

Town Clerk Date/ Time Stamp

RECEIVED
NORTON TOWN CLERK

2019 OCT 23 A 11: 36



MINUTES

TOWN OF NORTON

Board / Committee: NORTON HIGH SCHOOL SITE COUNCIL

Meeting Date: Wednesday, September 18, 2019

Time: 2:15pm

Meeting Location: Norton High School Administrative Conference Room

Members & Staff Present: Ethan Dolleman, Lauren Bukowski, Jill Berkovitch-Blake, Amy Benner, Vincent Cerce, Cooper Smith.

Members Missing: Mary Taylor

The meeting was called to order at 2:22pm. Meeting minutes from the May 16, 2019 meeting were approved.

Meeting Motions / Actions and Summary of Discussions

Meeting Times Schedule

Discussion of the time and day of site council meetings this year. The decision was to keep them on the third Wednesday of the month, right after school. Also, there was discussion of adding new members, reaching out to the community, retirement community, police, wheaton, new residents without students in the school system. Ms. Bukowski or Ms. Benner outreach through Facebook. Letter to be drafted by Principal Dolleman or Asst. Principal Benner. Staff send nominations through google forms and letter from Admin to students that fulfill demographic diversity. Parent Advisory Board - Questions, Teacher Volunteer or by student nomination? Not core subject teachers would be good?

Council Norms

How do we function as a team to solve problems/plan effective building leadership? Decision to discuss a Norms Development Process to the next meeting with new members.

Site Council

What are the purposes of the Site Council? What did we already know, what is new?

Site Council Priorities for 2019-2020

Where does the high school council wish to focus its energies this year?

School Improvement Plan

Handbook Review

Alternative Grades

Credit Recovery - Attendance

Academic Eligibility

Program of Studies

Proposing Courses

Elective Philosophy

AP Exam policy

Priorities: Clarification on Process, Superintendent, School Committee Roles, Examine a New Course Proposal Process for the November Site Council, Next meeting: what are the priorities within the handbook review process - define items for address.

Mechanisms: AdHoc Handbook Committee: provide recommendations to the Site Council. All staff: suggestions vetted through the AC team. Student survey: sub committee, Parent Survey: subcommittee, Athletic Coaches.

Next Meeting Agenda: Communication check-in and needs - New community groups.

Meeting was adjourned at 3:05 PM until the next meeting on October 16th.

Minutes approved by the Board or Committee on: 8 10-17-19

Chairman Signature: 