obligations and may be secured by local system revenues as defined in G.L. c.29C, §1; that the Norton Water and Sewer Commission be and is authorized to apply for, accept, and expend any state and/or federal grants and loans or other public or private funds that may be available for the project; that the Water and Sewer Commission be authorized to assess sewer betterments and/or privilege fees to recover all or a portion of the sewer project costs authorized by this vote, Article 8 of the May 8, 2017, Special Town Meeting, Article 8 of the May 14, 2018, Special Town Meeting and Article 13 of the May 15, 2019, Town Meeting, in accordance with any of the methods available under G.L. c. 80 and 83 and Town Sewer Department Rules and Regulations; that the Treasurer with the approval of the Board of Selectmen, is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to said Chapter 29C; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Water and Sewer Commission is authorized to enter into a Project Regulatory Agreement with the Department of Environmental Protection to expend all funds available for the project; and to authorize the Board of Selectmen and/or the Water and Sewer Commission to acquire, by purchase, gift, and/or eminent domain, the fee to and/or permanent and temporary easements in, on and under the foregoing properties as may be necessary or convenient for the purposes set forth herein; and in accordance with G.L. c.44, §20, authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the cost of issuance of such bonds or notes, may be applied to the payment of project costs approved hereunder, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; and to take any other action related thereto.

> (NORTON BOARD OF SELECTMEN, NORTON PUBLIC SCHOOLS, AND NORTON WATER AND SEWER COMMISSION)

FINANCE COMMITTEE: Recommended to authorize borrowing the amount of \$1,100,000.00 for the purposes stated in Article 10.

ARTICLE 11

To see if the Town will authorize the Board of Selectmen and Board of Water and Sewer Commissioners to: (1) enter into one or more leases, having terms of no more than twenty (20) years at a time for telecommunications purposes, the antenna mounting locations on the Cottage Street Water Tank and portions of land at the base of said tank, situated on the Town-owned property located at Cottage Street and shown as Assessor Map 21, Lot 102, and, further, to authorize the Board of Selectmen and the Water and Sewer Commission to grant such access, utility and other easements on said property as may be necessary or convenient for the purpose of serving the telecommunications equipment thereon, all upon such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen and Board of Water and Sewer Commissioners deem appropriate; or take any other action relative thereto.

(NORTON BOARD OF SELECTMEN AND NORTON WATER AND SEWER COMMISSION)

FINANCE COMMITTEE: Recommended.

ARTICLE 12

To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended to pay the following unpaid bills incurred in a prior fiscal year in the amount of \$605.30 using existing Fiscal Year 2020 funds in Account No. 001-175-570:

ACCOUNT	DEPARTMENT	VENDOR	PURPOSE	AMOUNT
001-175-570	Planning	The Sun Chronicle	Advertising	\$ 605.30

<u>ARTICLE 13</u>

To see if the Town will vote to amend the Norton Zoning Bylaws, Chapter 175 of the General Code, by inserting the underlined text, by deleting the strikethrough text, and by renumbering accordingly, all as follows, or take any other action relative thereto:

1. In Article II, Definitions, §175-2.2, by inserting the following in a consistent format:

COMMON DRIVEWAY

I. The width of a common driveway within the Village Center Core District shall range from 12 feet to 20 feet subject to Site Plan Approval by the Planning Board or its designee. A special permit for a common driveway is not required in the Village Center Core zoning district.

FRONTAGE AREA

The area of a lot between the façade of the principal building (existing or proposed) and the edge of the front property line. At a minimum, this area shall include the sidewalk required to comply with the standards for pedestrian circulation for the district.

FRONTAGE BUILDING

The principal building that is used to establish the frontage area.

GROUND FLOOR

The floor of a building that has the primary entrance to the building. Where there may be more than one primary entrance, the entrance most readily accessible to the front yard of the lot shall be considered the primary entrance.

HOUSING, TOP-OF-THE-SHOP

Residential use located in the same building as non-residential use where the non-residential use occupies the ground floor and the residential use occupies space above the ground floor.

- 2. In Article III. Zoning Map and Districts, by inserting in § 175-3.1 **Districts established** the following new subsection E and renumbering the remaining subsections accordingly:
 - E. Village Center Core (VCC)
- 3. In Article IV. Use Regulations:

§ 175-4.1 Permitted uses.

In each district, except Village Commercial and Village Center Core, only the principal and the accessory uses enumerated herein and the uses necessarily or customarily incidental and accessory to such permitted principal uses shall be permitted, including without limitation the accessory signs and off-street parking in accordance with the provisions of the bylaw, and subject to applicable conditions and limitations. In the Village Commercial District and Village Center Core District, more than one principal use is allowed on a single lot, subject to applicable dimensional regulations. Streets, public sewer facilities, public wastewater pumping stations and easements for public services are permitted uses in all districts. In the Village Center Core District, no dwelling unit nor any internal space associated with a dwelling unit shall occupy any ground floor portion

of a building facing onto a street, public plaza, or other space customarily used by the public. Ground floor residential dwelling units shall be located on the rear of buildings, adjacent to any required parking and private open space associated with and serving those units. No more than forty (40%) of the ground floor Gross Floor Area (GFA) shall be used for residential purposes, of which not more than fifteen percent (15%) of said GFA shall be associated with or incidental to, required entries, stairs or elevator towers, or other purposes related to the residential use.

§ 175-4.2 Residential uses.

Principal Uses

Zoning Districts

Allowed Uses

R-80 R-60 R-40 VC <u>VCC</u> C I

Single-family dwelling	Y	Y	Y	Y	N	N	N
Single-family dwelling with accessory apartment, provided that the appearance of a single-family home is maintained and Board of Health requirements are met	Y	Y	Y	Y	N	N	N
Duplex	SP	SP	SP	SP	N	N	N
Common driveway	SP	SP	SP	SP	Y	SP	SP
Multifamily dwelling (excluding cluster development)	N	N	SP	SP	N	N	N
Top of the Shop Housing	<u>N</u>	<u>N</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	\overline{N}	\overline{N}
Cluster development	SP	SP	SP	N	N	N	N
Housing for the elderly	SP	SP	SP	SP	SP	SP	N
Tourist or rooming house	SP	SP	SP	Y	SP	N	N
Bed-and-breakfast	SP	SP	SP	Y	<u>Y</u>	Y	N
Mobile home park	N	N	N	N	N	N	N
Mobile home (temporary)	SP	SP	SP	SP	N	N	N
Institutional, educational facilities	Y	Y	Y	Y	Y	Y	Y
Religious facilities	Y	Y	Y	Y	<u>Y</u>	Y	Y
Hospitals, nursing or convalescent homes	SP	SP	SP	SP	N	SP	N
Public or government buildings or uses	SP	SP	SP	Y	<u>Y</u>	Y	N
Private nursery school, day-care center	Y	Y	Y	Y	Y	Y	Y
Nonprofit, membership-owned health or recreational club, including country club serving residents of Norton	N	N	N	Y	SP	Y	N
Fraternal lodge or other nonprofit civic use serving residents of Norton	N	N	N	Y	<u>SP</u>	Y	N

§ 175-4.3 Open space, agriculture and recreation uses.

[Amended 5-14-2018 ATM by Art. 21]

Principal Uses

Zoning Districts

Allowed Uses

R-80 R-60 R-40 VC <u>VCC</u> C I

	11 00	17-00			<u> </u>		
Public parks, playgrounds	Y	Y	Y	Y	<u>Y</u>	Y	N
Horticulture, floriculture and minor agriculture	Y	Y	Y	Y	<u>N</u> ¹	Y	Y
Cemetery	Y	Y	Y	Y	N	Y	Y
Recreational day camp	Y	Y	Y	Y	$\underline{\mathbf{N}}$	Y	N
Public recreation areas	Y	Y	Y	Y	Y	Y	N
Passive outdoor recreation non-commercial uses such as parks, beaches, picnic groves, camping and other similar uses	SP	SP	SP	SP	<u>SP</u>	SP	N
Golf course	SP	SP	SP	SP	<u>N</u>	SP	N
Health or recreational club	N	N	N	SP	<u>SP</u>	Y	SP
Outdoor lighting for nonresidential use in excess of 30 feet in height	SP	SP	SP	SP	N	SP	SP
Farms, orchards, nursery, greenhouse agriculture and tree farms	Y	Y	Y	Y	<u>N</u> ¹	Y	Y
Farms, livestock (excluding swine), horses, poultry, and rabbits if confined or caged (over 50) on 5 or more acres	Y	Y	Y	Y	$\overline{\mathbf{N}_{\mathbf{I}}}$	Y	Y
Farms, livestock (excluding swine), horses, poultry, and rabbits if confined or caged (over 50) on less than 5 acres	Y	SP	SP	N	<u>N</u> 1	N	N
Rabbits and poultry, confined or caged (50 or under), on 5 acres or more	Y	Y	Y	Y	N ¹	Y	Y
Rabbits and adult hens (not roosters) confined or caged (12 or under) for personal use on less than 5 acres1	Y	Y	Y	SP	Й	SP	SP
Rabbits and poultry, confined or caged (13 to 50), on less than 5 acres	Y	SP	SP	SP	<u>N</u> ¹	SP	SP
Kennel, veterinary hospital	Y	N	N	SP	N	Y	SP
Roadside stands for agricultural, horticultural products, a major portion of which is grown on the premises by resident proprietor	Y	Y	Y	Y	Y	Y	Y

¹ Agricultural uses meeting the requirements of G.L. c. 40A, § 3 and G.L. c. 128, § 1A shall be allowed.

