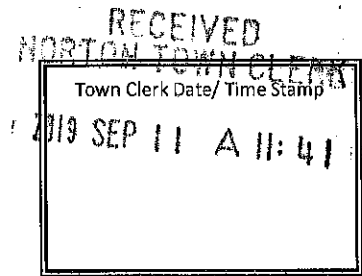




# MINUTES

## TOWN OF NORTON



### Permanent Building Committee

Board/ Committee:

Meeting Date: August 12, 2019 Time: 7:00 PM

Meeting Location: **Break Room – Norton Town Hall  
70 East Main Street Norton, MA 02766**

Members & Staff Present: **Dinah O'Brien, Mark Gershman, Kevin O'Neil, Robert Medeiros, J. Conway, B. Yezukevich, B. Briscoe**

Public: **See attached sign-in sheet**

The meeting was called to order at 7:00 PM and adjourned at 7:58 PM

Minutes from the July 8, 2019 & July 25, 2019 meetings were approved

#### *Meeting Motions / Actions and Summary of Discussions:*

##### A. Meeting Minutes

Committee Meeting minutes from July 8, 2019 and July 25, 2019 were approved.

##### B. Correspondence

The Committee received various correspondence in the Committee's mailbox at Town Hall. M. Gershman will scan and email to the correspondence to the Committee members. Moving forward R. Medeiros will routinely monitor and retrieve any correspondence from the Committee's mailbox.

- May 29, 2019 from Robin Monti
- June 7, 2019 from Robin Monti
- June 22, 2019 from Robin Monti

##### C. Annual Town Report

The Committee was requested to provide a write-up of the Committee's activities for the annual Town Report. D. O'Brien will prepare a draft for review by the Committee. Report is due September 16, 2019.

D. Norton Charter Commission

The Norton Charter Commission invited members of the Committee to attend one of their upcoming meetings to share thoughts on the strengths and needs of Norton's Town government. Meeting is scheduled for October 22, 2019 at 7:00 PM.

E. School Department Door & Window Project Update

S. Cohen provided the Committee with an update on the School Departments Door & Window Project. See attached Memo from J. Baeta dated August 9, 2019.

F. Town Hall and Community Center Projects

D. O'Brien provided a letter from the Town Manager dated August 12, 2019 regarding parcels reviewed by the Town for the siting of a new Town Hall and Community Center and the remaining funds from the \$200,000 authorized by the Town. (see attached). Parcels included: #1 – 0 Robin Circle; #2 - 0 rear East Main Street; #3 – 22 Summer Street; #4 – 223 West Main Street; #5 – 79 West Main Street; #6 – 78 East Main Street; and #7 – North Cottage Street.

1. Parcels

It was noted that Parcels #4, 6 and 7 were not provided to the Committee to review as part of the Feasibility Studies.

Parcel #4 – S. Cohen indicated that the School Department would be willing to give up some additional land adjacent to this parcel to build a Community Center to encourage intergenerational activities. Concern was raised over possible wetlands and the adjacent playground and public school.

Parcel #7 – R. Kimball indicated this parcel is open space associated with the Tan Bark development off Pine Street.

S. Cohen also indicate that the School Department was preparing an Athletic Study and an additional parcel between the Yelle School and High School (between the ball fields) may be available for a Community Center. S. Cohen further stated that Dr. Baeta is not open in giving up the front portion of the Yelle School for a new Town Hall or Community Center. S. Cohen suggested Dr. Baeta be invited to a future Committee meeting to further discuss.

2. Funding

The Committee clarified that the \$70,000 previously authorized by the Town for a Building Envelope Study of all Town owned buildings was tabled by the Committee due to the Town Hall and Community Center Feasibility Studies. The Committee is still interested in performing a building envelope study does not wish to repurpose these funds for the Town Hall and Community Center Site Selection Study.

D. O'Brien distributed a spreadsheet showing the invoices paid by the Town for the Town Hall and Community Center Feasibility Studies. Invoices were paid from BH+A, CEC and DBVW. Committee voted to ask the Board of Selectmen to review the invoices that were paid to confirm if any authorized monies (\$200,000) are remaining to fund a Site Selection Survey.

