



MINUTES

TOWN OF NORTON

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NORTON TOWN CLERK

2022 APR 20 AM 10:29

Town Clerk Date/ Time Stamp

Board/ Committee: Permanent Building Committee

Meeting Date: February 15, 2022 Time: 6:00 PM

Meeting Location: Zoom

Members & Staff Present: Dinah O'Brien, Mark Gershman, Brain Bechet, Bob Medeiros, Bob Brisco, Steve Kirby, Michael Yunits, Sheri Cohen, Michael Viverois (DBVW), Allen Fuller (Fire)

Public: Ed Lifune

Meeting called to order at: 6:00 PM and adjourned at: 7:40 PM

Meeting Motions / Actions and Summary of Discussions:

A. Meeting Minutes

Committee meeting minutes from the October 12, 2021, November 15, 2021, December 13, 2021, January 12, 2022 and January 18, 2022 meetings were unanimously approved.

B. Mail / Correspondence

N/A

C. School Department Update

Athletic Field Project: Conservation Commission Hearing was closed on February 14, 2022 with an Order of Conditions issued. School Board will be voting on February 28, 2022 to move the project forward. Construction NTP is anticipated in May 2022; construction May to September 2022; Substantial Completion in September 2022. Project estimated cost is projected to be greater than its authorized budget. School Department will see what the actual bids are and then look to scale back the project accordingly to be within budget.

D. Town Hall / Community Center

A Notice to Proceed was issued to DBVW.

Final Programming: OPM and DBVW meet with the COA Board on February 14, 2022 to review final programming and space needs. Meetings with the various departments within the Town Hall are scheduled for February 22 and 24, 2022 to do the same. D. O'Brien and R. Medeiros will attend on behalf of the Committee.

Field Work: Existing conditions survey is underway as well as a scan of the existing town hall (except roof), weather is delaying progress.

Design Update: M. Viverois presented updates to the COA and Town Hall layouts based on programming

meetings and a general review of the buildings. DBVW looking to make buildings more efficient (minimizing hallways) and to refine the design.

Exiting Building on COA Site: A hazardous material survey will need to be performed prior to the demolition of the building. Town may look to save the existing garage if possible.

Planning Board: DBVW looking to set-up an Informational Meeting with the Planning Board to review the projects.

Next Meeting(s):

March 15, 2022 6:00 PM Committee Meeting – Library (revised to be at Council on Aging)

Minutes respectfully submitted by:

Mark Gershman, PBC Clerk

Minutes Approved by Committee on:

April 19, 2022

Chairperson Signature:

Michael D. O'Brien