§ 175-4.4 Commercial uses. [Amended 5-14-2018 ATM by Art. 22]

Principal Uses

Zoning Districts

Allowed Uses

	R-80	R-60	R-40	VC	VCC	\mathbf{C}	I
Administrative, professional offices	N	N	N	Y	<u>Y</u>	Y	Y
Banks, financial institutions	N	N	N	Y	Y	Y	Y
Retail stores, shops, trade services	N	N	N	Y	Y	Y	Y
Home craftsman shops (no employees)	SP	SP	SP	Y	N	Y	N
Hotel, motel	N	N	N	SP	SP	Y	Y
New or used cars, trailer or boat sales	N	N	N	N	N	Y	Y
Funeral home	N	N	N	SP	N	Y	N
Home occupation-professional offices except veterinary, provided that no more than 3 persons are employed in addition to resident and that no more than 25% of the total floor area is devoted to such office	SP	SP	SP	Y	N	Y	N
Home occupation-custom work in home or accessory building by resident with no more than 1 other person regularly employed and not more than 25% of floor area regularly devoted to such use and there is no exterior storage or display of products, materials, or equipment	Y	Y	Y	Y	<u>Y</u> 1.	Y	N

Home occupation-including professional offices, provided there are no employees other than residents and there is no visible exterior storage of products, materials or equipment	Y	Y	Y	Y	<u>Y</u> 1	Y	N
Repair and service shops, including auto repair, provided that work is done in an enclosed building and there is no long-term outside storage of wrecked cars, and including welding, auto body repair, soldering and painting incidental to automobile repair	N	N	N	Y	N	Y	Y
Electronic message center (EMC)	N	N	N	SP	<u>SP</u>	SP	SP
Wholesale offices, showrooms with no onsite storage	N	N	N	Y	<u>SP</u>	Y	Y
Bus or railroad terminal, passenger station	N	N	N	Y	N	Y	Y
Commercial parking facilities	N	N	N	Y	<u>SP</u>	Y	Y
Gasoline filling/service station, car wash	N	N	N	SP	N	Y	Y
Commercial recreational facilities, tennis and other playing courts, not including drive-in theaters, and no less than 150 feet from nearest residential boundary	N	N	N	SP	N	Y	Y
Restaurants, night clubs and other places serving food or beverages	N	N	N	Y	<u>Y</u>	Y	Y
Drive-through facility	N	N	N	SP	N	SP	SP
Wireless communication facility (located on a monopole)	N	N	N	N	N	SP	SP
Wireless communication facility (on existing structure, excluding monopole)	Y	Y	Y	Y	<u>Y</u>	Y	Y
Body art establishment	N	N	N	N	<u>N</u>	N	SP
Adult entertainment, including adult motion- picture theaters, adult bookstores and activities defined in MGL c. 272, § 31	N	N	N	N	N	N	SP*
Registered medical marijuana dispensary	N	N	N	N	N	N	SP
Allowed-by-right principal uses as enumerated in § 175-4.4, Commercial uses, with 10,000 or more square feet of floor area or 25 or more parking spaces (See § 175-4.8 for detailed explanation.)	SP	SP	SP	SP	<u>SP</u>	SP	SP

Marijuana establishment, excluding "social consumption establishments" of any kind, including private social clubs, exercise or holistic studios or facilities and all other private entities	N	N	N	N	N	N	SP
Marijuana establishment, "social consumption establishments" of any kind, including private social clubs, exercise or holistic studios or facilities and all other private entities	N	N	N	N	N	N	N

Notes:

§ 175-4.5 Industrial uses.

Principal Uses

Zoning Districts

Allowed Uses

R-80 R-60 R-40 VC VCC C I

	17-00	17-00	17.40	Y	YUU	·	
Research, technical laboratories	N	N	N	SP	N	SP	Y
Warehouse, storage and distribution facilities	N	N	N	SP	N	SP	Y
Wholesale offices or showrooms with storage on premises	N	N	N	SP	N	SP	Y
Sales of new or used construction or materials handling equipment, farm implements and machinery	N	N	N	N	N	SP	Y
Light processing and fabrication	N	N	N	N	N N	SP	Y
Factories, manufacturing firms	N	N	N	N	N	N	Y
Machine-intensive processing, fabrication and assembly	N	N	N	N	N	N	Y
Auto body repair, paint, soldering or welding shop	N	N	N	N	N	N	Y
Earth removal	SP	SP	SP	SP	SP	SP	SP
Allowed-by-right principal uses as enumerated in § 175-4.5, Industrial uses, with 10,000 or more square feet of floor area or 25 or more parking spaces (See § 175-4.8 for detailed explanation.)	SP	SP	SP	SP	N	SP	
Large-scale, ground-mounted solar photovoltaic installations (See Article XXII, § 175-22.3A.)		-		-	N	-	_

^{*} If 1,000 feet from all other zoning districts and cemeteries and 500 feet from like uses.

¹ Parking is subject to verification and approval by the Inspector of Buildings/Building Commissioner and Planning Director

4. In **Article VI, Dimensional Regulations** by making the following additions and deletions and by renumbering the remaining subsection accordingly:

§ 175-6.1 General requirements:

- B. Multiple commercial and industrial buildings may be allowed on a lot in Village Commercial, Commercial and Industrial Zoning Districts and multiple buildings may be allowed for housing for the elderly in Commercial Zoning Districts as long as the total percentage of the lot covered by buildings does not exceed 33% as specified in § 175-6.2 of the Zoning Bylaw. All setbacks would have to shall be observed. The minimum distance between buildings shall be 15 feet.
- D. Multiple buildings may be allowed on a lot in the Village Center Core District as long as the total percentage of the lot covered by buildings does not exceed what is specified in Article 175-6.2 of the Zoning By-law. All required setbacks shall be observed. All residential uses that are permitted either by right or by special permit in the Village Center Core District shall comply with the dimensional requirements in the Village Center Core District.

§ 175-6.2 Table of Dimensional Requirements.

Table 6.2 Dimensional Requirements

Residential Eighty (R-80)

Residential Sixty (R-60)

Residential Forty (R-40)

Village Commercial (VC)

Village Center Core (VCC)

Commercial (C)

Industrial (I)

	R-80	Zoning District Dimension							
Use		Requirements in Feet/Square Feet*							
		R-60	R-40	VC	<u>VCC</u>	C	I		
Single-family dwelling (including accessory apartment if allowed)		60,000	40,000	18,000	NA	18,000	45,000		
Duplex 2 units per building	80,000	80,000	80,000	26,000	5,000				
3 units per building			110,000	34,000	5,000		-		
4 units per building			130,000	40,000	5,000				
5 units per building			150,000	50,000	10,000				
6 units per building		I	180,000	60,000	10,000				
7 units per building					10,000				

Minimum continuous frontage in feet (see § 175-6.10)	150	150	150	120	<u>75</u>	120	150
Minimum front yard for principal building (in feet)	50	40	40	10	<u>10¹</u>	50	40
Maximum Front Yard					40		
Minimum side yard for principal building (in feet)	35	25	25	10	101	15	30
Minimum side yard for accessory building (in feet)	10	10	10	10	<u>10¹</u>	10	10
Minimum rear yard for principal building (in feet)	25	15	15	20	<u>20</u>	20	40
Minimum rear yard for accessory building (in feet)	10	10	10	20	<u>20</u>	10	10
Maximum percentage of lot covered by building	12%	16%	20%	50%	75%2	33%	33%
Maximum height of building (in feet)	35	35	35	45	<u>60</u>	45	50
Maximum height (in stories)	3	3	3	3	4	3	3
Maximum height of chimneys, domes, spires, towers, radio or television antennas in any zone (in feet)	65	65	65	65	<u>70</u>	65	65

Maximum height in feet of chimneys, domes, spires, towers, radio or television antennas in any zone is 65 feet; mMaximum height in feet for wireless communication facilities is 125 feet.

§ 175-6.7(A) Lot area modifications.

a. Within the Water Resource Protection District, the minimum lot requirements shall be modified as follows: Within Zone II, the minimum lot area for residential and nonresidential uses shall be 80,000 square feet per unit; within Zone III, the minimum lot area for residential and nonresidential use shall be 60,000 square feet per unit, except that in the Village Commercial Zoning District and Village Center Core District, the minimum lot area for residential and commercial uses shall be as per the dimensional requirements of the Village Commercial District and the Village Center Core District.

