



## Norton Conservation Commission

70 East Main Street  
Norton MA 02766  
508-285-0275  
508-285-0277 fax

### PERMIT REQUIREMENTS, CONDITIONS, & COMPLIANCE

---

Please refer to the following sections for applicable permit requirements and compliance needs.

The requirements and conditions of any issued permits are to be carried out per plan, with said conditions and decisions made by the issuing authority being non-negotiable.

In the event that site work modifications or design changes are to occur prior to or during construction/site work, the applicant/landowner shall arrange submitting a request for a project change to the issuing authority.

#### A. Request for Determination – Negative Determination

---

The following items shall be in place prior to commencing any onsite work activities:

- ① Sedimentation Controls (silt fence, compost socks, etc.)
- ① 48-Hour notice for setting up a Conservation Dept. inspection prior to commencing site work



## Norton Conservation Commission

70 East Main Street  
Norton MA 02766  
508-285-0275  
508-285-0277 fax

### B. Notice of Intent – Order of Conditions

---

#### PRIOR TO CONSTRUCTION

The following items shall be completed prior to commencing any onsite work activities:

- ⓪ Installation of Sedimentation Controls (silt fence, compost socks, etc.)
- ⓪ Submit the requested supplemental information listed within the Special Conditions (Construction Plans, Proof of Recording, etc.)
- ⓪ Payment to the Conservation Dept. for Stormwater Peer Review Services (if applicable)
- ⓪ Names, Contact, Email of all site work contractors who will perform work (Site Superintendent, tree specialist, site engineer/inspector, etc.)
- ⓪ Onsite Pre-construction Meeting (Sediment Controls shall be inspected by the Agent at the time)
- ⓪ **Written authorization from the Agent confirming the project has met the conditioned requirements.**

#### DURING CONSTRUCTION

The following items are mandatory during onsite work activities:

- ⓪ Monitoring and maintenance of Sedimentation Controls (silt fence, compost socks, etc.)
  - ⓪ Site Inspections & Maintenance (made by the Applicant) to prepare for and fix any potential site concerns leading up to any significant rain or storm event (site stabilization, sediment control repairs, sediment trap basins, etc.)
  - ⓪ Reporting and Response action plans to prevent illicit discharge and sediment tracking offsite or to regulated wetland areas (SWPPP, Contractor Inspections, Street Sweeping, winter stabilization plan, etc.)
- Please be mindful that it is in the project's best interest to keep the site contained and correct any issues immediately.*
- ⓪ **Any observed non-compliance issues (through the agent and/or in response to complaints or notice from neighboring properties) will result to violations issued by the Agent, and may lead to Enforcement (Penalties, fines, fees) if the problems persist and are not corrected immediately within 24 hours.**

#### POST CONSTRUCTION

The following items are to be completed following onsite work activities:

- ⓪ Permanent site stabilization, Installation of visual barriers (if conditioned), submittal of engineer's affidavit certifying completion of work and stormwater compliance.
- ⓪ Submittal of a Request for a Certificate of Compliance, and As-Built Site Plan within 2 weeks of the next available Conservation Commission scheduled public hearing.
- ⓪ Request for Site Inspection with the Conservation Dept. Agent to review and assess site completion.
- ⓪ **Following the site inspection, the Conservation Dept. shall place the Request for a Certificate of Compliance on their next available Conservation Commission agenda.**
- ⓪ **If all items and conditions are met/complete the Applicant will most likely receive a decision to close-out the project and be issued a Certificate of Compliance.**



## Norton Conservation Commission

70 East Main Street  
Norton MA 02766  
508-285-0275  
508-285-0277 fax

### C. Administrative Stormwater Permit (20,000 SF-43,560 SF of Land Disturbance)

---

#### PRIOR TO CONSTRUCTION

The following items shall be completed prior to commencing any onsite work activities:

- ⊙ Installation of Sedimentation Controls (silt fence, compost socks, etc.)
- ⊙ Names, Contact, Email of all site work contractors who will perform work (Site Superintendent, tree specialist, site engineer/inspector, etc.)
- ⊙ Onsite Meeting (Sediment Controls shall be inspected by the Agent at the time)
- ⊙ **Written authorization from the Stormwater Agent confirming the project has met the permit requirements.**

#### DURING CONSTRUCTION

The following items are mandatory during onsite work activities:

- ⊙ Monitoring and maintenance of Sedimentation Controls (silt fence, compost socks, etc.)
- ⊙ Site Inspections & Maintenance (made by the Applicant) to prepare for and fix any potential site concerns leading up to any significant rain or storm event (site stabilization, sediment control repairs, sediment trap basins, etc).
- ⊙ **Any observed non-compliance issues (through the agent and/or in response to complaints or notice from neighboring properties) will resort to violations issued by the Agent, and may lead to Enforcement (Penalties, fines, fees) if the problems persist and are not corrected immediately within 24 hours.**

#### POST CONSTRUCTION

The following items are to be completed following onsite work activities:

- ⊙ Permanent site stabilization
- ⊙ Request a Final Site Inspection with the Stormwater Agent to review and assess site completion.
- ⊙ **Following the site inspection, the Stormwater Agent shall either request additional site work be exercised, or provide sign-off through the Town's Permit Application Platform (OpenGov).**



## Norton Conservation Commission

70 East Main Street  
Norton MA 02766  
508-285-0275  
508-285-0277 fax

### D. Stormwater Permit (more than 1 acre, 43,560 SF of Land Disturbance)

---

#### PRIOR TO CONSTRUCTION

The following items shall be completed prior to commencing any onsite work activities:

- ⊙ Installation of Sedimentation Controls (silt fence, compost socks, etc.)
- ⊙ Payment to the Issuing Authority (Conservation/Planning) for Stormwater Peer Review Services (if applicable)
- ⊙ Names, Contact, Email of all site work contractors who will perform work (Site Superintendent, tree specialist, site engineer/inspector, etc.)
- ⊙ Onsite Pre-construction Meeting (Sediment Controls shall be inspected by the Agent at the time)
- ⊙ **Written authorization from the Agent confirming the project has met the conditioned requirements.**

#### DURING CONSTRUCTION

The following items are mandatory during onsite work activities:

- ⊙ Monitoring and maintenance of Sedimentation Controls (silt fence, compost socks, etc.)
- ⊙ Site Inspections & Maintenance (made by the Applicant) to prepare for and fix any potential site concerns leading up to any significant rain or storm event (site stabilization, sediment control repairs, sediment trap basins, etc.)
- ⊙ Reporting and Response action plans to prevent illicit discharge and sediment tracking offsite or to regulated wetland areas (SWPPP, Contractor Inspections, Street Sweeping, winter stabilization plan, etc.)  
*Please be mindful that it is in the project's best interest to keep the site contained and correct any issues immediately.*
- ⊙ **Any observed non-compliance issues (through the agent and/or in response to complaints or notice from neighboring properties) will result in violations issued by the Agent, and may lead to Enforcement (Penalties, fines, fees) if the problems persist and are not corrected immediately within 24 hours.**

#### POST CONSTRUCTION

The following items are to be completed following onsite work activities:

- ⊙ Permanent site stabilization & submittal of engineer's affidavit certifying completion of work and stormwater compliance.
- ⊙ Submittal of a Request for Stormwater Compliance, and provide an As-Built Site Plan.
- ⊙ Request a Final Site Inspection with the Stormwater Agent to review and assess site completion.
- ⊙ **Following the site inspection, the Stormwater Agent shall either request additional site work be exercised, or provide sign-off through the Town's Permit Application Platform (OpenGov).**