

Parks and Recreation Commission Meeting
February 5, 2013
7:30 PM
Municipal Center – 2nd Floor Meeting Room

Present: Chair, Sheri Cohen; Laura Bamford; Mark Buchan; Jen Hoffman; Stan Kubinski; Sara Lyons; Bonnie Yezukevich.

Absent: Rosemary Dolan; Tom Stanton.

Call to Order

Meeting was called to order at 7:30 pm.

I. Approval of Minutes

Motion was made by Mr. Kubinski to approve the January 8, 2013 Parks and Recreation Commission minutes as written. Seconded by Ms. Hoffman. Vote: All in favor. **Motion carries.**

II. New Business

Snowflake Social Family Dance –

Details of the dance were discussed as follows:

Mr. Buchan would order the pizza – amounts would be decided a few days before the dance

Ms. Cohen would get 850 cookies and 5 balloons

Ms. Bamford and Ms. Lyons would pick up the following items from BJ's – 15 cases of 8oz. waters, 8 cases of chips, 12 bottles of red Gatorade (120 oz. each), and 12 bottles of orange Gatorade (120 oz. each)

Ms. Bamford would order and bring a First Aid kit and ice packs.

It was also decided that flowers were not to be given out this year.

Kindergarten Basketball Recap –

Ms. Cohen reported that there were a total of 56 players this year. She has received a check for \$968 from the league for Parks and Rec's share. There was some discussion on whether this amount was accurate.

Ms. Cohen relayed an email she received from Norton Basketball Association outlining the breakdown of costs as follows:

53 paid \$45 = \$2385 (registrations)

1 paid \$40 = \$40

= \$2425

18 hours x 33 = \$594 (gym hours)

45 x 5.75 = \$260 shirts

\$5 x 56 = \$280 insurance

= \$1134

Income - \$2425

Expenditures - \$1134

= \$1291

75% = \$968 (25% goes to NBA league maintenance)

III. Old Business

Skating Party –

A discussion was had about whether or not to hold the (already rescheduled) Skating Party. Snow is expected and the ice would need to be shoveled. It was tentatively decided to hold it if weather and ice conditions cooperate. It was noted that "Skate At Your Own Risk" signs would need to be present.

ELP Shed –

Ms. Cohen reported that it would be \$500-\$600 for a door-less shed structure to be built adjacent to the pavilion. It would be used for storing the 2 grills. There would not be a door, but the grills would be chained and locked to the back of the structure.

Motion was made by Ms. Bamford to spend funds for the shed structure to be built. Seconded by Ms. Yezukevich. Vote: All in favor. **Motion carries.**

Next Meeting

The next meeting is scheduled for March 5, 2013 at 7:00pm.

Adjournment

Motion was made by Mr. Kubinski to adjourn at 8:10pm. Seconded by Ms. Bamford. Vote: Unanimous. **Motion carries.**

Documents Referenced: Minutes of January 8, 2013

Respectfully Submitted by: _____

Sheri Cohen, Parks and Recreation Commission Chair

Sara Lyons, Parks and Recreation Commission Secretary