The Committee further requested that the Board of Selectmen inquire with Town Consul if monies from the \$1.3 million, still to be authorized, could be used to fund a Site Selection Study.

3. Site Selection Study

The Committee will request that the Town Manager prepare a Request for Qualifications (RFQ) for a Site Selection Study to site a new Town Hall and Community Center. The Study is to be conducted by an independent 3<sup>rd</sup> party to review all town-owned and private parcel(s). It is envisioned that 5-6 sites will be identified and provided to the Board of Selection for review and selection.

R. Kimball provided the Committee a listing of approximately 300 town-owned parcels and private parcels greater than 5 acres.

Next Meeting(s):

September 9, 2019 (Monday)

7:00 PM

Break Room - Town Hall

70 East Main Street Norton, MA 02766

Minutes respectfully submitted by:

Mark Gershman, PBC Clerk

Minutes Approved by Committee on:

9/9/19

Chairman Signature:

Ronald L. O'Brien

# MEETING SIGN-IN

Meeting: Permanent Building Committee  
 Date: August 12, 2019  
 Time: 7:00 PM  
 Location: Town Hall – Break Room



## COMMITTEE MEMBERS / TOWN

Initials	Name	Organization	Email
<input checked="" type="checkbox"/>	Dinah O'Brien	PBC Chair	DObrien025@gmail.com
<input type="checkbox"/>	James Slattery	PBC Vice-Chair	Slatsb1111@aol.com
<input checked="" type="checkbox"/>	Mark Gershman	PBC Clerk	mgershman@beta-inc.com
<input checked="" type="checkbox"/>	Kevin O'Neill	PCB Committee Member	kmoneil@fedex.com
<input checked="" type="checkbox"/>	Robert Medeiros	PCB Committee Member	Bobmedeiros87@gmail.com
<input type="checkbox"/>	Michael Yunits	Town Manager	myunits@nortonmaus.com
<input checked="" type="checkbox"/>	Jack Conway	Board of Selectman Liaison	jconway@nortonmaus.com
<input checked="" type="checkbox"/>	Bonnie Yezukevich	Finance Committee Liaison	bonnie7799@yahoo.com
<input checked="" type="checkbox"/>	Bob Briscoe	Council on Aging Representative	rbriscoe@comcast.net

## PUBLIC

Initials	Name	Organization	Email
<input checked="" type="checkbox"/>	Beth Rossi	COA Director	COA@nortonmaus.com
<input checked="" type="checkbox"/>	Shen Cohen	School Committee	SLjm.cohen@comcast.net
<input type="checkbox"/>	<del>Kevin O'Neill</del>		
<input type="checkbox"/>	<del>Bonnie Yezukevich</del>	<del>Fin Com</del>	<del>bonnie7799@yahoo.com</del>
<input checked="" type="checkbox"/>	Jean Briscoe		
<input type="checkbox"/>	Bob Kimball		SELECTBOB@aol.com
<input type="checkbox"/>			
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RECEIVED

MAY 29 2019

Norton Selectman's Office

To Whom It May Concern,

I would like to submit the enclosed questions for review and hopefully to be answered either written on these papers or simply email answers back to me.

These questions are regarding the proposed Town Hall and Community Center projects. Since I became aware that there would be a vote, I have been trying to get answers to these questions by watching as many meetings online as I can and by reading the documents available on the town website and the DEP file viewer online. I have asked questions to the people in town whom I know that have personally attended meetings. However, I still feel as though my questions remain unanswered. Therefore, I wanted to go right to the source.

I am hopeful that someone from the town offices or the building committee will be able to answer these questions for me by the end of the day on Friday if possible. I know that does not allow for a lot of time, but I fear that I will not be able to make an informed decision on my vote.

Please let me know if you need more information from me in order to answer these questions.

I absolutely appreciate your time and I'm happy to return to town hall to retrieve these papers at your convenience (or please feel free to email me if that is easier).

Thank you very much.

