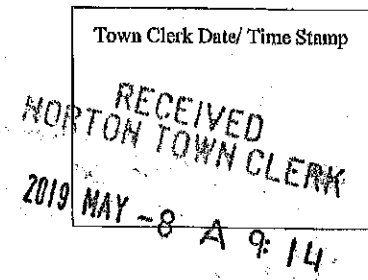




# MINUTES

## TOWN OF NORTON



Board / Committee: Parks and Recreation

Meeting Date: 4-24-2019

Time: 7:00 pm

Meeting Location: Town Hall Lunch Room, 1<sup>st</sup> floor

Members & Staff Present:

Sonia Tsilis, Audrey Moschella, Carol Zwicker, Heather Creegan, Mark Sweeney, Rob Kerr, Sharon Rice

Members Not Present:

Michael Young, Tiffani Green

Founder's Day Committee Members: Debra Fonger, Dean Zwicker, Ralph Stefanelli

---

The meeting was called to order at 7:00pm and adjourned at 9:41pm.

***Meeting Motions / Actions and Summary of Discussions:***

**Discussion:**

o **Founder's Day**

- o Dean stated he would be bringing 12-15 classic cars to the event. Sonia explained where they cars would be displayed, the same as in previous years. Dean noted that there are several locals who also bring their cars to the event.
- o Sharon will reach out to Keith again about the trash bins for the event.
- o Sharon confirmed North Cottage would send residents to help with trash for the night. It was suggested that we ask for 10 people. Sonia noted that the bins in the field near the DJ were overflowing last year and that there should be extra barrels there this year.
- o Sharon will arrange for Yelle restrooms to be open from 4:00-10:00pm at \$48/hr. There will be at least one additional hour charge for custodial clean-up time. Sharon will also reduce the number of porta potties from six to four.
- o Sonia confirmed food vendors should stay until 9:30 and fireworks will begin at 9:00pm after the national anthem.
- o Mark confirmed he will let all food vendors know about the 9:30 closing time.
- o Ralph will get 10 cases of water, 24 to a case, 10-15 15-lb. bags of ice, and candy for volunteers. We need to get coolers for ice.
- o Sharon reported the New England Rodeo no longer loans out its bull-riding machine due to costs. They will allow us to do 50/50 raffle on opening night, Friday, May 31<sup>st</sup>. Rob, Heather, Audrey & Mark will be there to sell tickets. Debra may attend if available. Arrival by 6:00pm for 7:00pm event start.
- o Carol will collect donations at Blueview Nursery on Saturday, May 25<sup>th</sup>, from 10-12; Sharon will make arrangements and confirm with Carol.

- Heather reported receiving a request from Fresh Catch to sell lobster rolls and chowder. Mark confirmed there is still room. Mark will get back in touch with Fresh Catch and make arrangements.
- Mark confirmed several food vendors: Dawg House, Alberto's, J&D Amusements, PopWarner/Black Knights Football, Swamp Donkey, Del's (pending but likely), Fork & Bibb (pending but likely). Sonia noted that we had Hill's Home Market (unlikely return) and Pilaggi Brothers last year as well. Sharon commented that the VFW would be back this year, and we also have Goldstar. Mark stated that only food vendors with trucks can be added at this point. Mark will reach out to Cookie Monstah and Sonia will try to find a good taco truck.
- Sharon will call Peg Dooley about having the Founder's Day thermometer placed on the commons. Ralph said he has contact info for Peg if needed.
- Carol will contact Norton Kayak about a donation to the FD raffle.
- Carol will create a list of Old Fashioned Games for Sharon and will bring her ladder ball game to use at the event. Sharon will replace broken items as necessary.
- Debra is making follow-up calls to companies about sponsoring, being a vendor, and donating to the raffle. Since the list is so large, she will target the largest companies first.
- Sharon confirmed that she had mailed sponsor info to Alnylam. Ralph said he has a contact there and will follow up.
- After a lengthy conversation about the need for staging, Debra said she would reach out to a musician friend, Sharon will reach out to the President's Office at Wheaton and Norton Singers, and Rob will contact the sound guy to see if anyone can loan/rent us a stage for the event. Ralph will contact Danny Rich to see if he can help. Sharon will contact Taunton Staging for recommendations on other staging vendors. Heather suggested we look into purchasing a stage after the event to avoid having this issue in future years.
- Mark reached out to Bob Salvo to ask about truck and stairs for pie eating contest.
- Rob confirmed the band line up for the event: Unlikely Strummers from 5:00-6:00; Vintage Brew from 6:15-7:30; South County Line from 7:45-9:00. The national anthem will be sung just before the fireworks begin at 9:00pm.
- Rob anticipates 15 minute transition time between bands and suggested Tiffani could help him help the bands which all thought was a good idea.
- Mark will tell all food vendors, Del's in particular, to bring their own change.
- The Chateau fundraiser event is scheduled for May 15. Heather and Dean supported keeping the event and promoting it online. All agreed that the event would go unstaffed. Heather agreed to let the restaurant know no one from Parks & Rec would be at the event.
- Sharon mentioned meeting with Jason at Norton Cable Access and relayed his interest in sponsoring Founder's Day. Sharon will follow up. Ralph suggested asking if they would like a booth.
- Sharon noted two upcoming town meetings on May 15 and June 3. Carol, Sonia and Mark will can at the May 15<sup>th</sup> meeting. Debra, Neil, and Carol will can at the June 3<sup>rd</sup> meeting.
- Sonia agreed to contact companies on Sharon's raffle list. Heather said she had already reached out to Cumberland Farms for this year's event.
- Sharon asked about event promotion. Carol agreed to visit local businesses to ask to put up flyers. She requested 25 flyers. Sharon will ask Nicole the name of the person who interviewed her last year at the Attleboro Sun Chronicle.
- Ralph suggested having a Civil War roundtable – reenactors who would camp out in the field and talk with guests in costume.
- Debra asked about face painting which will need its own booth.

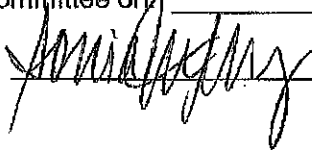
- Sharon shared information on an inflatable obstacle course for older kids. All agreed it was a good idea. Sharon will contact Ray to be sure he can get power out to field.
- The question of t-shirts for volunteer was raised; it was agreed it would be discussed in more detail at next meeting.
- **Egg Hunt:**
  - Sonia, Carol, Audrey, and Sharon will staff the event.
  - Audrey shared ideas for egg hunt accommodations for children with mobility limitations. All agreed worth trying for this year's hunt.

Next meeting set as Tuesday, April 30th at 7pm on the second floor of the Town Hall. Meetings will now be weekly through Founder's Day.

Minutes respectfully submitted by: Sharon Rice

Minutes approved by the Board or Committee on: \_\_\_\_\_

Chairman/Vice-Chairman Signature: \_\_\_\_\_

A handwritten signature in black ink, appearing to be "M. J. [unclear]", is written over a horizontal line.