¹ Distance could be decreased pursuant to a Special Permit granted by the Planning Board.

² Percentage could be increased pursuant to a Special Permit granted by the Planning Board.

5. In **Article XI. Administration and Enforcement** by making the following additions and deletions:

§ 175-11.1 Administration by Building Inspector Inspector of Buildings / Building Commissioner.

This bylaw shall be administered by the Building Inspector of Buildings / Building Commissioner.

§ 175-11.2 Building Inspector Inspector of Buildings / Building Commissioner duties.

The duties of the Building Inspector Inspector of Buildings / Building Commissioner shall include, but may not be limited to, the following and all acts necessary in the implementation of the following:

- A. Review all plans and proposals for the construction, demolition, reconstruction, and relocation of buildings and structures in Norton, issuing building permits for construction meeting all applicable laws, bylaws and safety standards and denying such permits whenever insufficient information is presented, unsafe or hazardous conditions or a violation of this bylaw or other laws, bylaws or regulations administered by the Building Inspector Inspector of Buildings / Building Commissioner would result.
- C. Make inspections as required to perform his duties. The Building Inspector Inspector of Buildings / Building Commissioner shall have the right to enter upon any lands and any building or structure under construction or open to the public at all reasonable times in performance of his duties and may at all reasonable times and after due notice enter any dwelling or occupied premises not open to the public whenever the Building Inspector Inspector of Buildings / Building Commissioner has reason to believe that a violation of this bylaw or unsafe or hazardous conditions exist therein.
- D. Issue certificates of zoning compliance occupancy which certify that the existing or proposed use described therein of the specified premises conforms to the requirements of this bylaw.
- E. Investigate, upon a written complaint or on his own initiative, alleged violations of this bylaw. When the <u>Building Inspector Inspector of Building Commissioner</u> determines that a zoning violation exists, he shall serve a written notice on the responsible persons, demanding the abatement of such violation within a reasonable time and, upon a failure to comply fully, shall prosecute such violation as provided by law.
- F. The Building Inspector Inspector of Buildings / Building Commissioner shall adopt and make available to all interested parties a procedure for application for and issuance of building permits and certificates of compliance occupancy, together with the required forms and a schedule of fees. Such procedure, forms and fees shall be approved by the Board of Selectmen and the Town Counsel.

§ 175-11.3 Building permits and certificates of compliance occupancy.

- A. No building or structure, except a building or structure 100 square feet or less in area or eight feet or less in height, shall be erected, reconstructed, altered, added to, moved or demolished without a permit therefor issued by the Building Inspector of Building Commissioner.
 - (1) Applications for building permits shall be on the form prescribed by the Building Inspector Inspector of Buildings / Building Commissioner and shall be accompanied by construction or architectural plans and by a plot plan showing the outside dimensions of the building and the lot and the dimensioned location of the building on the lot. The plot plan shall show all information necessary to verify the compliance with this bylaw, such as the size of the yards, the dimensions of any required driveways, parking, landscaping, water bodies, signs requiring permits, fences and walls, provisions for drainage and for water supply and sewage disposal, or so much of the above as may be applicable for alterations and additions. Plans shall bear the seal of an architect, professional engineer or land surveyor as required by state law.
- B. No new, reconstructed or enlarged building shall be occupied and no nonconforming commercial or industrial use shall be changed to a different use without a certificate of zoning compliance occupancy. Such certificate shall be issued by the Building Inspector Inspector of Buildings / Building Commissioner upon certification that the building on the lot, the lot and the specified proposed use thereof comply with the use and dimensional requirements of the bylaw or are permitted by the Board of Appeals or are exempt under state law, and that three permanent bounds have been placed on the lot, a house number has been affixed to the building, and that construction has been completed and buildings are safe and ready for occupancy.
- C. In the Village Center Core District, the Inspector of Buildings / Building Commissioner may approve an application for re-occupation or re-use for the same purpose without Site Plan Review through the issuance of a Building Permit. The Inspector of Buildings / Building Commissioner is empowered to approve such application only where:
 - (1) All structures on the site were previously reviewed and approved after the establishment of the Village Center Core District.
 - (2) No new structures are proposed when compared with the most recent Site Plan Approval.
 - (3) No change in parking is proposed when compared with the most recent Site Plan Approval.
 - (4) No increase in the number of on-site residential units is proposed when compared with the most recent Site Plan Approval.
 - (5) Any expansion to existing structures on-site is incidental to, code compliance, or providing access to people with disabilities.

Where the above conditions are met, the Inspector of Buildings / Building Commissioner may still require Site Plan Review under Article XV and submit documentation to the Planning Board for their comment if the Inspector of Buildings / Building Commissioner feels existing complexities with the site or an intensification in use warrant such action.

- <u>CD</u>. The <u>Building Inspector Inspector of Buildings / Building Commissioner</u> shall be notified prior to any excavation along a public way; and prior to placement of a foundation, it shall be inspected for proper setback and side yard placement.
 - 6. In Article XV. Site Plan Approval by making the following additions and by renumbering the remaining subsections accordingly:

§ 175-15.3 Applicability.

- C. The following shall be subject to site plan approval in the Village Center Core District and supersede § 175-15.3 A. and B.:
 - (1) All newly proposed or expanded Top-of-the-Shop Housing or multi-family residential use;
 - (2) 5,000 or more square feet of floor space;
 - (3) Twenty (20) or more parking spaces;
 - (4) More than one (1) driveway;
 - (5) Any use that requires a special permit;
 - (6) In all other cases, the Inspector of Buildings / Building Commissioner and Planning Director must ensure compliance with §175-15.6 and may still require Site Plan Review by the Planning Board under Article XV if the Inspector of Buildings / Building Commissioner and Planning Director feels existing complexities with the site warrant such action.

§ 175-15.6 Objectives to be met.

- A. Natural environment:
 - (2) Promote the infiltration and recharge of groundwater and control the volume and rate of stormwater runoff resulting from land disturbance activities by requiring a stormwater management plan which utilizes both structural and nonstructural best management practices (BMPs); When stormwater treatment is required pursuant to the Stormwater Management Bylaw, a stormwater system built in the Village Center Core District shall incorporate best practices to promote their function, beauty, and community gathering spaces including rain gardens, landscaping features, cisterns, permeable pavement, green roofs, and subsurface vaults;
- B. Traffic, parking and pedestrian circulation:
 - (5) Ingress and egress points shall be kept to a minimum along major abutting streets. No more than one (1) vehicular driveway per lot is allowed in the Village Center Core District unless a waiver is granted by the Planning Board for more than one driveway.

C. Design:

(3) Design in the Village Center Core District. The following standards and guidelines are provided so that the Village Center Core District can become a vibrant and walkable destination. Where a standard is required through the use of the words "shall" or "must", this standard requires strict compliance. Deviation from any such standard shall require a variance from the Zoning Board of Appeals unless a special permit or waiver for deviating from that standard is granted by the Planning Board. Where a requirement uses the words "should", "may", or "could," this requirement is a guideline and compliance with this language is a strong preference for the Town.

a. Pedestrian Circulation

Where pedestrian walkways are provided:

- (1) Pedestrian connections that connect a building entrance to a sidewalk (where the building is set back) or one building to another building shall be designed to be safe, illuminated, broad, and easily identifiable. No building exit shall be located in a manner that impedes automobile egress from the site,
- Walkways that cross areas with vehicular traffic shall be designed to clearly show that the space is primarily dedicated to pedestrian traffic. Design elements could include raised or alternative surfaces, signage, rectangular rapid flashing beacon or raised landscaped islands that serve as a safe resting area for pedestrians between automobile travel lanes.
- (3) Where sidewalks or other pedestrian or bicycle ways intersect with automobile driveways or lanes, distinct surfaces with durable, decorative alternatives to conventional pavement shall be used to connect sidewalks or bike lanes across the automobile lane.
- (4) Bicycle parking shall be provided at a minimum of 0.30 spaces per 1,000 sf of floor area of non-residential space and one space per residential unit.
- (5) Outdoor seating such as dining areas, plazas, benches and seats may be required and shall be visible from the primary frontage.

b. Property Frontage

- (1) Newly constructed frontage buildings shall be located in a manner that facilitates pedestrian and bicycle access along and across the frontage area of that property.
- (2) Parking or travel lanes shall not be located in the frontage area except where access driveways are approved by the Planning Board, or its designee.
- (3) Bollards, short decorative walls, or similar features shall be used to separate parking spaces from adjacent pedestrian walkways and gathering places such as outdoor dining areas, plazas, benches or seats.
- (4) Street trees shall be spaced along the sidewalk at an average frequency of one tree every 30 feet.
- (5) Landscape features such as planters, rain gardens or similar shall be placed in the frontage area.

c. Lighting

In addition to the requirements under Article XX, the following standards and guidelines apply:

(1) Lighting for streets, parking areas, and civic/gathering spaces must be decorative in shape, scale, and finish, with detailed, articulated treatments for the base, post, fixture, and crown. Where decorative street lighting is already installed, the design of proposed lighting standards and fixtures shall be consistent with or complementary to said lighting.

