



TOWN OF NORTON

Parks and Recreation

(Committee)

MINUTES

Date: December 7, 2010 Time: 6:00 pm

Location: Town Hall, first floor

Members & Staff Present: Sheri Cohen, Tom Stanton, Laura Bamford, Jen Hoffman, Phil Landry, Suzanne Harrop

Members Not Present: RoseMary Dolan, Mark Buchan, StanKubinski

The meeting was called to order at: 6:15 pm by Laura

Minutes from the November Meeting were reviewed and Approved with No adjustments.

Meeting Motions / Actions and Summary of Discussions:

- Motion to approve November meeting minutes by Laura, Phil 2nd; approved by all.
- Motion to accept the treasurers report by Jen; Tom 2nd; approved by all.
- Action: Create a spreadsheet and code the expenses, gifts, etc. so that the Commission can see what is coming in month over month. (in progress).
- Discussion/Lessons Learned from Festival of Lights
 - What worked well? Santa house, cookies, good crowd, Santa experience w/ kids, firetruck, Police detail, etc.
 - What could be improved? More lights, better music (more lively: Norton Singers, Yelle, JCS Chorus?), Move the house toward the gazebo. Number the photo forms. Potentially purchase new Santa Suit & lights?

New Business:

Festival of Lights – December 5; Letters are complete, Santa House is being completed, Police detail is \$400 and we have a \$100 gift card from Roche Bros. Honey Dew is willing to support this event. 4:00 pm arrival for volunteers, event to begin at 5:00 pm.

Parent/Child dance – First week in March; flowers, food, etc will be tasked and divided at the next meeting;

Fundraising season to begin in March

Family Skating Event – Jan 29th; Jen and Stan to spearhead the event: touch base with Duane on the cranberry bog. Need milk crates. Honey Dew to donate; tent for food. Ask Dunkin Donuts on Rte 123 near Pizza Time for donations. Weather permitting.

Spring Egg Hunt: Date to be determined.

Community Task Force – Phil brought proposals to the committee on expanding sports offerings; lacrosse, etc.

Other: Jen to review grant writing initiatives and determine if we can write a grant for funding to upkeep facilities.

List of Documents and Other Exhibits used at Meeting:

- **Dance Flyer**

Meeting was adjourned at 8:20 pm until the next meeting on Tuesday, January 4th at 6:00 pm at the Town Hall.

Respectfully submitted,

Minutes Approved by Committee on: _____
(Date)

Signatures:

(Name & Title)

Chairman, _____
(committee)