



TOWN OF NORTON

Parks and Recreation

(Committee)

MINUTES

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NORTON TOWN CLERK

2010 DEC -8 P 12:05

Date: Nov 1, 2010

Time: 6:00 pm

Location: Town Hall, first floor

Members & Staff Present: Sheri Cohen, Mark Buchan, Tom Stanton, Laura Bamford, RoseMary Dolan, Jen Hoffman, Stan Kubinski

Members Not Present: Phil Landry, Suzanne Harrop

The meeting was called to order at: 6:00 pm by Stan

Minutes from the October Meeting were reviewed and Approved with No adjustments.

Meeting Motions / Actions and Summary of Discussions:

- Motion to approve October meeting minutes by Tom, Mark 2nd; approved by all.
- Motion to accept the treasurers report by RoseMary; Tom 2nd; approved by all.
 - Action: Create a spreadsheet and code the expenses, gifts, etc. so that the Commission can see what is coming in month over month. Jen to create the spreadsheet with Laura's information. Discussion around the funds brought in from the Halloween parade, Gift Account and General Fund. The Commission is impressed with the financials.
- Motion to approve new ELP Pool Hours for Summer 2011 by Mark; Jen 2nd, all approved. New hours will be M-F 11-7:00 pm and Sat-Sun 10-6 (unless rentals). Additional business for ELP was discussed: No firepit per the fire chief, safety of the pavilion (roof, pillars, etc).
 - Action: Sheri to find out who maintains public buildings in Norton. Stan to take a walkthrough to assess the pavilion and Mark to reach out to builders.

New Business:

Festival of Lights – December 5; Letters are complete, Santa House is being completed, Police detail is \$400 and we have a \$100 gift card from Roche Bros. Honey Dew is willing to support this event. 4:00 pm arrival for volunteers, event to begin at 5:00 pm.

Parent/Child dance – First week in March

Fundraising season to begin in March

Family Skating Event – Jan 29th; Jen and Stan to spearhead the event.

List of Documents and Other Exhibits used at Meeting:

- Treasurers report
- Festival of lights flyer

Meeting was adjourned at 7:40 pm until the next meeting on Tuesday, December 7 at 6:00 pm at the Town Hall.

Respectfully submitted,

Minutes Approved by Committee on: Dec 7, 2010
(Date)

Signatures:

Sheri Cohen
Secretary
(Name & Title)

Chairman, Phil Landry
(committee)