Light poles and fixtures shall not exceed 16 feet in height. Height is measured from the base of the standard to the highest point of the structure. Structural features used to anchor light standards (e.g., concrete pilings) are not counted toward the maximum height but shall not protrude

more than six (6) inches from the ground.

(3) All exterior lights on private property and sign illumination shall be designed, located, installed, and directed in such a manner as to minimize light trespass onto adjacent properties unless such trespass is intentional and meets the purposes of this district and in no case shall the intensity of illumination exceed 0.1 vertical footcandles where there is an adjoining residential zoning district.

Lighting fixtures for building security or display purposes shall be top downward (not upward or sideways), and full cut off or fully shielded/recessed. Lighting may be directed upwards as part of a landscaping scheme used to highlight important features including, but not limited to: steps, walkways, art installations, and the edge of buildings.

d. Building Form

The following standards and guidelines apply to proposed new buildings. In addition to any other application submittal requirements, the applicant shall submit architectural elevations that are annotated to explain how these standards and guidelines are being met.

(1) Multi-story buildings shall clearly articulate the base, middle (where applicable), and top of the building using cornices, borders of distinct material, or other articulating features on every visible surface of the building.

(2) In new non-residential or mixed-use construction, ground floors should be a minimum of eleven (11) feet from floor to ceiling to enhance the pedestrian streetscape, regardless of the overall building height.

Buildings with façades longer than forty (40) feet shall articulate the façade with features common to traditional New England architecture that create visual interest. Features could include varied rooflines, distinct signage for multiple tenants, awnings, arcades, pilasters, columns, recessed spaces and/or entrances, and any other features that serve to add texture to these longer façades.

e. Building Entranceways

- (1) All buildings shall have a principal façade and entry (with operable doors) facing the property frontage. Buildings may have more than one principal façade and/or entry. Primary entrances not facing the property frontage should open onto sidewalks or other designated pedestrian areas that are at least ten (10) feet in width.
- (2) Main entrances shall incorporate architectural and/or sidewalk features that draw attention to the entrance. These features could include covered porches, distinct sidewalk surfacing, porticos, planters, landscaping, recessed doorways, and awnings.

f. Signage

In addition to the requirements under Article VIII, the following standards and guidelines apply:

- (1) Wall mounted or projected signs should be located above the ground floor storefront and just below the second-floor windows where applicable. Signs should not obscure architectural features or windows and should be integrated with the design of the building.
- (2) Sign colors should be selected to enhance sign legibility for both day and nighttime viewing. Contrasting colors can be used effectively to increase clarity, especially for letters and numbers. Sign colors and finishes should be compatible with the color of the building or development.
- (3) Sign materials should be of high quality and compatible with the design of the building and façade on which they are placed.
- (4) Externally illuminating signs should have downward-directed, wall mounted lights with fully-shielded decorative lamps that do not obscure the graphics of the sign.
- (5) Internally illuminated plastic or fiberglass cabinet ("can") signs are prohibited. Where internal illumination or back-lighting is proposed, solid letters (reverse channel) are a preferred alternative.
- (6) Signage on awnings is permitted only on the apron portion of the awning.
- (7) Free-standing signs with clearance above the ground of more than two feet above grade are not allowed. Free-standing monument or structured signs are preferred. Free-standing signs shall not be taller than five (5) feet above grade and should incorporate design details, materials, and colors of the associated buildings. The base or support elements of freestanding signs should be integrated with the surrounding environment and should incorporate ornamental landscaping where possible.

g. Parking Report

Site Plan Review applications, Special Permit applications or applications under §175-15.3.C.6 in the Village Center Core District shall be accompanied by a Parking Report that demonstrates reasonable access to parking spaces on-site and/or off-site. Site Plan applications in the Village Center Core District are not subject to the off-street parking requirements of §175-7.4 and 7.6 and is, instead, subject to approval by the Planning Board or its designee. The Parking Report shall include:

- (1) Size and type of all existing and proposed uses or activities on the property.
- (2) Proposed number of parking spaces on-site.
- (3) Proposed total number of parking spaces including on-site and off-site.
- (4) Parking demand, including peak demand, shall include a calculation of the on-site uses as determined by the most recent estimates provided by the Institute of Transportation Engineers (ITE).
- (5) Feasibility of shared parking among uses on-site, if applicable, based on peak demands for on-site use occurring at different times of the day and on different days of the week.
- (6) Availability of alternative methods of travel to the site, including public transportation, bike and pedestrian access.
- (7) Ability, if necessary and applicable, to obtain a long-term lease/long-term binding parking agreement of off-site spaces. Parking for business and commercial uses may be located off-site provided the following criteria are met:
- a. The off-site parking is located within 800 feet of the subject site.
- b. There is safe and adequate pedestrian access between the off-site parking and the subject site.
- c. Any proposed on-site parking shall include spaces for people with disabilities.
- d. Where proposed parking is located off-site, a binding parking agreement shall be submitted to the Town as part of the Parking Report.
- (8) Parking associated with residential uses must be on-site. Off-site parking for residential uses requires a Special Permit granted by the Planning Board.
- (9) Narrative explanation of how the demand analysis and proposed strategies justify the proposed total number of parking spaces.

(PLANNING BOARD)

FINANCE COMMITTEE: Recommended to refer this matter back to Committee.

ARTICLE 14

To see if the Town will vote to amend the Norton Zoning By-Law, Article III - Zoning Map and Districts and the Town of Norton Zoning Map adapted thereunder, which is entitled "Zoning Map Town of Norton, Massachusetts and dated June 1999, last revised October 21, 2019," as follows, or take any other action relative thereto:

By changing from Village Commercial to Village Center Core District the following parcels of land as shown on the Town of Norton Assessor's Map:

Map 17, Parcel 6 Map 17, Parcel 7 Map 17, Parcel 8	Map 22, Parcel 88 Map 22, Parcel 157 Map 22, Parcel 178A
Map 17, Parcel 9 Map 17, Parcel 10	Map 22, Parcel 89 Map 22, Parcel 178
Map 17, Parcel 11 Map 17, Parcel 11-01 Map 17, Parcel 11, 02	Map 23, Parcel 24 Map 23, Parcel 25
Map 17, Parcel 11-02 Map 17, Parcel 11-03 Map 17, Parcel 11-04	Map 23, Parcel 33 Map 23, Parcel 35-01
Map 17, Parcel 11-05 Map 17, Parcel 11-06	Map 23, Parcel 35-02 Map 23, Parcel 36 Map 23, Parcel 37
Map 17, Parcel 11-07 Map 17, Parcel 11-08	Map 23, Parcel 37-01 Map 23, Parcel 37-02
Map 17, Parcel 11-09 Map 17, Parcel 11-10	Map 23, Parcel 39 Map 23, Parcel 40
Map 17, Parcel 12 Map 22, Parcel 86	Map 23, Parcel 41 Map 23, Parcel 42
Map 22, Parcel 146	

and by changing from Residential 60 to Village Center Core District the following parcels of land as shown on the Town of Norton Assessor's Map:

Map 17, Parcel 2 Map 17, Parcel 3 Map 17, Parcel 13 Map 23, Parcel 35

(PLANNING BOARD)

FINANCE COMMITTEE: Recommended to refer this matter back to Committee.

ARTICLE 15

To see if the Town will vote to amend the following Articles within the Norton Zoning Bylaws, Chapter 175 of the General Code, to create a Marijuana Overlay District and to provide for the regulation of Marijuana Establishments and Medical Marijuana Treatment Centers (MTCs), formerly known as Registered Medical Marijuana Dispensaries (RMDs):

- 1. Article IV Use Regulations, §4.4 to allow for Marijuana Establishments and Medical Marijuana Treatment Centers (MTCs), formerly known as Registered Medical Marijuana Dispensaries (RMDs) within the Marijuana Overlay District by Special Permit (changes shown below in **bold**);
- 2. Article XV Site Plan Approval, §15.3 to require Site Plan Approval for Marijuana Establishments and MTCs (changes shown below in **bold**);

3. Article XXI – to delete the current Article XXI and replace it with a new Article XXI, which will regulate all marijuana uses within the Town, including Marijuana Establishments and Medical Marijuana Treatment Centers.

and further, to amend the Town's Zoning Map to show the Marijuana Overlay District, as shown on the plan on file with the Town Clerk, or take any other action relative thereto:

ARTICLE IV USE REGULATIONS

§ 175-4.4 Commercial Uses

		Zoning	District	s Allov	ved Us	es
Principal Uses	R-80	R-60	R-40	VC	C	T
Registered medical marijuana dispensary	N	N	N	N	N	SP ⁺
Medical Marijuana Treatment Center (MTC)			1	SP ⁺	SP ⁺	
Marijuana Establishment, excluding "Social	N	N	N	N	N	SP ⁺
Consumption Establishments ²² of any kind,			1,	<u>SP</u> +	SP ⁺	DI.
including private social clubs, exercise or holistic				==	<u> </u>	
studios or facilities and all other private entities						
Marijuana establishment, "Social Consumption	N	N	N	N	N	N
Establishments" of any kind, including private			1		1.4	1.4
social clubs, exercise or holistic studios or			ļ			
facilities and all other private entities						

[†]Only areas designated on Marijuana Overlay District

ARTICLE XV SITE PLAN APPROVAL § 175-15.3, part F

All "Marijuana Establishments," and MTCs, as defined in Article II, Definitions, shall require site plan approval, including those with less than 2,500 square feet and/or less than 10 parking spaces that would otherwise be exempt from site plan review. All site plan applications submitted for Marijuana Establishments and MTCs under this section shall include all documents submitted to the Cannabis Control Commission for state licensing of the Marijuana Establishment or MTC, and the site plan review shall include review of the site plan's satisfaction of the standards established by the Cannabis Control Commission regulations, 935 CMR 500.00 et seq., 501.00 et seq., and 502.00 et seq as applicable as well as those submittals and reviews required under the Norton Town Zoning Bylaws.