Sincerely,

Robin Monti

137 Taunton Ave.

Norton, MA 02766

robinjean1015@hotmail.com

#### GENERAL QUESTIONS:

1. What will be the source of drinking, washing, and cooking water for the new TH & CC?
  - If the source will be a well, does the current design proposal include installation of filtration devices?
  - If the source will be a well, will there be regular testing of the water going forward? Has this cost been anticipated in future maintenance and upkeep of the TH & CC?
  
2. Will all the asbestos be removed from the site prior to Norton acquiring the land (for example roof shingles & building materials inside the structure that was deemed unsafe for entry)?
  - If not, does the current proposal include removal & proper disposal of all asbestos containing materials?
  - Is asbestos removal a line item in the proposed budget for the project & how much is estimated to be allocated to this expense?
  
3. Will the underground tanks & pipes (mentioned in the DEP March 22, 2019 Data Summary Report) be removed from the site prior to Norton acquiring the land?
  - If not, does the current proposal include testing, removal, and disposal of the underground items?
  
4. Will the rest of the land (not the land where the tanks are located) below the buildings be tested prior to Norton acquiring the land?
  - If not, who will be responsible to test, remediate (if needed) and dispose of any potentially unsafe material in the ground (including the ground itself)?
  
5. Does the current proposal include any lead abatement or required disposal costs (if needed) in order to demo & remove the current building structures?
  
6. Is lead abatement & removal a line item in the proposed budget for the project & how much is estimated to be allocated to this expense?
  
7. What will happen if Norton acquires this property and then down the road it is determined that the town will not proceed with this project?
  - Can Norton sell this property?
  - If Norton sells this property would Norton be responsible to repay the cost of the site remediation performed by DEP/EPA therefore detracting from any profit gained by the sale of the property?

8. Will Norton be seeking to promote the community center as a location to be rented by the public at large for events, business meetings, family gatherings, social events, fundraisers, etc.?
9. It has been 2 years with regards to the process. On what date was the final decision made to name the Elm St. location as the desired location for the TH & CC?
  - Prior to that date, were any public meetings held in order to discuss the findings for the different sites evaluated & prior to a final location being chosen?
  - If so, can those meetings be found online or are details of the meetings available to read?
10. Why did the town reject:
  - 140 West Main St.? (for community center)
  - 70 East Main St.? (for town hall)
  - 0 Rear East Main St.? (for both projects)

SPECIFIC QUESTIONS RELATED TO DOCUMENTS AVAILABLE ONLINE:

1. Under Norton Town Hall Hard & Soft Budget Summary, what does the line item Hazardous Waste Abatement mean when it states: "assumes site & bldg. cleanup by others"?
  - This line item does not have a value assigned to it. Where will the potential cost for this line item be listed?
  - What is "Hazardous Materials Investigation" as listed under Soft Costs for \$40,000?
  - What is "Construction HazMat Monitoring" as listed under Soft Costs for \$35,000?
  
2. In the Norton Community Center Estimate, under Construction Cost Estimate Exclusions it is stated that the following are excluded from the feasibility proposal: Site or existing condition surveys and investigations, work beyond the boundary of the project, and third party testing and commissioning. The Norton Town Hall Site 2 Hard Cost Estimate also excludes: Site or existing condition surveys and investigations.
  - Will these be included in the actual scope of work when/if the project goes out for bid?
  
3. The Norton Community Center Estimate states that Existing Conditions, Asbestos Abatement & Demolition are "By Town". What does this mean?
  - Where can we see the anticipated cost associated with Asbestos Abatement & Demolition?
  
4. The Norton Town Hall Site 2 Hard Cost Estimate shows Hazardous Waste Abatement as NIC. My understanding is that this means Not In Contract.
  - If hazardous waste abatement is not included in this proposed contract how can we anticipate the cost to be incurred once the building is assessed for safety & removal?
  - In addition, how can we anticipate the cost to be incurred once the building is removed and the soil below is assessed for safety & possible underground structure testing & removal?
  
5. In the Norton Town Hall Site 2 Hard Cost Estimate under the Sitework Detail, "Demolition of portion of existing building 464,275 CF \$0.75" is listed and refers to the Main Summary.
  - What does CF stand for in this line? It appears that these summary costs are listed as Square Feet or Gross Square Feet with relation to this part of the estimate – does CF stand for a unit of measure or for a Certificate of Fitness?
  - Is this the portion of the building that was not fit for entry and therefore determining the potential for hazardous contamination requires further investigation prior to demolition?
  
