



MINUTES

TOWN OF NORTON

Town Clerk Date/ Time Stamp

Board/ Committee: _____

Meeting Date: _____ Time: _____

Meeting Location: _____

Members & Staff Present: _____

Members Not Present: _____

The meeting was called to order at _____ and adjourned at _____

Minutes from the _____ Meeting were reviewed & Approved as written.

Meeting Motions / Actions and Summary of Discussions:

List of Documents and Other Exhibits used at Meeting:

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Minutes respectfully submitted by: _____

Minutes Approved by Committee on: _____

Chairman Signature: _____