



TOWN OF NORTON  
SELECT BOARD  
MUNICIPAL CENTER  
70 EAST MAIN STREET  
NORTON, MA 02766

Telephone (508) 285-0210; Facsimile (508) 285-0297

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LEGAL NOTICE

TOWN OF NORTON  
REQUEST FOR QUALIFICATIONS (RFQ)  
DESIGNER SERVICES FOR A NEW TOWN HALL

In accordance with Massachusetts General Law Chapter 7C, Sections 44-58, the Town of Norton is seeking responses to a Request for Qualifications (RFQ) for Designer services for a new Town Hall project. The selected firm will prepare plans and documents to assist in the planning, design, and construction administration for planned new Town Hall in Norton. Work will include providing planning services to confirm the previously completed programming and design services for all phases of the project including programming, Geotechnical Review, Schematic Design including Cost Estimating, Design Development, Construction Documents, Bidding, Construction Administration, Commissioning and Closeout. All duties defined by the Inspector General for a Designer are expected to be included in any executed contracts between the Town and Designer. The Town reserves the right to contract with the selected firm for all of the referenced project phases. The fee for services will be negotiated with the highest ranked Respondent.

The estimated construction cost for the project is approximately \$17 Million. The RFQ document will be available after 10:00 A.M. on 10/20/21 from the office of the Town Manager or from the Town website at [www.nortonma.org](http://www.nortonma.org). A site briefing will be held starting at 11:00 A.M. on 10/27/21, at 70-78 East Main Street, Norton. This will be the only site visit. Please see RFS for additional information.

Sealed responses to the RFQ are due no later than **1:00 P.M. on 11/08/21** at the Town Manager's Office, 70 East Main Street, Norton, MA 02766, and shall be clearly marked "Designer Services – Norton Town Hall".

The Select Board is the awarding authority and reserves the right to reject any or all responses and/or to waive any informality if it determines said action to be in the best interest of the Town of Norton.

Posted: Central Register  
Town Hall Bulletin Board (10/21/21)  
Sun Chronicle (10/22/21)  
COMMBUYS  
Cable TV  
Town Web Site ([www.nortonma.org](http://www.nortonma.org))  
pc: Select Board  
Permanent Building Committee