6. The Norton Town Hall Site 2 Hard Cost Estimate line item for Hazardous Material Assessment does not have a value assigned to it.
  - Where will the potential cost for this line item be listed?

7. The Town Hall Budget assumes "site cleanup by others" and the Community Center Estimate assumes abatement "By Town". Neither line item on either document provides an actual anticipated cost estimate, nor do they indicate exactly who will pay for or be held responsible for the results. The Norton Town Hall Site 2 Estimate states that Hazardous Waste Abatement is Not In Contract. This is very confusing.
- Who will cover the costs for all remediation or abatement to ensure a "clean" site (as in 100% safe to build upon) and where are these costs delineated within the current proposals?

RECEIVED

MAY 29 2019

Norton Selectman's Office

TO: Norton  
Town Manager  
and/or  
Perm. Bldg. Com.

From: Robin Monti  
617-212-4062  
robinjean1015@hotmail.com

June 7, 2019

To Whom It May Concern,

I know that the building committee is doing the tough job of evaluating locations for our town hall and senior center/community center. These are both very much needed by our town.

In trying to look at the big picture for the whole town, and our hopes for growth, I wanted to share an idea. I do not have any technical knowledge, nor do I know the various details involved in a job of this magnitude. However, in the spirit of working together as a community, which is something I think Norton really, really needs to focus on right now, my suggestion is that the committee take an "out of the box" look at the Yelle School property.

I know it's been discussed more times than probably anyone would like to admit, but would the committee ever consider taking a look at a complete overhaul and rehab, up to today's standards in all areas, for the entire Yelle property – but with the new idea of separating the front portion of the school from the back portion in order to eliminate any mixed-use issues and safety concerns. The front part of the school is such a wonderful location for a town hall and the gym would make quite an impressive meeting room once brought up to current standards. The next suggestion would be to remove the middle section of the school where the cafeteria and long hallway are now to provide green space between the front and back sections of the structure. Following that, overhaul and rehab the remaining rear portion of the structure but also add-on an entirely new wing of the school to include a new gym and cafeteria. There is so much land surrounding the Yelle school on the side and especially the rear of the property, that it would seem an addition would be an easy fit. An updated and upgraded Yelle school could allow for more students should the town see a burst of growth and find the need to have grades K through 5 spread across all three elementary schools in town.

Of course I have no comprehension as to what the cost to do this would be, but given the success of the High School addition, and the fact that there is an abundance of land in that area, plus the perfect location & correction of sewer issues being handled in the near future, I can't help thinking this is at least worth taking a look at.

Truly, I can't think of another way for the "town side" and the "school side" to work together hand-in-hand on a project such as this to help build unity for our community while also looking towards the future and the growth we hope to see for all residents in town.

Also, by vacating the old town hall, maybe it would be possible to completely tear down the old structure and build a brand-new senior center/community center. It would seem that it would be an ideal location for such a building given its proximity to the Fire Station, Police Station, and library.

Again, I do not know if this would be cost effective, but I do believe in the value of at least investigating. If all of this could be accomplished for \$25 million that would be a vote worth getting out for.

Again, that's just my two cents, but I felt it was worthwhile to share my thoughts.

Thank you for your time and consideration.

Sincerely,

Robin Monti

137 Taunton Ave.

Norton MA 02766

Robinjean1015@hotmail.com

617-212-4062

June 22, 2019

RECEIVED

To Permanent Building Committee Members & Town Manager,

JUN 24 2019

Re: Search for locations for Town Hall & Village Center Planning

Norton Selectman's Office

Thank you in advance for your time.

As I stated in my previous letter, my "idea" was to separate the front of the Yelle school from the rear and use the front portion, including the gym, as the new Town Hall. Also, I suggested removing the middle section of the building, including the cafeteria. I had the idea that a new addition could be built onto the rear section of the school creating a new Yelle Elementary with a new gym, cafeteria and classrooms. This new addition could echo the success of the High School project, which was widely supported, and I believe displays the great things Norton can accomplish.

