

Parks and Recreation Commission Meeting
January 8, 2015
7:00PM
Municipal Center – 2nd Floor Meeting Room

Present: Jen Hoffman; Stan Kubinski; Sara Lyons; Nick Schleicher; Bonnie Yezukevich.

Also Present: Laura Bamford (Parks and Recreation Coordinator).

Absent: Sheri Cohen; Mark Buchan; Tom Stanton .

I. Approval of Minutes

Minutes were not reviewed at this meeting.

II. New Business

Skating Party – January 24th, 1:00 (“Non-frozen date” Jan 31st)

Need to confirm with Water Superintendent that bog is frozen and if it can be flattened.

Ms. Bamford will follow up on this within a week.

Ms. Hoffman and Mr. Kubinski will go to bog and look for seating. Ms. Hoffman suggested bringing a table or two for hot chocolate.

Ms. Hoffman will be responsible for getting the refreshments.

Snowflake Social Dance – March 6th

Ms. Bamford suggested making a hashtag for the event.

Ms. Bamford reported that Ms. Cohen has contacted the photographer.

Ms. Bamford will get the food/drinks from BJs. She will also contact Horizon Beverage to request a donation of water.

Pizza will come from Pizza Tyme. It was agreed that 2 delivery times would be requested for pizza – 5:45 (12 pizzas) and 6:30 (6 pizzas).

A discussion was had on whether a higher price should be required for those families signing up after the deadline.

Motion was made by Ms. Hoffman to include the higher price for late registration.

Seconded by Mr. Kubinski. Vote: All in favor. **Motion carries.**

Ms. Lyons will contact the school adjustment councilors at the JCS and LGN for offering a fee waiver to needy families.

A discussion was had on a possible time change – instead of 5:30-8:30 to 6:00-8:30.

Motion was made by Ms. Yezukevich to change the start time of the dance from 5:30 to 6:00, keeping the end time at 8:30. Seconded by Ms. Lyons. Vote: All in favor.

Motion carries.

Ms. Bamford will contact the Middle and High Schools to request volunteers.

Ms. Bamford will talk to Manny, the custodian at the Middle School, to request the area behind the DJ be blocked off to prevent kids from running and hanging out there.
Ms. Bamford will check on paper goods and first aid kits and bring to event.
Ms. Bamford will contact the elementary schools about having the kids make snowflakes for decorations.

Mr. Schleicher suggested having a Norton Parks and Rec table setup with flyers to promote the programs and events. Members were in favor of this idea.

ELP Pool Rentals -

Rental Agreement - Mr. Schleicher said that it depends on the size of the pool, but generally, Massachusetts Law states that there should be 25 swimmers to 1 guard. It was discussed how this affects the rental application and payment – how many guards for a party of 100 people? What if they are not all planning to swim?

Ms. Bamford said that she has a lot of info/regulations from the Health Inspector that needs it be done/addressed for the upcoming season, including posting max capacity and other signs.

It was decided that Ms. Bamford would type up rules and ask the Health Inspector to review for feedback.

Discussion was had on changing the charge for a larger party (because of the required need for an additional guard). \$10/hour additional for additional guard.

Consideration of adding the words “If party exceeds 30 people an additional staff member will be added at a cost of \$10/hour” to the rental agreement. I was decided to table the discussion until more of the commission were present.

Mr. Schleicher advertising the Pool Supervisor position as an internship (with a stipend) for a college student.

Ms. Bamford reported that Mr. Yunits informed her that Municipal employees of the State of Massachusetts get paid according to the Federal Minimum Wage (which is lower than Massachusetts).

Ms. Bamford said that she has been taking rentals for only between the hours of 12-6 so that the pool will always be open for Open Swim from 10-12 daily.

III. Old Business

Festival of Lights Recap –

\$60 for Cupboard of Kindness

\$117.50 for Santa Letters

The possibility of using a different vendor for the hot chocolate discussed.

The commission would like to ask Mrs. Slattery to be Mrs. Claus next year if needed.

ELP Cameras – Ms. Bamford will meet at ELP next week with IT person.

Kindergarten Basketball Update –

Ms. Yezukevich reported that pictures were taken this year. A discussion was had on whether we should keep it consistent between the 3 sports and not offer it to any.

Motion was made by Ms. Lyons to NOT offer pictures to Kindergarten basketball teams in the future. Seconded by Mr. Kubinski. Vote: All in favor. **Motion carried.**

Next Meeting

The next meeting is scheduled for February 3, 2015 at 7:00pm.

Adjournment

Motion was made by Mr. Kubinski to adjourn at 9:10 pm. Seconded by Ms. Lyons. Vote: Unanimous. **Motion carries.**

Respectfully submitted by: _____
Sheri Cohen, Parks and Recreation Chair

Sara Lyons, Park and Recreation Secretary