



## TOWN OF NORTON

### Parks and Recreation

(Committee)

## MINUTES

Date: October 4, 2011 Time: 6:00 pm  
Location: Town Hall

Members & Staff Present: Sheri Cohen, Tom Stanton, Jen Hoffman, , Laura Bamford \_Mark Buchan, Suzanne Harrop

Members Not Present: RM Dolan, P Landry, S Kubinski

The meeting was called to order at: 6:05 pm by Jen

Minutes from the Sept Meeting were reviewed and Approved with No adjustments.

#### *Meeting Motions / Actions and Summary of Discussions:*

- Motion to approve Sept meeting minutes by Mark, Tom 2nd; approved by all.
- Motion to accept the treasurers report by Jen; Mark 2<sup>nd</sup>; approved by all.
  - Thru Oct – spent \$4073 of fiscal spend; \$1900 electric estimate; \$5621 remains
  - Motion to take \$1900 from operational budget, by Sheri; accepted by all.
  - \$14936 remains in gift account
  - \$4876 in revolving account
- Reviewed pool contracts in preparation for next year; Tom motioned to use Bill again next year; all approved
- Motion to approve Commission Meeting Schedule and Special Events Schedule by Sheri, Laura 2<sup>nd</sup>; approved by all
- Motion by Jen to invite Mike, Town Manager, to the next meeting to discuss the state of the Parks and Rec department; Tom second and all approved. Sheri to invite Mike to the November meeting.
- Inquiry about leveraging work with Parks and Rec regarding an outdoor adventure park on Pheeney's Island. More information to follow.
- Parade – NHS band will be there; Ribieiro to sponsor the parade. There is no grand marshal scheduled at this time. iParty to co sponsor with Ribieiro.
  - Parade is noon on the 30<sup>th</sup>; Volunteers needed at 10:30 am at Planet Fitness. 11:00 am for participants
  - Jen to ask Biscotti and Uncle Eds to participate
- Eagle Scout projects – invite them to pitch at the next meeting.
- Jen/Stan to organize the community skating event again this year
- Next Meeting: Town Manager, Photographer, Eagle Scout and Island guy

#### **List of Documents and Other Exhibits used at Meeting:**

- **Commission Meeting Dates and Special Event Schedule**
- **Kindergarten Basketball Program flyer**
- **Estimate for work done at the Community Playground**

Meeting was adjourned at 7:40 pm until the next meeting on Tuesday, November 1 at 6:00 pm at the Town Hall.

Respectfully submitted,

Minutes Approved by Committee on: \_\_\_\_\_  
(Date)

*Signatures:*

\_\_\_\_\_  
( Name & Title)

Chairman, \_\_\_\_\_  
(committee)