Ensuring a definitive separation between the front of the Yelle property and the rear of the property would prevent any mixed-use concerns and allow, I hope, for adequate safety measures necessary when a municipal building is in close proximity to a school.

The purpose of this letter, however, is to share my added thoughts, which came as a result of watching the Planning Board meeting and the presentation of the Norton Village Center plan. After watching the presentation, I felt even more strongly that the Permanent Building Committee should evaluate the Yelle property as a potential for Town Hall.

The need for municipal parking is quite obvious in order for the Core Village Center plan to flourish. In my mind I immediately thought of busy downtown Falmouth which has a large parking lot and if I remember correctly the town hall located at this same parking lot and a few areas of grass with benches. It would seem a wonderful solution to use the land to the left of the Yelle, where the busses currently load and unload, as a town parking lot. This parking area could extend further back into the rear left corner of the property, creating a decent size parking lot. The ability to access Seminary Way in the rear left side of the property would also be an asset and if I'm remembering the dimensions of the "village core" correctly, Seminary Way would fall within that desirable walking distance radius. For additional parking the large grassy area up front and to the right of the Yelle could be converted to a parking area as well, with its own entrance from West Main St., and possibly joining with the existing parking lot.

After watching the presentation and absolutely thinking the Yelle is the perfect location for town hall, I also began thinking about the safety concerns of having public parking lots close to an elementary school. Maybe it is not even allowed?

Could appropriate privacy fencing be installed around the school to prevent line-of-sight directly into ground level classroom windows from the parking areas and to prevent direct access from the public lots onto school property?

Would it be possible to change what is now the main entrance and if a new addition was built, create an entirely new main entrance on the opposite side of the building?

Could a new parking lot for teachers and parents be created on the other side, where a new main entrance would be located? Also allowing access to the new parking area only from the main driveway which is shared with the high school?

Could a new school addition be built in a manner to shield the school from the public parking on the left side of the property? For example, the gym or cafeteria could be located on the side most adjacent to the public parking therefore reducing the possibility of strangers looking at classrooms. (this would be in addition to a privacy fence)

Having municipal parking in that area will also be useful for the school when there are events during the school day as parents usually need to park on the grass or around the back or even over at the high school.

If deemed appropriate, an access way could be created from the new school parking lot through to the municipal lot and out through Seminary Way. This could be gated and locked but used during drop off & pick up times, for community events, or in an emergency situation. This could greatly help with the traffic issues on route 123 by allowing parents & teachers access to route 140 without going through town center. My high school in Waltham had an "access road" that went through a residential neighborhood, and it was only opened for mornings and afternoons or when there were sporting events, community events, etc. being held at the school to help with traffic flow.

As I explained in my previous letter, I have no knowledge of how a project of this manner is deemed feasible. I also have no knowledge of cost. But I figure it can never hurt to share ideas, even if they seem a bit crazy. My hope is that my ideas potentially help with brainstorming.

I truly hope the committee explores all possible avenues for a new town hall. It's desperately needed and of course my opinion is that a centrally located property would be an asset for our awesome town. I also believe improving the school building will only help our town grow and I would love to see all our boards and committees working together on a project like this. That is just my opinion of course, and as a town we must support the most sensible and fiscally smart location.

Thanks again for your time, I do appreciate it.

Sincerely,

Robin Monti - robinjean1015@hotmail.com

From: Sandra Ollerhead sollerhead@nortonmaus.com  
Subject: Charter Commission Meeting  
Date: Aug 11, 2019 at 12:40:55 PM  
To: dobrien025@gmail.com

---

*Mark*

Good afternoon,

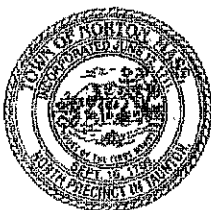
On behalf of the Norton Charter Commission, I would like to invite you to attend one of our upcoming meetings in order to share your thoughts on the strengths and needs of Norton's town government. As you may be aware, the Norton Charter Commission was elected this past May and charged with examining and recommending changes to the current Norton charter. The commission is seeking input from the elected and appointed officials in Norton on what they feel is and isn't working in terms of town government process and services. As members of the Permanent Building Committee, we feel your feedback is extremely valuable and we would greatly appreciate your taking time out of your busy schedule to join us.

