

Parks and Recreation Commission Meeting
June 5, 2012
6:00 PM
Municipal Center – 2nd Floor Meeting Room

Present: Chair, Sheri Cohen; Laura Bamford; Mark Buchan; Rosemary Dolan; Suzanne Harrop; Jen Hoffman; Sara Lyons.

Absent: Stan Kubinski; Tom Stanton.

Call to Order

Meeting was called to order at 6:05 pm.

I. Approval of Minutes

Motion was made by Ms. Bamford to approve the May 1, 2012 Parks and Recreation Commission minutes as written. Seconded by Mr. Buchan. Vote: All in favor, with Ms. Dolan, Ms. Harrop, and Ms. Hoffman abstaining. **Motion carries.**

II. New Business

Capital Improvements – Ms. Cohen discussed the improvements to be made to the Everett Leonard facility with the Capital Improvements funding as follows: Roof, fascia, columns – approximately \$17K. Also, the possibility of revamping the kitchen area (grill? vent? additional power?) The commission would need to get at least 3 bids for the work.

Operational Budget – Ms. Cohen informed the commission that the price for a new message board at ELP would cost \$539 and the price for a replacement strap/harness for the handicap swing at ELP is \$89. After discussion it was decided that a handicapped sticker for the swing would be a good way to inform people of the swing's intended use.

Motion was made by Ms. Dolan to purchase a message board, swing straps, and a volleyball net with operational budget funds. Seconded by Ms. Harrop. Vote: All in favor. **Motion carries.**

Payroll Authorization –

Motion was made by Ms. Bamford to allow Ms. Pam McGillivray, Pool Supervisor, to sign payroll vouchers and timesheets for the 2012 pool season. Seconded by Ms. Dolan. Vote: All in favor. **Motion carries.**

Treasurer's Report – Ms. Bamford informed the commission that the current 2012 operating budget has \$203 remaining. She said that any other necessities would need to be paid from the Revolving Account. The Revolving Account has a balance of \$7,700. The gift account balance is \$14,000.

Motion was made by Ms. Lyons to approve the June 5, 2012 Treasurer's Report. Seconded by Mr. Buchan. Vote: All in favor. **Motion carries.**

III. Old Business

Golf Tournament – Two representatives of NYS were present. A discussion of prizes was had and it was decided that golf balls and tees would be provided to the golfers. Silent auction items as well as raffle items were listed.

It was noted there are presently 18 foursomes taking part in the tournament. As the golfers check in, sandwiches from The Best Sandwich Shop and chips and waters will be available for them.

A discussion was had on what to do with the funds received from the tournament.

Motion was made by Ms. Harrop to spend funds from the golf tournament on replacing the basketball systems at ELP. Seconded by Ms. Lyons. Vote: All in favor. **Motion carries.**

Shoe Recycling Program – It was reported that the commission received \$146 for the first batch of shoes donated.

Fishing Derby – The commission agreed that all liked how the prizes worked out this year.

Striker Soccer - Flyers will be handed out again at town preschools to encourage enrollment.

Next Meeting

Future meetings were not scheduled at this time.

Adjournment

Motion was made by Ms. Harrop to adjourn at 7:20 pm. Seconded by Mr. Buchan. Vote: Unanimous.

Motion carries.

Documents Referenced: Minutes of May 1, 2012
Treasurer's Report
Payroll Authorization sheet

Respectfully Submitted by: _____

Sheri Cohen, Parks and Recreation Commission Chair

Sara Lyons, Parks and Recreation Commission Secretary