Position: Mechanic

Rate of Pay: Per Union Contract

Basic Functions:

• Maintains all vehicles for which the Department is responsible.
• Maintains all equipment used in servicing vehicles.
• Maintains all auxiliary equipment such as trailers, pumps and generators.
• Performs unskilled manual tasks as defined in the laborer’s job description, on an as-needed basis.

Scope of Position:

• Works under the supervision of the Highway Superintendent in performing the specific pertaining to all aspects for maintaining the Town.

Specific Duties:

• Provides basic, preventive and comprehensive maintenance on all vehicles for which the Department is responsible.
• Assists the Highway Superintendent in establishing a preventive maintenance program and in ensuring that the program is followed.
• Maintains all equipment used to service vehicles and auxiliary equipment.
• Orders parts and materials from vendors.
• Assists the Highway superintendent in maintaining and updating all records of vehicle and equipment repair and performance.
• Performs skilled manual tasks, on an as-needed basis.
• Works under emergency conditions
• Participates in snow removal operations.
• Performs all tasks not requiring additional special licenses for any division within the department.
• Overtime required.

Qualifications:

• Possesses a Massachusetts CDL, class B driver’s license and an Air Brake endorsement.
• Has demonstrated the ability to perform repair work on the types of vehicles for which the Department is responsible for maintaining.
• Has demonstrated the ability to weld and fabricated and to do minor bodywork and spray painting.
• Possesses a high school diploma or GED.