We plan to meet with committees starting at the end of September and ending in December. We would welcome as many members of the committee who would like to come, whether it be a single representative or your entire committee (or anything in between). In order to help us with scheduling all of the people who want to attend, I would greatly appreciate if you could check with the other members of your committee to find out how many may want to attend. We would like to schedule all members of a given committee on the same night so that we could talk to you all at once. Our meetings are typically held every other Monday at 7:00 PM at the Town Hall. Once I have an idea of who is interested in attending, I will reach out again to give you possible meeting dates.

For more information about the Norton Charter Commission, please visit our website at <https://www.nortonma.org/charter-commission>.

I look forward to hearing from you!

Sandy



## NORTON PUBLIC SCHOOLS

# MEMO

TO: Sheri Cohen

FROM: Joseph Baeta, Wade Lizotte and Matt Wells

DATE: August 9, 2019

SUBJECT: Update on Window Project

The LGN-JCS-HAY Window Project is currently underway. The following is an update for each building as of August 5, 2019.

### JCS and LGN:

The windows are being installed and we have expectations that 80-90% of the project at each building will be completed by September. This does not include outside entrance doors.

Bathrooms updates have started and we are beginning to paint and add the appropriate bathroom items.

Full abatement and installation of framing has been completed without any major issues.

The main issue for these two buildings is the backlog in the door order.

### HAY:

This building is behind schedule as we still do not have a delivery date for windows. We decided to hold off in preparing the site because of the lack of schedule except for the manson preparation work. This could mean we will be into the late fall/early winter before installation begins. All work will be after school hours.

ACG our OPM, T2 our architect and Lockheed our contractor continue to meet weekly along with our Director of Facilities, Business Manager, and my office.

We will be receiving an updated calendar the week of August 19th.

The project is on budget.

cc: School Committee

*It is the policy of Norton Public Schools to provide a learning environment free from discrimination or harassment. All students, regardless of race, color, sex, religion, national origin, limited English proficiency, sexual orientation, gender identity, disability, or housing status, have equal access to all programs including athletics and other extracurricular activities.*



