J.C. Solmonese Site Council
Meeting Minutes

Date: 10/9/19
Location: J.C. Solmonese Elementary School, Office Conference Room
Time: 6:00pm

Attendees:

<table>
<thead>
<tr>
<th>Staff</th>
<th>Parents/Community Member</th>
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<tbody>
<tr>
<td>Riitta, Bolton, School Principal, Chairperson X</td>
<td>Allen Bouley, X</td>
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<td>Anne Giglio</td>
<td>Jen Longabard</td>
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<td>Maryan Welch X</td>
<td>Jessica Webbe, X</td>
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Meeting called to order 6:00PM

Documents Distributed by Mrs. Bolton:

1. Agenda
2. Minutes from May 8
3. Norton District Strategic Plan

Items Discussed

1. Acceptance of Minutes from May 8
2. Alan Bouley was voted in as the co-chair and Jessica Webbe as the recorder
3. School Improvement Plan (SIP)
   a. Goals will be based on Norton District Strategic Plan
   b. Staff will be looking at how "Portrait of a Graduate" works at the PK-3 level
   c. Reviewed Strategic Plan; Site Council will continue to review Strategic Plan for ideas for next meeting
   d. Will review the parent survey results to determine needs for SIP
   e. Communication appeared to be the biggest area of concern in Parent Survey
   f. K-12 Insight on webpage; can do anonymous complaints/comments
      i. Many parents may not know about it; suggested to provide more information to parents about Insight, if they don’t know who to get in contact with
      ii. Can include in SIP
4. Discussed current enrollment
   a. Enrollment in PK is up
5. Parent concerns regarding dismissal and drop off; will be continuing to work on procedures

Meeting Ended 7:00pm.

Next Meeting: December 4, 2019 at 6:00pm, JCS Office Conference Room

Minutes Approved by Committee on: 11/1/19

Respectfully Submitted,

Jessica Webbe, Recorder

Riitta Bolton, Chairperson