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**BOARD OF DIRECTORS MEETING**  
**December 14, 2023**  
**9:00-11:00**  
**Agenda**

- a. Approval of Minutes
  - i. Board of Directors Meeting, October 12, 2023 (Vote Required)
  - ii. Facilities Sub-Committee Meeting, November 1, 2023 (Vote Required)
  - iii. Facilities Sub-Committee Meeting, December 6, 2023 (Vote Required)
- b. Employee Appointments/Resignations/Leave of Absence (Vote Required)
- c. FY23 Independent Audit - Mr. Terenzio Volpicelli, Roselli, Clark, and Associates
  - i. Determination of Surplus Funds (60 CMR 50.07) (Vote Required)
- d. FY23 Annual Report (Vote Required)
- e. FY24 Referral / Enrollment Update - Mrs. Julie O'Connor, Director of Student Services  
Mrs. Jeanne Sullivan, Executive Director
- f. FY 24 Budget Update - Ms. Holly Buttrick, Director of Finance & Operations
- g. FY 25 Budget Development Update - Ms. Holly Buttrick, Director of Finance & Operations
- h. Facilities Update - Dr. Lincoln Lynch III, Project Manager
  - i. 2140 Providence Highway - Lease Reassignment (Vote Required)
- i. Routine Matters
  - i. Approval of Payroll Warrants
  - ii. Approval of Bill Warrants

**Adjourn**

**Future Meetings:**

**Facilities Sub-Committee: January 17, 2023 @ 3:00**

**Budget Sub-Committee: January 24, 2023 @ 3:00**

**Board of Directors: February 8, 2024 @ 9:00**