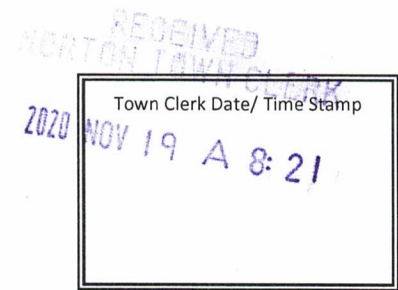




# MINUTES

## TOWN OF NORTON



Board/ Committee: Permanent Building Committee

Meeting Date: September 14, 2020 Time: 5:30 PM

Meeting Location: REMOTE Meeting via Zoom

Members & Staff Present: Dinah O'Brien, Mark Gershman, Brian Bechet, Bob Brisco, Sheri Cohen, Bonnie Yezukevich, Robert Medeiros, James Slattery, Michael Yunits, Jack Conway; B. Rossi, E. Flett

Public: P. Wiggins, Zack, J. Hanlon

The meeting was called to order at 5:30 PM and adjourned at 6:23 PM

Minutes from the June 9, 2020 and August 10, 2020 were approved

### *Meeting Motions / Actions and Summary of Discussions:*

#### A. Meeting Minutes

Minutes from the June 9, 2020 and August 10, 2020 Committee Meetings were unanimously approved.

#### B. Correspondence

Notice of Town Meeting (October 17, 2020) was received by the Committee.

#### C. Town Meeting Update

M. Yunits provided an update on the upcoming Town Meetings. The September 26, 2020 Town Meeting, if held, will be outdoors. Articles on the October 17, 2020 Town Meeting include:

- 1) Authorization to transfer available funds for DBVW (\$81,150)
- 2) Authorization for the Selectboard to purchase property on East Main Street (Town Hall site)
- 3) Authorization for the Selectboard to purchase property on Mansfield Avenue (Community Center site)

M. Yunits indicated that if the Town does not approve the two land purchase articles then the money for DBVW will no longer be required. Remaining available funds include:

- |             |  |
|-------------|--|
| \$1,155,000 | Balance of Permit Fee Account  |
| \$2,460.33  | Balance of Town Hall Feasibility Study   |
| \$110,250   | Balance of 10/21/2019 TM Appropriation of \$70,000 for Conceptual Design and \$70,000 Site Selection Study |

Total remaining funds = \$1,267,7710.33 - \$81,150 DBVW = \$1,185,560.33

It is up to the Selectboard to decide how to fund the purchase of the properties: funds available, bond or debt exclusion. Total cost to purchase both properties is approximately \$1.85 million. Therefore, if the remaining funds were to be used to purchase the properties the Town would only need an additional approximately \$666,440.

**Committee unanimously voted to recommend that the Selectboard use the remaining balance of funds (\$1,185,560) towards the purchase of the two properties.**

The Selectboard is scheduled to meet Thursday, September 17, 2020, to discuss the property purchase during their Executive Session. The Committee will be invited to attend this session should the Selectboard have any questions for the Committee.

D. School Department Update

No update

E. Town Hall and Community Center Projects

Working Group has been meeting every Tuesday evening, "Norton for Everyone" and has been preparing various flyers for use in promoting the project (Town Hall and Community Center).

F. Other Business

Building Envelope Study

B. Bechet is coordinating with the School Department regarding various quotes obtained for a building envelope study.

Next Meeting(s):

October 5, 2020 (Monday)

5:30 PM

Zoom Meeting

Minutes respectfully submitted by:

Mark Gershman, PBC Clerk

Minutes Approved by Committee on:

October 5, 2020

Chairman Signature:

