



TOWN OF NORTON
BOARD OF SELECTMEN
MUNICIPAL CENTER,
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**Board of Selectmen
Meeting Minutes
July 9, 2019**

1. Call to Order by Chairman

The July 9, 2019 meeting of the Norton Board of Selectmen was held in the Board of Selectmen's Meeting Room and was called to order at 7:00 P.M., by Mr. Bradford K. Bramwell, Chairman. Member(s) present: Mr. John Conway, Ms. Mary Steele, and Ms. Renee Deley.

2. Business

A. New Business

i. Year End Transfers Approval.

The Town Manager reviewed M.G.L. c. 44, §33B and the transfer of appropriations. The total transfers equal \$58,758.00 or 0.46% of the General Fund Budget. The first transfer request is to the salary line item of the Finance Committee in the amount of \$619.00 for the part-time secretary, which will be coming from the health insurance budget. The next transfer request is for Legal Services in the amount of \$38,903.00, which would also be coming from the health insurance budget. The Police Department put in a transfer request of \$4,180.00, which they need to add to their education fund. Mr. Yunits explained that this amount would come from their salary line item. The Fire Department is asking for \$11,425.00 to be transferred to their expense line due to an unanticipated emergency repair on Engine 2; these funds would come from the Fire Department's salary account. Mr. Yunits explained that the Inspections Department is requesting a transfer of \$2,400.00 for work that the Building Department had to do with putting up the fence and boarding up the building on Elm Street; this would come from their salary account. Next, Animal Control requested that \$861.00 be transferred to salaries due to overtime that was not anticipated, which would come from health insurance. Lastly, the Council on Aging requested a transfer of \$450.00 from the Council on Aging's expense line item to their salary line item for longevity that they failed to put in their budget.

Ms. Deley asked Mr. Yunits to explain on the spreadsheet provided to the Selectmen what the \$40,000.00 figure next to the \$58,758.00 was. Mr. Yunits stated that the \$58,758.00 is the grand total and the \$40,000.00 is what is coming out of the health insurance budget. Ms. Deley asked if there is a risk of the health insurance budget running short due to this \$40,000.00 transfer or if this was leftover funds from the previous fiscal year. Mr. Yunits answered that there would be no risk of running short because these are leftover funds from FY19.

Ms. Deley then asked if it is typical that the legal services runs this far over, which Mr. Yunits answered it was not. The Town Manager further explained that due to the Bay Road Solar project, the Blue Star Industrial project, the Charter Commission (which was not anticipated), and the extensive title work that was done for the Route 123 project the legal expenses were

significantly higher than usual. Ms. Deley then asked about the education transfer for the Police Department because that seemed slightly high to her. Mr. Yunits explained that the Police Department by contract has to budget at least \$15,000.00 a year for educational assistance and this year they had more people apply than they normally do, so this is why this budget was short \$4,100.00. Ms. Deley asked if this was for training or classes. The Town Manager stated that this was for classes; three officers received a master's degree, one officer received a bachelor's degree, and one officer received an associate's degree.

Mr. Conway asked what longevity is. Mr. Yunits explained that longevity is in the wage and salary plan and are in the contracts where if you are an employee for "x" amount of years you get a certain amount of longevity pay.

MOTION was made by Mr. Conway to approve the budget transfer recommendations dated June 30, 2019 provided by the Town Manager. Seconded by Ms. Steele Vote: Unanimous. MOTION CARRIES.

Adjournment

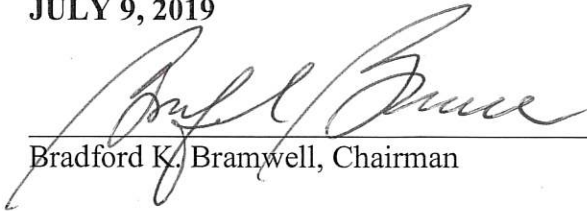
MOTION was made by Mr. Conway to adjourn at 7:10 P.M. Seconded by Ms. Deley. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:



Jennifer Reid, Office Administrator

**BOARD OF SELECTMEN
MINUTES OF MEETING
JULY 9, 2019**

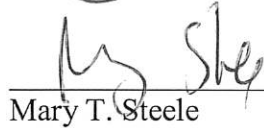


Bradford K. Bramwell, Chairman

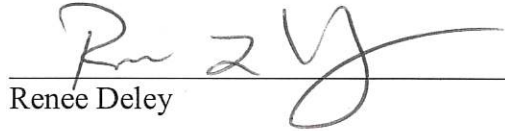
Michael Flaherty, Vice-Chairman



John Conway, Clerk



Mary T. Steele



Renee Deley

Minutes Approved by Board on: 7/25/19