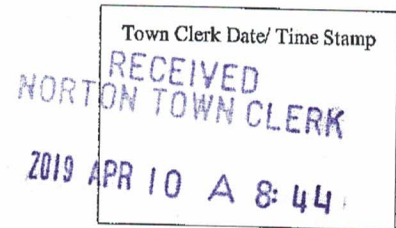




# MINUTES

## TOWN OF NORTON



Board / Committee: Parks and Recreation

Meeting Date: 3-26-2019

Time: 7:06 pm

Meeting Location: Parks and Rec Room, 2nd floor

Members & Staff Present:

Sonia Tsilis, Audrey Moschella, Carol Zwicker, Heather Creegan, Mark Sweeney, Sharon Rice

Members Not Present:

Nicole Pryharski, Rob Kerr, Michael Young, Tiffani Green

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The meeting was called to order at 7:06pm and adjourned at 9:32pm.

Minutes from the 3/12 meeting were reviewed and approved as written.

***Meeting Motions / Actions and Summary of Discussions:***

**Discussion:**

- **Spring Fling – Event Debrief**
  - There was discussion over the near-disaster issue of the DJ not showing up for the dance. The DJ had the correct date, which was confirmed numerous times, but he thought the day was a Saturday, not a Friday.
  - There is a pressing need for more volunteers. Several board members did not attend the event and volunteers were scarce.
  - Check in took way too long. There should be two lines, one for those who pre-registered and one for walk-ins. We need to look into options for ways to speed up the process and definitely need more volunteers with assigned roles and responsibilities.
  - The wristbands were very helpful to identify who had paid and who hadn't.
  - There was discussion on whether to issue tickets with bar codes next year. It was noted that there is poor internet reception at the school which could present an issue.
  - Heather suggested pre-bundling wrist bands so that the bands were already counted out into specific quantities, i.e., two, three, four
  - Sharon picked up extra bottled water to sell at ELP over the summer.
  - Pizza quantity was much better this year – only two pizzas left over.
- **Founder's Day**
  - Alberto's event set for April 16 from 4-9pm. Dine in only. Will raffle off Easter basket, do 50/50 raffle, and have silent auction with sports memorabilia.

- Sonia to share contact info for rodeo with Sharon so she can reach out for bull riding machine and to arrange for 50/50 raffle benefiting FD on opening night.
- Mark asked if we would be able to solicit donations at the upcoming town meetings and/or election. Sharon to follow up and report back.
- Sonia to touch base with Bob Kimball and Ray about electrical supply – would like to have more food vendors but need access to electricity.
- Several members expressed an interest in getting a taco food truck and the Cookie Monstah food truck for the event.
- A novelty company reached out to sell at Founder's Day and at Halloween parade. We have exclusive contract with another company for FD. Sharon to decline new company at FD but allow them for Halloween parade.
- Town of Norton's Certificate of Liability covers all town organizations including town-sponsored sports leagues, and therefore sports leagues do not need to provide insurance certificate when reserving space at event. They will also be given space for free at event.
- Sonia stated she can get 96 free pies for pie eating contest.
- Sharon to email food vendor forms from Fire Department to board.
- Sharon to look at companies for stage rentals to see if there are affordable options.
- Sonia will do a post on Facebook asking for vendors and volunteers for the event.
- Heather provided sponsorship and registration letters for past participants and potential local sponsors/vendors. Sharon will mail out.
- Sharon & Audrey to reach out to select past vendors to see if they would be interested in coming back this year.
- Paws, the Pawtucket Red Sox mascot, will be arriving at the event at 5:00 p.m.
- Sharon to reach out to Lions Club about the proposed FD 5K to share her expertise.
- **Egg Hunt:**
  - There was concern that people may go to town forest for event instead of ELP. Sharon will stress ELP location in future event posts.
  - Mark will get volunteers for face painting.
  - Ray's crew will arrive at 11:00 a.m. – some felt that was too late. Sharon to see if they will arrive at 10:30 a.m.
  - All board members to arrive at 10:00 a.m.
  - Sonia to redo event flyer to include \$5 pony rides.
- **Pool:** Sharon reported back that there was a little push back on increased rental fees but that person rented regardless.
- **Parks:**
  - Sharon raised the idea of identifying local groups such as Boy and Girl Scouts to help clean up and maintain Tricentennial Park since residents continually leave behind trash and broken toys. It was suggested that the Norton MOMs Club might be another option.
- **Misc:**
  - Corey Murphy was unable to attend meeting as previously planned. The board would like him to attend next meeting to continue the discussion of how he can help maintain baseball fields.
- **Next meeting:**
  - Invite Corey Murphy

- Focus on Founder's Day

Next meeting set as Tues, April 9th at 7pm on the second floor of Town Hall.

Minutes respectfully submitted by: Sharon Rice

Minutes approved by the Board or Committee on: April 9 2019

Chairman/Vice-Chairman Signature: Heather