[Added 5-14-2018 ATM by Art. 22]

ARTICLE XXI Marijuana Establishments and Medical Marijuana Treatment Centers

§ 175-21.1 Purpose.

The purpose of this bylaw is to provide for the placement of Marijuana Establishments and Medical Marijuana Treatment Center (MTCs), in accordance with applicable state law, in locations suitable for lawful Marijuana Establishment or MTC and to minimize adverse impacts of Marijuana Establishments and MTCs on adjacent properties by regulating the siting, design, placement, security, and removal of Marijuana Establishments and MTCs.

§ 175-21.2 Establishment

The Marijuana Overlay District is hereby established as an overlay district over segments of Route 140 North, E. Main Street Business Parks, Norton Commerce Center, Industrial Zones in South Norton, and Business and Industrial Zones in Chartley, superimposed over such parcels that are included in the Village Commercial (VC) Zoning District, Commercial (C) Zoning District and the Industrial (I) Zoning District, dated XX/XX/XX. This map is hereby made part of the Norton Zoning bylaw and is on file in the Office of the Town Clerk. Any Marijuana Establishments or MTCs shall be permitted by special permit in the Marijuana Overlay District, subject to the limitations imposed by this bylaw. In the instance where a parcel is split between Residential Zoning District and either Village Commercial (VC) Zoning District, Commercial (C) Zoning District or the Industrial (I) Zoning District, the Marijuana Establishment or MTC may not be built or established on the residential portion of the parcel.

§ 175-21.3 **Definitions.**

Where not expressly defined in the Norton Zoning Bylaw, terms used in this article shall be interpreted as defined in MGL chapters 94G and 94I and the Commissioner's regulations promulgated from time to time thereunder, including without limitation, 935 CMR 500.000, 501.000 and 502.000 et seq, and otherwise by their plain language. If any terms in this article conflict with the terms of the governing state laws and regulations, the terms in the governing laws and regulations will govern for the purpose covered by this article. In addition to definitions generally applicable to the Norton Zoning Bylaw as set forth in § 175-2.2, for purposes of this article, the following terms shall have the meanings indicated:

<u>CANNABIS OR MARIJUANA OR MARIHUANA:</u> All parts of any plant of the genus Cannabis, not excepted in 935 CMR 500.002: <u>Cannabis or Marijuana or Marihuana(a)</u> through (c) and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; clones of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in M.G.L. c. 94G, § 1; provided that cannabis shall not include:

(a) the mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt,

derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of the plant or the sterilized seed of the plant that is incapable of germination;

- (b) hemp; or
- (c) the weight of any other ingredient combined with cannabis or marijuana to prepare topical or oral administrations, food, drink or other products.

<u>CANNABIS OR MARIJUANA PRODUCTS</u>: Cannabis or marijuana and its products unless otherwise indicated. These include products that have been manufactured and contain cannabis or marijuana or an extract from cannabis or marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

COMMISSION: The Massachusetts Cannabis Control Commission established by M.G.L. c. 10, § 76, or its designee. The Commission has authority to implement the state marijuana laws, which include, but are not limited to, St. 2016, c. 334 as amended by St. 2017, c. 55, M.G.L. c. 94G, and 935 CMR 500.000.

HOST COMMUNITY AGREEMENT: An agreement, pursuant to General Laws, Chapter 94G, Section 3(d), between a Cannabis Establishment and a municipality setting forth additional conditions for the operation of a Cannabis Establishment, including stipulations of responsibility between the parties and a up to 3% host agreement revenue sharing. Note this term is not defined in 935 CMR 500. The executive body of the municipality is responsible for negotiating the Host Community Agreement on behalf of the municipality.

<u>HEMP</u>: The plant of the genus Cannabis or any part of the plant, whether growing or not, with a delta-9-tetrahydrocannabinol concentration that does not exceed 0.3% on a dry weight basis of any part of the plant of the genus Cannabis, or per volume or weight of cannabis or marijuana product, or the combined percent of delta-9-tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus Cannabis regardless of moisture content.

MARIJUANA CULTIVATOR: An entity licensed to cultivate, process and package marijuana, and to transfer marihuana to other marijuana establishments, but not to consumers.

MARIJUANA INDEPENDENT TESTING LABORATORY: A laboratory that is licensed by the Commission and is:

- (a) accredited to the International Organization for Standardization 17025 (ISO/IEC 17025: 2017) by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Accrediting Cooperation mutual recognition arrangement or that is otherwise approved by the Commission;
- (b) independent financially from any Medical Marijuana Treatment Center (MTC), Marijuana Establishment or licensee for which it conducts a test; and

(c) qualified to test cannabis or marijuana in compliance with 935 CMR 500.160 and M.G.L. c. 94C, \S 34.

LICENSEE: A person or entity licensed by the Commission to operate a Marijuana Establishment under 935 CMR 500.000 and/or Medical Marijuana Treatment Centers under 935 CMR 501.00 or 502.00.

MANUFACTURE: To compound, blend, extract, infuse or otherwise make or prepare a cannabis or marijuana product.

MARIJUANA PROCESS OR PROCESSING: To harvest, dry, cure, trim and separate parts of the cannabis or marijuana plant by manual or mechanical means, except it shall not include manufacture as defined in 935 CMR 500.002.

MARIJUANA RETAILER: An entity licensed to purchase and transport cannabis or marijuana product from Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Unless licensed and permitted under the zoning Bylaws, retailers are prohibited from delivering cannabis or marijuana products to consumers; and from offering cannabis or marijuana products for the purposes of on- site social consumption on the premises of a Marijuana Establishment.

MARIJUANA TRANSPORTER: An entity, not otherwise licensed by the Commission, that is licensed to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not to consumers. Marijuana Transporters may be an existing licensee transporter or a third-party transporter.

MEDICAL MARIJUANA TREATMENT CENTER (MTC): Medical Marijuana Treatment Center formerly known as a Registered Marijuana Dispensary (RMD): an entity licensed under 935 CMR 501.101: Application Requirements for Medical Marijuana Treatment Centers, that acquires, cultivates, possesses, Processes (including development of related products such as Edible Marijuana or Marijuana Products, MIPs, Tinctures, aerosols oils, or ointments), transports, sells, distributes, delivers, dispenses, or administers Marijuana, products containing Cannabis or Marijuana, related supplies, or educational materials to Registered Qualifying Patients or their Personal Caregivers for medical use. Unless otherwise specified, MTC refers to the site(s) of dispensing, cultivation, and preparation of Cannabis or Marijuana for medical use.

§ 175-21.4 Applicability.

This bylaw does not apply to the cultivation of industrial hemp as is regulated by the Massachusetts Department of Agricultural Resources pursuant to General Laws, Chapter 128, Sections 116-123.

§ 175-21.5 Additional Requirements/Conditions.

