

Parks and Recreation Commission Meeting
August 5, 2014
7:00 PM
Municipal Center – 2nd Floor Meeting Room

Present: Chair, Sheri Cohen; Laura Bamford; Stan Kubinski; Sara Lyons; Tom Stanton; Bonnie Yezukevich.

Absent: Mark Buchan; Rosemary Dolan; Jen Hoffman.

Call to Order

Meeting was called to order at 7:10 pm.

I. Approval of Minutes

Motion was made by Ms. Yezukevich to approve the March 4, 2014 Parks and Recreation Commission minutes as written. Seconded by Mr. Stanton. Vote: All in favor, with Mr. Kubinski abstaining. **Motion carries.**

II. New Business

New Director Appointment -

Ms. Bamford was recognized as, and congratulated on, her newly appointed position of Parks and Recreation part-time Coordinator. It was noted that she will no longer be a Parks and Rec board member, but will continue her treasurer duties as part of her new appointment.

It was also noted that Ms. Dolan would become an Associate member with no voting power but would continue to be involved with community events. This would open up another position on the board.

Bills Payable/Payroll –

Motion was made by Mr. Stanton to approve Ms. Lyons, Ms. Yezukevich, and Ms. Cohen to sign bills and payroll. Seconded by Mr. Kubinski. Vote: All in favor, with Ms. Lyons, Ms. Yezukevich, and Ms. Cohen abstaining. **Motion carries.**

Spending Limit for Coordinator –

It was discussed that the new Coordinator should be allowed to use her discretion for purchases up to a set amount. The amount agreed upon was \$250.

Motion was made by Ms. Lyons to authorize the Coordinator to spend up to \$250 on Parks and Rec supplies, services, and equipment without authorization from the Recreation Board. Seconded by Mr. Kubinski. Vote: All in favor. **Motion carries.**

New Grill for ELP –

Motion was made by Ms. Yezukevich to authorize Ms. Bamford, the Coordinator, to use funds from the Operational Budget to purchase a new grill for ELP. Seconded by Mr. Kubinski. Vote: All in favor. **Motion carries.**

Mayor of Norton –

It was discussed that the program would begin immediately by taking nominations for 2 weeks. It was decided that the contest would run through October 20th and that the Parks and Rec meeting on October 21st would crown the winner.

III. Old Business

Next Meeting

The next meeting is scheduled for Wednesday, September 4, 2014 at 7:00pm.

Adjournment

Motion was made by Mr. Stanton to adjourn at 8:00 pm. Seconded by Mr. Kubinski. Vote: Unanimous. **Motion carries.**

Documents Referenced: Minutes of March 4, 2014

Respectfully Submitted by: _____

Sheri Cohen, Parks and Recreation Commission Chair

Date Approved

Sara Lyons, Parks and Recreation Commission Secretary