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## MINUTES

### TOWN OF NORTON

Board / Committee: NORTON HIGH SCHOOL SITE COUNCIL

Meeting Date: Wednesday, December 18, 2019

Time: 2:15pm

Meeting Location: Norton High School Administrative Conference Room

Members & Staff Present: Ethan Dolleman, Lauren Bukowski, Vinny Cerce, Cooper Smith, Evelyn Rankin, Martha Godfrey, Eric Grasso, Caitlyn Bailey, Amy Benner

Members Absent : Jill Berkovitch-Blake, Kendall Petitpas, Lily Cormier.

Topic	Purpose	Guiding Questions and Background	Action Steps/Notes/Follow-up/	Facilitator/ Time
Call to Order	Deciding	Read and approve the minutes from November 20, 2019.	Call to Order: 2:20 Minutes Approved: Minutes Approved	Mr. Dolleman
Update on New Members	Deciding	Are there any individuals interested in joining Site Council?		Mr. Dolleman
Program of Studies Review	Recommend	What New Courses are proposed for next year? <u>New Pathway for Spanish 1</u> <u>American Sign Language</u>	- Spanish - Student input is very strongly in favor of a Spanish 1 initial exposure class as a pathway for those wanting Spanish as an elective.  - American Sign Language: - Two distinct possibilities: World Language Track or Elective track depending on district commitment to growing the ASL Program.	Ms. Godfrey and Ms. Rankin  20 minutes
Student Handbook Review	Recommend	What should the process look like? How do we engage students in the process?	<u>TVL Handbooks</u>  1. Goals: Organization and Clarity - Reading	20 minutes

			<ul style="list-style-type: none"> <li>- Alternative Grades/Credit Recovery</li> <li>- Attendance/Tardiness Policy</li> <li>- Alternative Discipline (PBIS)</li> <li>- Periodic Handbook Review Practices</li> <li>-</li> </ul> <p>2. Timeline: Convene Committee</p> <ul style="list-style-type: none"> <li>- January - Convene Committee</li> <li>- March 1st - Draft</li> <li>- Faculty Comment Period</li> <li>- Twitter Poll for Student Hot Button issues</li> <li>- Parental Poll (?)</li> </ul> <p>3. Committee Composition:</p> <ul style="list-style-type: none"> <li>- 8 Students (2 from every grade) - Volunteers and then Teacher Nominations</li> <li>- 8 Staff - Paraprofessionals, teachers and counselors</li> <li>- 4 Parents on the committee (?) <ul style="list-style-type: none"> <li>- Parent discussion in small groups - evenings and mornings</li> </ul> </li> </ul> <p>4. Notable issues for the Committee to take up?</p> <ul style="list-style-type: none"> <li>- What are our core values that we want to communicate through our handbook?</li> <li>- Good way to find out we are about at Norton?</li> </ul>	
New Items	Inform/ Recommend	Spring Parent Teacher Conference?	<ul style="list-style-type: none"> <li>- What is the purpose? Course Selection?</li> <li>- What are the questions?</li> <li>- Two conferences should they be spread out?</li> <li>-</li> </ul>	Mr. Dolleman 5 minutes
Next Meeting Agenda	Deciding	What should be addressed first at the next Site Council Meeting?	<ul style="list-style-type: none"> <li>- Candy Jar</li> <li>- Snacks</li> </ul>	Mr. Dolleman  3:10

Minutes approved by the Board or Committee on: 1/15/20

Chairman Signature: \_\_\_\_\_