



# TOWN OF NORTON

## Parks and Recreation

(Committee)

### MINUTES

Date: March 1, 2011 Time: 6:00 pm

Location: Town Hall

Members & Staff Present: Sheri Cohen, Tom Stanton, Laura Bamford, Jen Hoffman, Stan Kubinski, Mark Buchan, Phil Landry, Suzanne Harrop

Members Not Present: RoseMary Dolan,

The meeting was called to order at: 6:02 pm by Suzanne

Minutes from the Feb, 2011 Meeting were reviewed and Approved with No adjustments.

#### *Meeting Motions / Actions and Summary of Discussions:*

- Motion to approve Feb meeting minutes by Suzanne, Mark 2nd; approved by all.
- Motion to accept the treasurers report by Jen; Tom 2<sup>nd</sup>; approved by all.
- Dance – Registration for the dance is closed. Motion to close registration by Mark, 2<sup>nd</sup> Laura, all approved.
  - Set-up: Tom, March (+2), Stan, Phil, Sheri – 4:00 pm for set up.
  - Mark – call Pizza Tyme: Order 15 pizzas (\$270 + drivers fee)
  - Sheri – Drinks & Cake: Sprite, punch, ice; cookies
  - Jen – Decorations; help from the rest of the members; lights; Tax exempt form
  - Stan - Post on facebook to check in ideas.
  - Confirm time for DJ
  - Balloons for the doors
- ELP – Rentals; already coming in. New form, Jen made motion, Tom 2<sup>nd</sup>, approved by all.
  - Jen – email lifeguards
  - Need job description for supervisor
- Community Playground – another bay of swings? Plus handicap swing
- Country Club Fundraiser – Stan – flyer up on the site.”A Drive for Norton”
  - Patch & Sun Chronicle – for sponsorships
- Motion to adjourn meeting

#### **List of Documents and Other Exhibits used at Meeting:**

- **Treasurers report**
- **New ELP form**

Meeting was adjourned at 7:40 pm until the next meeting on Tuesday, April 5th at 6:00 pm at the Town Hall.

Respectfully submitted,

Minutes Approved by Committee on: \_\_\_\_\_  
(Date)

*Signatures:*

\_\_\_\_\_  
( Name & Title)

Chairman, \_\_\_\_\_  
(committee)