

Parks and Recreation Commission Meeting
March 4, 2014
7:30 PM
Municipal Center – 2nd Floor Meeting Room

Present: Chair, Sheri Cohen; Laura Bamford; Mark Buchan; Jen Hoffman; Sara Lyons; Tom Stanton; Bonnie Yezukevich.

Absent: Rosemary Dolan; Stan Kubinski.

Call to Order

Meeting was called to order at 7:30 pm.

I. Approval of Minutes

Motion was made by Ms. Bamford to approve the October 1, 2013 Parks and Recreation Commission minutes as written. Seconded by Ms. Hoffman. Vote: All in favor. **Motion carries.**

Motion was made by Ms. Bamford to approve the December 3, 2013 Parks and Recreation Commission minutes as written. Seconded by Ms. Hoffman. Vote: All in favor. **Motion carries.**

II. New Business

Snowflake Social –

A discussion was had on the contents of the sign-up form as well as if the committee should request that the forms can be turned in at the schools.

It was noted that the number of people attending is higher than years past.

It was decided that the pizza delivery should be staggered – one delivery at 5:20 (of 12 pizzas) and one delivery at 6:30 (of 8 pizzas) if possible.

It was decided that the same amount of Gatorade would be purchased, but the amount of water should be more (25 cases of 8oz). Also, 9 boxes of chips would be purchased.

The following costs associated with the dance were discussed: \$250 for the DJ; about \$600 for the pictures; \$340 for the pizza; \$200 for the cookies from Sweet Stuff Bakery.

Ms. Bamford stated that \$1,045 has been collected and that there is still \$745 to be deposited.

Spring Egg Hunt –

The egg hunt will take place on the Town Common this year. Eggs will not be provided by the commission.

Everett Leonard Park –

A new rental agreement was reviewed.

Motion was made by Ms. Hoffman to accept the newly revised ELP Rental agreement. Seconded by Ms. Bamford. Vote: All in favor. **Motion carries.**

It was determined that 3 shifts would be in place for lifeguards to start the season, with the possibility that it would change to 2 shifts later.

The pool manager will be paid \$13/hour.

There will be a sign-in at the gate on the rolling cart.

Things yet to do – More picnic tables, about \$3,000 for 6; Landscaping, \$2,400 for 4 times.

Pool Membership Fee –

Motion was made by Ms. Lyons to raise the ELP pool membership fee to \$65/season for town residents and \$90 for out-of-town members. Seconded by Ms. Bamford. Vote: All in favor. **Motion carries.**

Treasurer's Report –

Ms. Bamford reported that there is presently \$1,800 in the Operating Budget and \$7,000 in the Revolving Account. The Gift Account was reported to have a balance of \$18,800 and it was discussed that the commission may want to use some of the money from the Gift Account for needed upkeep.

Motion was made by Ms. Bamford to spend funds from the Gift Account on the following: new picnic tables for ELP; wood chips for ELP and Community playgrounds; painting the floor at the ELP pavilion; gardening and landscaping at ELP. Seconded by Ms. Hoffman. Vote: All in favor. **Motion carries.**

III. Old Business

None.

Next Meeting

The next meeting is scheduled for June 3, 2014 at 7:00pm.

Adjournment

Motion was made by Ms. Yezukevich to adjourn at 9:30 pm. Seconded by Ms. Hoffman. Vote: Unanimous. **Motion carries.**

Documents Referenced: Minutes of October 1, 2013
Minutes of December 3, 2013
Revised/updated rental application for ELP

Respectfully Submitted by: _____

Sheri Cohen, Parks and Recreation Commission Chair

Date Approved

Sara Lyons, Parks and Recreation Commission Secretary