In addition to the standard requirements for uses permitted By-right or requiring a Special Permit or Site Plan Approval, the following shall also apply to all Marijuana Establishments and MTC facilities:

a. Use:

- i. Any type of Marijuana Establishment or MTC may only be involved in the uses permitted by its definition and may not include other businesses or services.
- ii. No marijuana shall be smoked, eaten or otherwise consumed or ingested within the premises.
- iii. The hours of operation shall be set by the Special Permit Granting Authority, and no retail sale of marijuana shall occur upon the premises between the hours of 11:00 p.m. and 8:00 a.m.
- iv. No Marijuana Establishment or MTC may commence operation or apply for a building permit prior to its receipt of all required permits and approvals including, but not limited, to its Final License from the appropriate Commission.
- v. The number of Marijuana Retailers permitted to be located within the Town of Norton shall not exceed 20% of the number of licenses issued within the Town for the retail sale of alcoholic beverages not to be drunk on the premises where sold under MGL chapter 138, §15. For the purposes of determining this number, any fraction shall be rounded up to the next highest whole number.

b. Physical Requirements:

- i. All aspects of the Marijuana Establishment or MTC, except for the transportation of product or materials, relative to the acquisition, cultivation, possession, processing, sales, distribution, dispensing, or administration of marijuana, products containing marijuana, related supplies, or educational materials must take place at a fixed location within a fully enclosed building (including greenhouses) and shall not be visible from the exterior of the business. They may not be permitted to be located in a trailer, storage freight container, motor vehicle or other similar type potentially movable enclosure.
- ii. No outside storage is permitted.
- iii. On sites with multiple points of ingress, principal site access shall be from the more established thoroughfares to avoid disruption of residential neighborhoods.
- iv. Ventilation all Marijuana Establishments and MTC's shall be ventilated in such a manner that no:
 - 1. Pesticides, insecticides or other chemicals or products used in the cultivation or processing are dispersed into the outside atmosphere, and
 - 2. No odor from marijuana or its processing can be detected by a person with an unimpaired and otherwise normal sense of smell at the exterior of the marijuana establishment or MTC or at any adjoining use or property, such evaluation shall be made by the Building Inspector or his/her designee.
- v. Signage shall be displayed on the exterior of the Marijuana Establishment's entrance in plain sight of the public stating that "Access to this facility is limited to individuals 21 years or older." in text two inches in height.

All other signage must comply with all other applicable signage regulations in the Zoning or 935 CMR 500.000,501.000 or 502.000, as applicable.

vi. Cannabis plants, products, and paraphernalia shall not be visible from outside the building in which the Marijuana Establishment or MTC is located and shall comply with the requirements of 935 CMR 500.000 or 501.000, as applicable. Any artificial screening device erected to eliminate the view from the public way shall also be subject to a vegetative screen and the Planning Board shall consider the surrounding landscape and viewshed to determine if an artificial screen would be out of character with the neighborhood.

c. Location:

- i. Marijuana Establishments and MTC's are encouraged to utilize existing vacant buildings where possible
- ii. All Marijuana Establishments and MTC's shall be located in the Marijuana Overlay District
- iii. No Marijuana Establishment or MTC shall be located on a parcel which is within five hundred (500) feet (to be measured in a straight line from the nearest point of the property line in question to the nearest point of the property line where the Marijuana Establishment or MTC is or will be located) of a parcel occupied by a pre-existing public or private school (existing at the time the applicant's license application was received by the appropriate Commission) providing education in kindergarten or any of grades 1-12.
- iv. No Marijuana Retailer or MTC shall be located on a parcel which is within five hundred (500) feet (to be measured in a straight line from the nearest point of the property line in question to the nearest point of the property line where the Marijuana Retailer or MTC is or will be located) of a parcel occupied by another Marijuana Retailer or MTC facility.

d. Reporting Requirements.

- i. Prior to the commencement of the operation or services provided by a Marijuana Establishment or MTC, it shall provide the Police Department, Fire Department, Building Commissioner/Inspector and the Special Permit Granting Authority with the names, phone numbers and email addresses of all management staff and key-holders, including a minimum of two (2) operators or managers of the facility identified as contact persons to whom one can provide notice if there are operating problems associated with the establishment. All such contact information shall be updated as needed to keep it current and accurate.
- ii. The local Building Commissioner/Inspector, Board of Health, Police Department, Fire Department and Special Permit Granting Authority shall be notified in writing by the Marijuana Establishment or MTC facility owner/operator/manager:
 - 1. A minimum of 30 days prior to any change in ownership or management of that establishment.
 - 2. A minimum of 12 hours following a violation of any law or any criminal activities or attempts of violation of any law at the establishment.

- iii. Permitted Marijuana Establishments and MTCs shall file an annual written report to, and appear before the Special Permit Granting Authority, if requested, no later than January 31st of each calendar year, providing a copy of all current applicable state licenses for the facility and/or its owners and demonstrate continued compliance with the conditions of the Special Permit.
- iv. The owner or manager of a Marijuana Establishment or MTC is required to respond by phone or email within twenty-four hours of contact by a town official concerning their Marijuana Establishment or MTC at the phone number or email address provided to the town as the contact for the business.

e. Issuance/Transfer/Discontinuance of Use

- i. Special Permits/Site Plan Approvals shall be issued for a specific type of Marijuana Establishment or MTC on a specific site/parcel and shall be non-transferable to another type of Marijuana Establishment or MTC.
- ii. Special Permits/Site Plan Approvals issued to a specific owner may be transferred to another Marijuana Establishment owner or MTC owner operating at the same site/parcel as an amendment to the Special Permit.
- iii. Special Permits/Site Plan Approvals shall have a term limited to the duration of the applicant's ownership/control of the premises as a Marijuana Establishment or MTC, and absent an extension granted by the Planning Board shall lapse/expire if:
 - 1. the Marijuana Establishment or MTC ceases operation (not providing the operation or services for which it is permitted) for 120 days, and/or
 - 2. the Marijuana Establishment or MTC's registration/license by the appropriate Commission expires or is terminated.
- iv. The Marijuana Establishment or MTC shall notify the Zoning Enforcement Officer and Special Permit Granting Authority in writing within 48 hours of such lapse, cessation, discontinuance or expiration or revocation.
- v. A marijuana cultivation or product manufacturing establishment shall be required to remove all material, plants equipment and other paraphernalia prior to surrendering its state registration/license or ceasing its operation.
 - 1. Prior to the issuance of a Building Permit for such a Marijuana Establishment or MTC the applicant is required to post with the Town Treasurer a bond or other form of financial security acceptable to said Treasurer in an amount set by the Planning Board. The amount shall be sufficient to cover the costs of the town removing all materials, equipment and other paraphernalia if the applicant fails to do so. The Building Inspector shall give the applicant 45 days written notice in advance of seeking a court order allowing the Town to take such action. Should the applicant remove all materials, plants, equipment and other paraphernalia to the satisfaction of the Building Inspector prior to the expiration of the 45 days written notice, said bond shall be returned to the applicant.

f. Testing

i. All cannabis or marijuana product shall be tested by a Marijuana Independent Testing Facility to ensure compliance with 935 CMR 500.160 and M.G.L. c. 94C, § 34.

§ 175-21.6 Special permit procedure.

The Planning Board shall be the Special Permit Granting Authority (SPGA) for a Marijuana Establishment or MTC special permit.

<u>A.</u> Application. Applications for Special Permits and Site Plan Approvals for Marijuana Establishments or MTC's will be processed in the order that they are filed with the town. The approval of a Special Permit for any Marijuana Establishment or MTC is up to the discretion of the Planning Board who will be making its determination based on compliance with the standards and intent of this Bylaw.

In addition to the standard application requirements for Special Permits and Site Plan Approvals, such applicants for a Marijuana Establishment and MTC's shall provide the following information:

- (1) The name and address of each owner and operator of the Marijuana Establishment or MTC facility/operation;
- (2) A copy of an approved Host Community Agreement;
- (3) A copy of its Provisional License from the Commission pursuant to 935 CMR 500.000 or 935 CMR 501.000, as applicable;
- (4) Proof of Liability Insurance Coverage or Maintenance of Escrow;
- (5) Evidence that the Applicant has site control and right to use the site for a Marijuana Establishment or MTC facility in the form of a deed or valid purchase and sales agreement or, in the case of a lease a notarized statement from the property owner and a copy of the lease agreement;
- (6) A notarized statement signed by the Marijuana Establishment or MTC organization's Chief Executive Officer and corporate attorney disclosing all Persons or Entities Having Direct or Indirect Control, as defined in 935 CMR 500.002;
- (7) A detailed floor plan of the premises of the proposed Marijuana Establishment or MTC that identifies the square footage available and describes the functional areas of the Marijuana Establishment or MTC;
- (8) Detailed site plans that include the following information:
 - (a) Compliance with the requirements for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings, and all other provisions of this bylaw;
 - (b) Convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic;
 - (c) Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected to be substantially affected by on-site changes;

- (d) Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for home delivery vehicle(s), as applicable;
- (e) Design and appearance of proposed buildings, structures, freestanding signs, screening and landscaping;
- (f) Adequacy of water supply, surface and subsurface drainage and light;
- (g) Details showing all exterior proposed security measures for the Marijuana Establishment or MTC, including lighting, fencing, gates and alarms, etc. ensuring the safety of employees and patrons and to protect the premises from theft or other criminal activity;
- (h) All signage being proposed for the facility.
- (9) A description of the security measures, including employee security policies, approved by the Commission;
- (10) A copy of the emergency procedures approved by the Commission;
- (11) A copy of the policies and procedures for patient or personal caregiver home delivery approved by the Commission;
- (12) A copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between Marijuana Establishments and/or MTCs approved by the Commission;
- (13) A copy of proposed waste disposal procedures;
- (14) A pedestrian/vehicle traffic impact study to establish the Marijuana Establishment's impact at peak demand times, including queue plan to ensure that the movement of pedestrian and/or vehicle traffic, including to and along the public right of ways will not be unreasonably obstructed;
- (15) An odor control plan detailing the specific odor-emitting activities or processes to be conducted on-site, the source of those odors, the locations from which they are emitted from the facility, the frequency of such odor-emitting activities, the duration of such odor-emitting activities, and the administration of odor control including maintenance of such controls; and
- (16) Individual written plans which, at a minimum comply with the requirements of 935 CMR 500, relative to the Marijuana Establishment's or MTC's:
 - i. Operating procedures
 - ii. Marketing and advertising
 - iii. Waste disposal
 - iv. Transportation and delivery of marijuana or marijuana products
 - v. Energy efficiency and conservation
 - vi. Security and Alarms

vii. Decommissioning of the Marijuana Establishment or MTC including a cost estimate taking into consideration the community's cost to undertake the decommissioning of the site.

