

Parks and Recreation Commission Meeting
February 3, 2015
7:00 PM
Municipal Center – 2nd Floor Meeting Room

Present: Chair, Sheri Cohen; Mark Buchan; Jen Hoffman; Sara Lyons; Bonnie Yezukevich.
Also Present: Laura Bamford, Park and Recreation Coordinator.

Absent: Stan Kubinski; Tom Stanton.

Call to Order

Meeting was called to order at 7:00 pm.

I. Approval of Minutes

Motion was made by Ms. Yezukevich to approve the December 2, 2014 Parks and Recreation Commission minutes as written. Seconded by Ms. Hoffman. Vote: All in favor. **Motion carries.**

Motion was made by Ms. Hoffman to approve the January 6, 2015 Parks and Recreation Commission minutes as written. Seconded by Ms. Lyons. Vote: All in favor. **Motion carries.**

II. New Business

Family Snowflake Social – March 6th, 6:00pm

Ms. Bamford will get plates, cups, and napkins from Oriental Trading. She will also get packages of plastic gloves which are used at many community events.

Ms. Bamford will ask the Middle School if they have coat racks we could use.

Ms. Cohen said that there wasn't any pizza left over last year. It was decided that a total of 22 pizzas will be needed – 14 delivered at 5:45 and 8 more at 6:45. Mr. Buchan will call for the pizza and get a bill.

It was decided that 25 cases of water will be bought as well as 8 boxes of chips. Also, 12 red (128oz) bottles of Gatorade and 12 orange (128oz) bottles will be bought.

Cookies will come from Sweet Stuff Bake Shop.

Ms. Bamford will check the first aid kit and make sure it is stocked.

Set up will begin at 4pm.

A discussion was had about the possibility of having a "snowflake search light" outside the dance reflecting off the building. Ms. Cohen is going to get information on this and report back to committee.

FY16 Budget Proposal

15 hours per week, 52 weeks for Coordinator position at \$11,700. The anticipated increase in utilities will also be included in the proposal.

Treasurer's Report

Ms. Bamford reported the following account balances: \$2,331 remaining in the Operational account; \$8395 in the Revolving account, and \$16,355 in the Gift account.

Golf Tournament Proceeds

The annual golf tournament yielded over \$3,700. A discussion was had on what to use these funds for. The possibility of revamping the ELP bathrooms was discussed. Ms. Cohen said she would contact a contractor to discuss price and possible options/ideas.

III. Old Business

ELP Pool Rental Agreement -

Ms. Bamford reported that she spoke with the Health Inspector on the capacity of the pool. He said that the actual capacity is 70 but that it is smarter to keep it lower. It was discussed that this limit should go on the sign that will be made for the pool area.

A discussion was had on minimum wage. Ms. Bamford informed the commission that towns are not required to pay their employees that wage, that it is a federal requirement. It was decided that the commission would pay the guards the federal minimum wage even though it's not required.

Ms. Bamford will amend the current rental agreement to include that the \$90/hour rate and will include 3 staff members. One of the 3 guards will be the “party attendant” assigned to greeting guests, cleaning up, etc. The other 2 guards would attend to the pool.

Ms. Bamford will continue to work 15 hours per week, most of which will be spent at the pool.

Ms. Cohen will email previous lifeguards to inform them of open positions for the upcoming season and tell them they would need to apply and go through an interview process. The deadline for applications would be March 27th so that the commission could review the applications and invite candidates in for interviews on April 7th. Ms. Bamford will get the job posting to the paper in the next couple of weeks.

Ms. Bamford will contact the Wheaton and High School swim coaches and ask if there are any students who would be interested in a summer life guarding job.

It was decided that 10 lifeguards would be needed for the upcoming season.

Ms. Bamford said that she had a conversation with Mike Yunits, town manager and the Chris Zahner, Health Agent, about whether the town was required to have a handicapped accessible chair for the pool. She said it is thought that it is not required, but is something that town should do. She said that Mr. Yunits said that the town would pay the bill for it.

Ms. Bamford will look into getting a Parks and Recreation town email address.

Kindergarten Basketball

Ms. Yezukevich reported that the Kindergarten Basketball program yielded \$714 for the season.

Next Meeting

The next meeting is scheduled for March 3, 2015 at 7:00pm.

ELP Pool hours will be discussed.

Adjournment

Motion was made by Mr. Buchan to adjourn at 9:20 pm. Seconded by Ms. Yezukevich. Vote: Unanimous.

Motion carries.

Documents Referenced: Minutes of December 2, 2015
Minutes of January 6, 2015
Treasurer’s Report

Respectfully Submitted by: _____

Sheri Cohen, Parks and Recreation Commission Chair

Date Approved

Sara Lyons, Parks and Recreation Commission Secretary