

**Parks and Recreation Commission Meeting**  
**October 1, 2013**  
**7:00 PM**  
**Municipal Center – 2<sup>nd</sup> Floor Meeting Room**

**Present:** Chair, Sheri Cohen; Laura Bamford; Stan Kubinski; Sara Lyons; Tom Stanton; Bonnie Yezukevich.

**Absent:** Mark Buchan; Rosemary Dolan; Jen Hoffman.

**Call to Order**

Meeting was called to order at 7:00 pm.

**I. Approval of Minutes**

**Motion** was made by Ms. Yezukevich to approve the April 2, 2013 Parks and Recreation Commission minutes as written. Seconded by Ms. Bamford. Vote: All in favor, with Mr. Stanton abstaining. **Motion carries.**

**Motion** was made by Mr. Kubinski to approve the June 4, 2013 Parks and Recreation Commission minutes as written. Seconded by Mr. Stanton. Vote: All in favor. **Motion carries.**

**II. New Business**

**Mayor of Norton** – Ms. Yezukevich thanked both candidates, Mr. Steve Bishop and Mr. Andy Gomes, for their efforts in the Mayor of Norton campaign.

She reported that Mr. Gomes raised \$311 and his chosen charity is The Kyle Bishop Fund, and that Mr. Bishop raised \$1,472 and his chosen charity is It Takes a Community.

Mr. Bishop credited his success to fundraising through Facebook and word-of-mouth. He said that people would send him the money in the mail. He suggested starting the fundraising sooner to raise more funds.

The possibility of having the kick-off of the Mayor “race” be at Founder’s Day each year.

Mr. Dale Bishop (Steve’s brother) suggested having a dance for adults at ELP and kicking off the fundraiser there. He said he would be happy to donate food for the event. Mr. Steve Bishop said that he’d be happy to donate his DJ services too.

It was decided that this should be discussed again at a later meeting.

**Upcoming Schedule of Meetings and Events –**

December 1<sup>st</sup> – Festival of Lights

January 25<sup>th</sup> – Skating Party

March 4<sup>th</sup> – Meeting

March 7<sup>th</sup> – Snowflake Social

June 3<sup>rd</sup> – Meeting

October 7<sup>th</sup> – Meeting

December 2<sup>nd</sup> – Meeting

**Motion** was made by Mr. Kubinski to approve the above described schedule. Seconded by Mr. Stanton. Vote: All in favor. **Motion carries.**

**Halloween Parade** – Ms. Cohen outlined details of the upcoming Halloween Parade as follows:

- Norton Community Cable gave a \$600 donation as well as \$200 for a banner
- There will be bagpipers again and will cost \$1,500
- This year the parade will end at the Middle School, instead of St. Mary’s parking lot because St. Mary’s has something going on that day at that time
- There is no longer a Norton High School band, so the commission is presently looking for a replacement to march in the parade

**Kindergarten Basketball** – It was noted that Ms. Yezukevich will be organizing this program this year

**Festival of Lights** – It was noted that we ran out of hot cocoa last year and that it is planned to have 4 urns this year instead of the 3 we had last year.

**Treasurer's Report** – Ms. Bamford reported that the balance in the Operating Budget is \$6,324 but that there is still about \$1000 in bills for the pool and other miscellaneous things. She said that after these are paid there will not be much left in the account. She said that there is a \$2,200 balance in the Revolving Account but that funds from pool rentals and concessions as well as the Mayor of Norton will be added to this amount. Ms. Bamford reported that the Gift Account balance is about \$22K.

Ms. Cohen discussed upcoming expenses. She suggested spending \$1000 for upgrades and repairs to the ELP basketball court. Also, \$4,500 would be the cost of the new swing set at ELP.

Ms. Bamford said that \$12,930.74 was paid out in lifeguard and supervisor salaries. She said that \$9,485 was received for rentals, and \$2,800 for memberships.

A discussion ensued about how to better the functionality of the pool, including rentals. It was suggested that specific, consistent hours be established for rentals and other hours for open swim. It was decided to further discuss this at a later meeting.

**Spring Egg Hunt** – The possibility of holding the egg hunt on the Town Common (instead of the Town Forest) was discussed. There would be live animals, face painting, and the Easter Bunny. This would possibly be held on Sunday, April 13<sup>th</sup>.

### **III. Old Business**

**Shoebox Recycling** – Ms. Yezukevich reported that the collection at NYS Opening Day yielded 3+ boxes. Ms. Bamford said that a \$44 check has been received.

**Golf Tournament** – A discussion was had on having the golf Tournament in the fall as opposed to the spring. It was decided that September 22, 2014 would be a date to look further into with the country club. The possibility of having a morning tournament was also discussed.

Ms. Bamford suggested sending donation requests out sooner.

Other details discussed: There should only be 5 silent auction items; there should be only 2-4 live auction items; there can be a lot of raffles b/c that's what most people go after.

The commission discussed the possibilities of partnering with hockey, soccer, or wrestling, or a combination of two of them. Nothing was decided at this point.

**ELP Concession Stand** – Mr. Buchan has fixed the concession stand window. He said he put springs on the inside and latches for locks.

### **Next Meeting**

The next meeting is scheduled for December 3, 2013 at 7:00pm.

### **Adjournment**

**Motion** was made by Mr. Stanton to adjourn at 8:50 pm. Seconded by Mr. Kubinski. Vote: Unanimous.

**Motion carries.**

**Documents Referenced:** Minutes of April 2, 2013  
Minutes of June 4, 2013  
Treasurer's Report

Respectfully Submitted by: \_\_\_\_\_

**Sheri Cohen, Parks and Recreation Commission Chair**

**Date Approved**

\_\_\_\_\_  
**Sara Lyons, Parks and Recreation Commission Secretary**