<u>B.</u> The applicant shall provide copies of the application to the Board of Selectmen, the Building Department, Fire Department, Police Department, Board of Health, the Conservation Commission, the Highway Department, and Board of Water/Sewer Commissioners. These boards/departments shall review the application and shall submit their written recommendations. Failure to make recommendations within 35 days of referral of the application shall be deemed lack of opposition.

C. After notice and public hearing and consideration of application materials, consultant reviews, public comments, and the recommendations of other Town boards and departments, the Planning Board may act upon such a permit.

§ 175-21.7 Special permit conditions.

A. The Planning Board, in granting a Special Permit hereunder, in addition to the requirements of Section 175-21.5 above, shall impose conditions reasonably appropriate to improve site design, traffic flow, public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purposes of this article, and the standards under Section 175-10.10.

B. FINDINGS:

In addition to the standard findings and criteria for a Special Permit or Site Plan Approval the Special Permit Granting Authority must also find all the following:

- a. The Marijuana Establishment or MTC is consistent with and does not derogate from the purposes and intent of this *Bylaw* and the other Town's *Zoning Bylaws*.
- b. That the Marijuana Establishment or MTC facility is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest;
- c. That the Marijuana Establishment or MTC facility demonstrates that it meets or exceeds all the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will be in compliance with all applicable state laws and regulations;
- d. That the applicant has satisfied all of the conditions and requirements of this *Bylaw* and other applicable *Town Bylaws*;

- e. That the Marijuana Establishment or MTC facility provides adequate security measures to ensure that no individual participant will pose a direct threat to the health or safety of other individuals, and that the storage and/or location of cultivation is adequately secured on-site or via delivery.
- f. That the Marijuana Establishment or MTC facility adequately addresses issues of traffic demand, circulation flow, parking and queuing, particularly at peak periods at the facility, and its impact on neighboring uses.

§ 175-21.8 Nuisances prohibited.

No Marijuana Establishment or MTC shall be allowed which creates an unreasonable nuisance to abutters or to the surrounding area, or which creates any hazard, including, but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent or electrical interference, which may significantly impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

§ 175-21.9 Severability.

The provisions of this bylaw are severable. If any provision, paragraph, sentence, or clause of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

§ 175-21.10 Conflicts.

This bylaw sets out the general terms of Marijuana Establishments and Medical Marijuana Treatment Centers. In the case of inconsistencies (if any) between this Bylaw and the Cannabis Control Commission Regulations 935 CMR 500.00, 501.000 or 502.000 et seq. the terms of this Bylaw shall govern unless there is explicit direction otherwise.

(INDUSTRIAL DEVELOPMENT COMMISSION)

FINANCE COMMITTEE: Recommended to refer this matter back to Committee.

ARTICLE 16

To see if the Town will vote to amend the Norton Zoning By-Law, Article III - Zoning Map and Districts and the Town of Norton Zoning Map adapted thereunder, which is entitled "Zoning Map Town of Norton, Massachusetts and dated June 1999, last revised October 21, 2019," to include a Marijuana Overlay District comprised of five (5) areas to be designated:

Route 140 North
East Main Street Business Parks
Norton Commerce Center
Industrial Zones in South Norton
Business and Industrial Zones in Chartley

and further, that the said districts shall include the parcels as shown on the "Proposed Marijuana Business Overlay" as on file with the Town Clerk and as set forth on the chart entitled "Districts by Parcel" attached hereto as Exhibit A, or take any other action relative thereto.

(INDUSTRIAL DEVELOPMENT COMMISSION)

FINANCE COMMITTEE: Recommended to refer this matter back to Committee.

ARTICLE 17

To see if the Town will vote to amend the Norton Zoning Bylaws, Chapter 175 of the General Code, Article XII, Zoning Amendments, by inserting the underlined text and by deleting the strikethrough text as follows, or take any other action relative thereto:

- 3. In §175-12.2(B) Initiation of amendments:
 - B. The Planning Board shall hold a public hearing, duly advertised as required by MGL c. 40A, § 5, on any proposed amendment referred to it by the Board of Selectmen within 65 days of such referral. Notices of such hearing, which shall include proposed textual and/or map amendments, shall be mailed to all property owners according to the latest tax record, included within or abutting land subject to amendment, abutting communities, and the Regional Planning Agency. General notice will serve where the proposed amendment is of universal or wide application in the Town.
- 2. By deleting in its entirety §175-12.4 Zoning Map amendments:

§ 175-12.4 Zoning Map amendments.

Whenever an amendment to the Zoning Map proposes that the zoning classification of a parcel of land be changed, the initiators of such amendment, at least three weeks prior to the public hearing, shall submit an accurate map drawn by a registered land surveyor, identifying the extent of the proposed change, and shall post the boundaries of land included in such amendment with signs at least two feet square identifying the proposed change and the date, time and place of public hearing thereon.

(PLANNING BOARD)

FINANCE COMMITTEE: Recommended to refer this matter back to Committee.

And you are hereby directed to serve this Warrant by posting attested copies of the body of same at Chartley Post Office, Norton Post Office, Norton Municipal Center, Norton Public Library, and three other public places within the limits of said Town, seven days at least, before the time of holding said meeting. Hereof, and fail not and make due return of this Warrant with your doings thereon to the Town Clerk at the time and place of holding said meeting. Given under our hands this kee day of June in the year Two Thousand Twenty.

BOARD OF SELECTMEN/TOWN OV NORTON

Norton, Massachusetts

I have served this Warrant by posting attested copies at Chartley Post Office, Norton Post Office, Norton Municipal Center, Norton Public Library, and three other public places within the limits of said Town, seven days at least, before the time of holding said meeting.

ATTEST:

MICHOEL MAY LECONSTABLE NORTON DATE: June 18, 2020

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Owner Name	LAND	PRESERVATION	SOCIETY	TOWN OF	NORTON	NORTON				RUSCITO	BROTHERS LLC	AMERICA	VITORINO B			- Q			8 200			NORTON	SENIOR HEALTH PEACHTR)	•		-AIWOODS	
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SOUNDING LIELD AV	LICHARD	AV	NORION	MA	02766		Route 140 North
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	FELDMAN	30					
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		MCP II MANSFIELD LLC	M A REALTY	ACQUISITION	LLC			GATOR	GREATWOODS	LLC	CAMPANELLI	FREETOWN	LAND LLC	GINSBERG	NORTON	PERTIES		LAND	VATION	-	-	FREETOWN	LAND LLC	TOURNAMENT 4	PLAYERS CLUB	LAND	VATION	SOCIETY
		MCP II 192 MANSFIELD AV MANSFIELD LLC			175 MANSFIELD AV LLC				775 % WANGTITIES	173 MANSFIELD AV LLC	-	<u> </u>	PALMER BLV				222 MANSFIELD AV LLC	<u></u>		0-REAR OAK ST	<u>)</u>		ILD AV	0 ARNOLD 17	PALMER BLV			MANSFIELD AV S
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	WARNICK	112 MANSFIELD					
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113 MANSFIELD AV INC		STREET	QUINCY	MA	02169	2	Route 140 North
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0.14444	82 MANSFIELD AVENUE	REALTY LLC	TEIXEIRA JOHN	Ь	BUTBHAVINI	INVESTMENT	LLC	MONIZ JOHN &	ILDA		PINO JOHN F. I.K. OF THE JOHN F		RIBEIRO	BRENDA ANN	PETERSON I YN	TRUSTEE	TOWN OF	NORTON		ABCL LLC	RIBEIRO DYLAN			TLC	BRIDGEWATER	SAVINGS BANK	TR	BRIDGEWATER	VINGS BANK	TR
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MARY TET ALS STREET		REET	MANSFIELD	МА	02048	ဘ	Parks
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WILLIAM 1235 EAST	235 EA			· <u></u>			East Main Street Business
-			NOLYON	MA	02/66		Parks
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	0-REAR UNION RD	JANET	29 UNION RD	NORTON	MA	02766	(C	Norton
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	0 S WORCESTER	ESTMENTS	~	BARRINGTO				Industrial Zones in South
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_		TON RAMS						Business and Industrial Zones
			COLONY RD	NORTON	MA	02766	7 ii	in Chartley

