



## Everett Leonard Park & Pool Rental Application - 2024

Renter's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Drivers License #: \_\_\_\_\_

How Paying Deposit: \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_ Online via UniPay

Date of Event: \_\_\_\_\_ Number of People Attending: \_\_\_\_\_

Purpose of Event: \_\_\_\_\_

Event Schedule: Set Up: \_\_\_\_\_ Event starts: \_\_\_\_\_ Event Ends: \_\_\_\_\_ Clean up Ends: \_\_\_\_\_

\*Please include any set up and clean up time you need for the kitchen, bathrooms, grills or gate to be open.

### Renter will be bringing:

Food: \_\_\_\_\_ Self Supplied \_\_\_\_\_ Caterer on site \_\_\_\_\_ Food Truck

Name(s) of Caterer/Food Truck(s): \_\_\_\_\_

Music: \_\_\_\_\_ Own w speaker \_\_\_\_\_ Karaoke \_\_\_\_\_ Professional DJ

Will Electricity be needed for anything? \_\_\_\_\_ Yes \_\_\_\_\_ No \*\* please bring own extension cords

Games: \_\_\_\_\_

Other: \_\_\_\_\_

**Alcohol on premise** – depending on the type of party you are hosting, a one-day liquor license may or may not be needed from the Norton Select Board.

Alcohol: \_\_\_\_\_ Self-serve \_\_\_\_\_ Hired bartender/caterer\* \_\_\_\_\_ Sold on premises\*

**\* will require a one-day liquor license approval from the Town of Norton Select Board**

Date of application for One-Day Liquor License submitted: \_\_\_\_\_

**Application has a second page which must also be completed.**

**Please make the following available for the rental:**

\_\_\_\_\_ Pool                      Time Needed From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_ Kitchen                      \_\_\_\_\_ Refrigerator                      \_\_\_\_\_ Freezer

\_\_\_\_\_ Grills (with propane)                      \_\_\_\_\_ 1 grill                      \_\_\_\_\_ 2 grills

\_\_\_\_\_ Sporting Equipment -- Circle what you would like to have provided. See staff to sign out equipment.

Wiffle ball / playground / kick ball balls / basketball / football / volleyball / badminton / soccer

**Waiver of Liability:**

**I, the undersigned, hereby agree to all the terms and conditions set forth by the Norton Park & Recreation Commission. I further agree to indemnify and hold harmless, the Town of Norton, its agents, employees and subordinates from and against all losses, claims, costs, damages, or expenses of any kind, including reasonable attorney fees, resulting from, arising out of, or connected in any way with the activity of the undersigned during and immediately after use of the property.**

Signature of Authorized Agent of Organization/Family: \_\_\_\_\_

Printed Name of Authorized Agent of Organization/Family: \_\_\_\_\_

Date: \_\_\_\_\_

***Rental dates are on a first come, first served basis upon receipt of BOTH the Rental Application AND deposit to the Parks and Recreation department.***

**Return this form to Norton Parks & Recreation by:**

**Mail:** 70 East Main St, Norton, MA 02766

**Drop off:** 2<sup>nd</sup> floor of Town hall or in drop box by front door labeled for Parks & Rec

**Online:** email form to parksandrec@nortonma.com

**FOR OFFICE USE ONLY**

**Necessary Authorizations:**

ELP Park & Recreation Authority: \_\_\_\_\_ Date: \_\_\_\_\_

Liquor License Requested: \_\_\_\_\_ YES \_\_\_\_\_ NO

Approved: \_\_\_\_\_ YES \_\_\_\_\_ NO

Police Chief: \_\_\_\_\_

Detail Needed: \_\_\_\_\_ YES \_\_\_\_\_ NO

Fire Chief: \_\_\_\_\_

Security Deposit \$ \_\_\_\_\_ Date Received \_\_\_\_\_ Check \_\_\_\_\_ Cash \_\_\_\_\_ UniPay \_\_\_\_\_ Initials \_\_\_\_\_

Rental Balance \$ \_\_\_\_\_ Date Received \_\_\_\_\_ Check \_\_\_\_\_ Cash \_\_\_\_\_ UniPay \_\_\_\_\_ Initials \_\_\_\_\_