Most projects begin with a review from the **Building Inspector**. It is advisable to bring:

- Your project description
- Copy of plot plan
- Map/Parcel number (available at Assessors office or online at nortonma.mapgeo.oi)

This will help determine which projects need a permit. The Building Inspector’s Office will send you to other departments if it is expected that other laws will apply to your project. Generally it is a good idea to inquire of the other departments about required permits. The chart below illustrates a few of the other Town permitting departments and examples of typical projects that require permits.

**BUILDING INSPECTOR**
Construction and Building projects
Additions, garages, pools, sheds etc.
Electrical, plumbing, gas, mechanical jobs

Your project may require other permits. Go to each department to see if you need additional permits.

**CONSERVATION COMMISSION**
Cutting Trees/shrubs or making a lawn
Construction or building well install, pool, dock, etc.

**BOARD OF HEALTH**
Replace/repair or a new septic
Install a well
Pools, sheds, licenses etc.

**PLANNING BOARD**
Subdivide a lot
Special permits and site plan review
Create a parking lot

**WATER/SEWER DEPARTMENT**
Connect to Town sewer or water

**ZONING BOARD OF APPEALS**
Project can’t meet zoning regulations
Request variances
Comprehensive permits (40B)

**FIRE DEPARTMENT**
Street numbers
Fire protection systems (i.e. sprinklers, CO, smoke)