

**Parks and Recreation Commission Meeting**  
**September 11, 2012**  
**7:00 PM**  
**Municipal Center – 2<sup>nd</sup> Floor Meeting Room**

**Present:** Chair, Sheri Cohen; Laura Bamford; Rosemary Dolan; Jen Hoffman; Stan Kubinski; Sara Lyons; Tom Stanton (late arrival); Bonnie Yezukevich.

**Absent:** Mark Buchan.

**Call to Order**

Meeting was called to order at 7:00 pm.

**I. Approval of Minutes**

**Motion** was made by Ms. Bamford to approve the June 5, 2012 Parks and Recreation Commission minutes as written. Seconded by Ms. Hoffman. Vote: All in favor, with Mr. Kubinski, Mr. Stanton, and Ms. Yezukevich abstaining. **Motion carries.**

**II. New Business**

Ms. Cohen welcomed new member Bonnie Yezukevich.

**Mayor of Norton Results**

Ms. Cohen thanked Mr. Steve Bishop and Ms. Meg Fox for participating in the fundraiser as well as for their work and enthusiasm throughout the process.

Mr. Bishop was then named the new Mayor of Norton for raising \$1,276. Ms. Fox raised \$630. The Teacher's Driving Academy (TDA) matched Mr. Bishop's amount of \$1,276, for a total of \$3,182. Half of this amount was given to the Parks and Rec department and the other half will go to Mr. Bishop's charity of choice.

Mr. Bishop announced that his charity of choice is Jacob Vanderburghe. Jacob is a student in Norton who has been chosen to attend the Presidential Inauguration in Washington D.C. in January. He was chosen from a group of kids who are Junior National Young Leaders Conference alumni. The trip is very expensive and the donation will now allow him to participate in the trip.

Mr. Bishop also gave \$250 of his personal money to Ms. Fox for her program Little Wiffles. Little Wiffles is a program Ms. Fox created and runs that allows for special needs children (ages 4 and up) to play wiffle ball while paired up with a high school student "base buddy".

The possibility of increasing the amount of time for fundraising was discussed for next year.

**Halloween Parade – Sunday, October 28<sup>th</sup> at noon**

It was stated that there is \$2,592 in the account. The cost of the bagpipe band is \$1,500.

It was discussed that the commission would need to get 2 banners – one for the grand marshal (Steve Bishop, Mayor of Norton), and one stating that this is the 20<sup>th</sup> anniversary of the parade.

Ms. Cohen said that she would contact the girl and boy scout troops to ask if they would be willing to hold banners in the parade. She also mentioned the possibility of asking Mr. Bishop if he would ask the football team to hold banners.

**Kindergarten Basketball**

Ms. Cohen informed the commission that the basketball program begins in December and that she will be distributing flyers to the schools shortly.

**Festival of Lights – Sunday, December 2<sup>nd</sup> at 5pm**

Ms. Cohen said that she would ask Timmy Brown if he would like to sing again. She also stated that the Santa house would be painted soon.

A discussion was had on how to improve the lighting for the tables that are set up for picture sign-ups. The suggestion was made to use the lighting from the Family Dance. It was noted that there needs to be further discussion on the Santa pictures for this year.

### **Treasurer's Report**

Ms. Bamford, Treasurer, said that lifeguard salaries have totaled \$12,576.45 thus far. She noted that there would one more small pay out to finish the season.

Ms. Bamford reported that the Gift Account balance is \$12,861 and the Revolving Account balance is \$8,480.

**Motion** was made by Ms. Lyons to accept the treasurer's report. Seconded by Mr. Stanton. Vote: All in favor. **Motion carries.**

### **III. Old Business**

#### **Everett Leonard Park Recap**

Rentals for the season totaled \$9,185. There were 58 town members, 3 non-resident members this summer. Membership totals are \$3,150.

Ms. Pam McGillivray, pool supervisor, was present to discuss the pool season. She said that now that she has gone through an entire season she will now know what to expect for next year. She will be compiling a list of necessities, with quantities, for next year.

**7:25 - Motion** was made by Ms. Bamford to move to Executive Session to discuss details of the performance of pool personnel. Seconded by Mr. Stanton. Vote: All in favor. **Motion carries.**

#### **7:35 – Return to open meeting.**

Ms. Cohen suggested charging \$80/hour for the park rental whether the pool is used or not.

**Motion** was made by Ms. Dolan to charge \$80 per hour for all ELP rentals (with 2 guards). Seconded by Mr. Kubinski. Vote: All in favor. **Motion carries.**

#### **ELP Security Cameras**

A discussion was had on getting DSL/WiFi for ELP in order to install security cameras that have the ability to be monitored live from elsewhere.

**Motion** was made by Ms. Dolan to use the operating budget funds to purchase DSL/WiFi for ELP. Seconded by Mr. Stanton. Vote: All in favor. **Motion carries.**

#### **Shoe Box Recycling**

The commission recently received a \$94 check for 5 boxes of shoes. The consensus was that the commission feels that the program is worthwhile.

Ms. Yezukevich will be taking over the responsibilities of the Shoe Box Recycling program.

#### **Next Meeting**

The next meeting is scheduled for October 2, 2012 at 7:00pm.

#### **Adjournment**

**Motion** was made by Mr. Stanton to adjourn at 8:25 pm. Seconded by Ms. Bamford. Vote: Unanimous.

**Motion carries.**

**Documents Referenced:** Minutes of June 5, 2012  
Treasurer's Report

Respectfully Submitted by: \_\_\_\_\_

Sheri Cohen, Parks and Recreation Commission Chair

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Sara Lyons, Parks and Recreation Commission Secretary