



TOWN OF NORTON CHARTER COMMISSION

Board of Selectmen Meeting Room
Town Hall, 1st Floor

Monday, January 13, 2020
7:00 P.M.

Town Clerk Date/ Time Stamp
RECEIVED
NORTON TOWN CLERK
2020 JAN -8 P 1:34

~AGENDA~

1. Call to Order: Roll Call, Ask / Announce Recording, Pledge of Allegiance
2. Public Comment – Open forum
3. Information Gathering & Research
 - a. Interview: Historic District Commission
 - b. Discussion as needed
4. Acceptance of prior meeting minutes
5. Discussion of administrative items, as needed
6. Vote on the Commission's recommendation for Legislative & Executive Branches
7. Discussion and potential vote(s) of Charter elements:
 - a. Decisions pertaining to the Legislative Branch
 - Number of members
 - Term of members
 - Staggered or en masse
 - Term Limits
 - Elected by precinct, at large or combination of both
 - How President is decided (e.g., separately elected, highest votes, voted by council)
 - Role of Council President
 - b. Decisions pertaining to the Executive Branch
 - Powers and Duties (weak or strong)
 - Appointment of / Qualifications
 - Acting Town Manager process / procedures
 - Removal / Replacement
 - c. Decisions relating to Finance Committee
 - Preserve?
 - Appointing authority
 - Number of members
 - Term of members
 - Term limits
 - d. Decisions relating to Water and Sewer
 - Consolidation of departments in DPW?
 - If yes, does Executive branch serve as Commission?
 - If no, is Commission to appointed vs. elected?
 - e. Decisions related to Boards, Commissions and Committees
 - f. Decisions related to Citizen Participation options
 - g. Decisions related to Financial / Fiscal Procedures

h. Decisions related to Transitional Procedures

- 8. Education and public outreach ideas**
- 9. Topics not reasonably anticipated 48 hours in advance**
- 10. Next Meeting: January 27, 2020**
- 11. Action Items: Clerk to review**
- 12. Adjournment**

Please note that it is possible that a vote or votes may be taken by the Charter Commission regarding the above agenda items. Also note that agenda items may not be addressed / decided in the order presented and not all items may be addressed in the meeting.

Members may participate remotely in accord with the provisions of 940 CMR 29.10 and the Town's Remote Participation Policy, available for review on the Town's website at: <https://www.nortonma.org/board-selectmen>