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405 OLD COLONY RD	LOVING LYDIA ANN	C/O LOVING DAVID E P O BOX 327	CHARTIEY	MA	0.074.0	<u> </u>	Business and Industrial Zones
403 OLD COLONY RD	LOVING DAVID E	_			02/12		Business and Industrial Zones
	OLINN DAVID BY	1 0 BUA 32/	CHARILEY	MA	02712	_	in Chartley
	& JAMES M TRS	400 OLD	((Business and Industrial Zones
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402 OLD COLONY RD	BAHMAN	3 CHERRY		! !			Business and Industrial Zones
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408 OLD COLONY RD	ROBERT &	10721 W	j Z				Business and Industrial Zones
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0 PLEASANT ST	BIBBY SCOTT	1008 PARK DRIVE	TRENT	C	28562		Business and Industrial Zones
364 OLD COLONY	QUINN SEAN P	364 OLD		2	20002	<u> </u>	Ricipese and Industrial Zerre
	& MELISSA A	COLONY RD	NORTON	MA	02766		in Charfley
	BROOKLINE	1900				-	Olaticy
366 OLD COLONY	INFANT-	COMMONWE					Business and Industrial Zones
	TODDLER	ALTH AVE	NEWTON	MA	02166	7	in Charley
368 OLD COLONY	STEVENS MARK 368 OLD	368 OLD					Business and Industrial Zones
	Y	COLONY RD	NORTON	MA	02766	7	in Chartlev
3/U OLD COLONY							Business and Industrial Zones
	DANA & SUSAN	1 WALTER ST	NORTON	MA	02766	7	in Chartley
380 OLD COLONY			ATTLEBOR	!			Business and Industrial Zopes
	T	745 PIKE AVE	0	MA	02703	7	in Charllev
394 OLD COLONY RD	HASKELL RONALD D		ATTLEBOR O	MA	02703	7	Business and Industrial Zones
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396 OI D COI ONY	NELSON FAMILY	7.00 P					
			NORTON	MA	99760	^	Business and Industrial Zones
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***	98 BROOKSIDE CIRCLE	395 OLD	COLONY RD	184 NORTH MAIN ST	369 OLD	COLONY RD	361 OLD	COLONY RD	359 OLD COLONY	ROAD	357 OLD	COLONY	ROAD		62 FAIRVIEW	AVE	1811 WEST	ST		AVE	394 OLD	COLONY RD			2	COLONY RD	1
	TARDANICO BROOK	ARRIGAN LUCILLE		BALSER GAIL A TRUSTEE	STEFANSKI	BRENDON E	PELLETIER	ALAN ROBERT	PELLETIER	MARYJO		·	Ш	350 OLD	ONY ROAD			UST			TON RAMS		CORBEIL				
	399 OLD COLONY RD	395 OLD COLONY	387 OLD COLORIY	RD CCLOINT	369 OLD COLONY	RD	361 OLD COLONY	KD	359 OLD COLONY	RD		OLD COLONY	KD		350 OLD COLONY	KU	352 OLD COLONY		OLD COLONY	ב		U OLD COLONY RD		SOZ ULD COLUNY (1)	351 OF D COLONY		
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353 C RD	353 OLD COLONY RD	DUFFY BRIAN J & CAROL L TRS OF	349 OLD	T C C	< < <	1		Business and Industrial Zones
349 (349 OLD COLONY	DIEEV BRIAN I	1	NO I VON	MA	02/66	_	in Chartley
묎		& CAROL L TRS		NORTON	MA	02766	^	Business and Industrial Zones
		CLARKE				22	-	iii Cialuey
		ROXANNE	19 JACKSON		-			Business Leaf Land coordinates
50 PL	50 PLEASANT ST	TRUSTEE	ST	NORTON	MA	02766	^	business and industrial zones
421 C	421 OLD COLONY	FLINTSTONE				2012		ni Cialuey
RD		REALTY LLC	PO BOX 445	CHARTLEY	MA	02712	. ^	Business and Industrial Zones
417 O RD	417 OLD COLONY RD	SIFFERLEN FAMILY TRUST	417 OLD COLONY RD	NORTON	MA	93200	.	Business and Industrial Zones
·-·			71		177	02/20	,	ın cnartley
4-704	407-411 OLD	MSNS LIMITED	OVERLOOK					Businese and Induction Zana
COLC	COLONY RD	COMPANY	DRIVE	CARLISLE	MA	01741	_	in Charley
		A.L.N.	2625 MAPLE				-	iii Citatuey
4010	401 OLD COLONY	PROPERTIES	SWAMP	NORTH				Business and Industrial Zama
RD		TLC	ROAD	DIGHTON	MA MA	02764	7	Dustriess and moustrial zones
		EAST COAST	406 OLD					Original
406 0	406 OLD COLONY	INVESTMENT	COLONY					Biological proposed in the second
RD		TLC	ROAD	NORTON	MA	02766	7	Dustriess and industrial zones
		412 OLD				22.122		iii Ollaliley
		COLONY	412 OLD					
4120	412 OLD COLONY	DEVELOPMENT	COLONY					Business and Industrial Zones
<u> </u>		TTC	ROAD	NORTON	MA	02766	7	in Chartley
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420 OI	420 OLD COLONY	OLD COLONY	WASHINGTO					Business and Industrial Zones
2		KEAL I Y I INC	N ST	PLAINVILLE	MA	02762	_	in Chartlev
77		DENNIS						
4 CZ	4 to OLD COLONY RD	VVILLIAIM & FRANCES	20 FOREST RD	COVEDED		02035-		Business and Industrial Zones
361-R OI D		MACCE IACONI	0.00	T	¥IAI	1704	-	in Chartley
COLONY RD	Q	& MELISA A COLONY R		NORTON	MA	02766	<u> н</u>	Business and Industrial Zones
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	391 OLD COLONY RD	ROUGEAU BRUCE &	391 OLD	NOFGON	< ************************************			Business and Industrial Zones
Į.	389 OLD COLONY RD	SAVAGE KATHY		NO POPOLON	Y S	02766		in Chartley Business and Industrial Zones
ı		ARNOLD	20000	NO VON	YIA!	02/66	<u> </u>	in Chartley
	360 OLD COLONY	ROBERT J	360 OLD		*			Bleinese and Industrial 7
- 1	RD	TRUSTEE OF	COLONY RD	NORTON	MA	02766	^	business and industrial zones
	70000	ROBERTS		ON				iii Criaruey
T	3/6 OLD COLONY RD	MAURICE H & ELIZABETH	140 MILLARD RD	ATTLEBOR O	MA	00760	1	Business and Industrial Zones
		COTTREAU	<u></u>			02700		in Chartley
	377 OLD COLONY	RYAN J	62 JESS					
	RD	TRUSTEE	MARIE RD	RAYNHAM	MA	02767	^	Dusiness and Industrial Zones
	363 OLD COLONY	MCW REALTY	203 NORTH	ATTI FROR		25.01		III CIIarliey
- 1	RD	TTC	MAIN ST	0	MA	02703	٨	business and Industrial Zones
	347 OLD COLONY	DUFFY BRIAN L	355 OLD			25100	,	III Orlariley
$\overline{}$	RD	& CAROL L TRS	COLONY RD	NORTON	MA	02766	7	Dusiness and Industrial Zones
	355 OLD COLONY	PERRY	2 SETTLERS	ATTLEBOR		20		Dicience and Indian
= $+$	RD	RICHARD P	HILL RD	0	MA	02703	7	business and industrial Zones in Charley
	i	NORTON RAMS	394 OLD				-	Business and Industrial Zaman
$=$ \perp	0 DECAL DR	TTC	COLONY RD	NORTON	MA	02766	7	Dustriess and industrial zones
`	: : :	NORTON RAMS	394 OLD					Business and Industrial Zonce
ᆚ	U DECAL DR	TTC	COLONY RD	NORTON	MA	02766	7	in Charfley
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=1	0 DECAL DR	TLC	COLONY RD	NORTON	MA	02766	7	in Charley
		NORTON RAMS 394 OLD	394 OLD		!			Business and Industrial Zance
$\supseteq 1$	0 DECAL DR	TLC	COLONY RD	NORTON	MA	02766	7	in Charley
	-	PRECISION	7					
(C)	379 OLD COLONY		DSTONE					Business and Industrial Zones
드ㅣ	3	CORPORATION	CIR	NORTON	MA	02766		in Chartlev

Business and Industrial Zones 7 in Chartley			Business and Industrial Zones 7 in Chartley		
02766				02762	
NO HOO	ACK TOTALON	***************************************		PLAINVILLE MA	
57 PLEASANT		86A	WASHINGTO		
OLD COLONY RD HOME INC			OLD COLONY	0 OLD COLONY RD REALTY II INC N ST	