TOWN OF NORTON  
MUNICIPAL CENTER  
70 EAST MAIN STREET, NORTON, MA 02766

Telephone: (508) 285-0210 Fax: (508) 285-0297  
E-mail: myunits@nortonmaus.com

Michael D. Yunits  
Town Manager

To: Dinah O'Brien

From: Michael Yunits

Date: August 12, 2019

Re: Building Committee

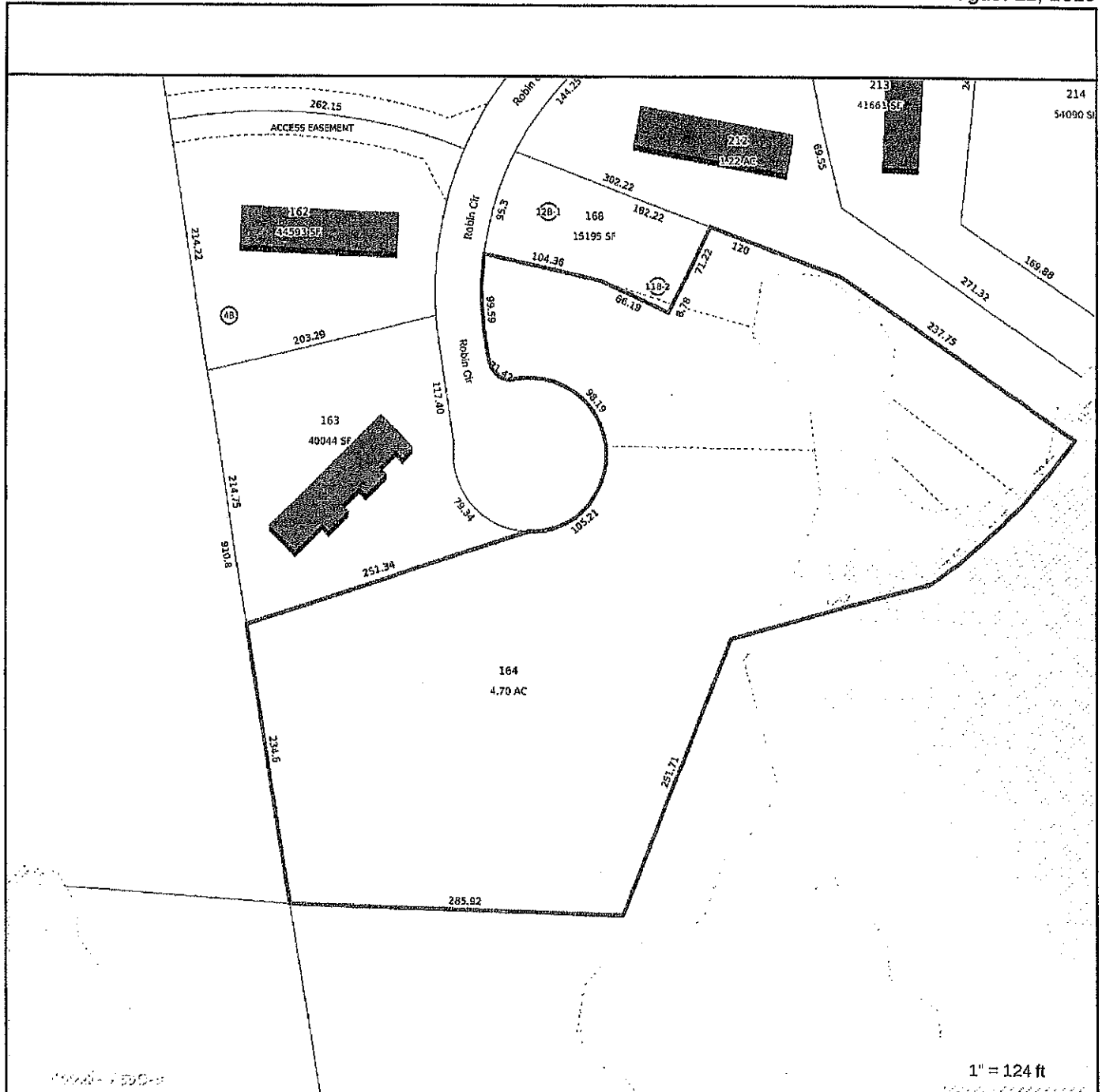
Attached are parcels that we have looked at before or could be considered for development.

- 1) 0 Robin Circle: COA members were not interested felt the location was too isolated
- 2) Town Land, 0 Rear East Main (adjacent to Dunkin): Architect felt the land was too costly to develop. May also be limited to passive recreation.
- 3) Wheaton Land, 22 Summer Street: Too wet for development of buildings and septic system.
- 4) Former site of the Campbell House and Barn, 223 West Main Street: The buildable area is approximately 180'x200'.
- 5) Rich & Town property, 79 West Main Street, Map 22 parcels 83, 85-02,176, 84, 84-01 and 85 (current asking price is \$700,000 confidential).
- 6) Clemmey property, 78 East Main Street (current asking price is \$1M confidential).
- 7) North Cottage property: Owner indicated a willingness to subdivide and sell a portion of parcel 110.

You had asked previously about funds available to study locations. There is \$70,000 that was appropriated for Building Envelope Studies. The Building Committee decided not to undertake the study because they were exploring development of a Town Hall and Senior Center. This money could be repurposed through an article at the Fall Town Meeting.

As I indicated previously to you, the \$65,000 appropriated under Article 6 of the May 2018 Town Meeting and \$135,000 appropriated under Article 5 of the May 2018 Town Meeting have been expended. All invoices for engineering and design were reviewed and were proper.

The Building Committee anticipated a cost of \$50,000 for the Architectural Fees for the Senior Center and \$100,000 for the Town Hall. The remainder of the funds were appropriated for engineering costs that may be needed such as wetlands delineation, soil testing and environmental investigation.



1" = 124 ft

## Property Information

Property ID 22\_164\_0  
 Location 0 ROBIN CIR  
 Owner TOWN OF NORTON

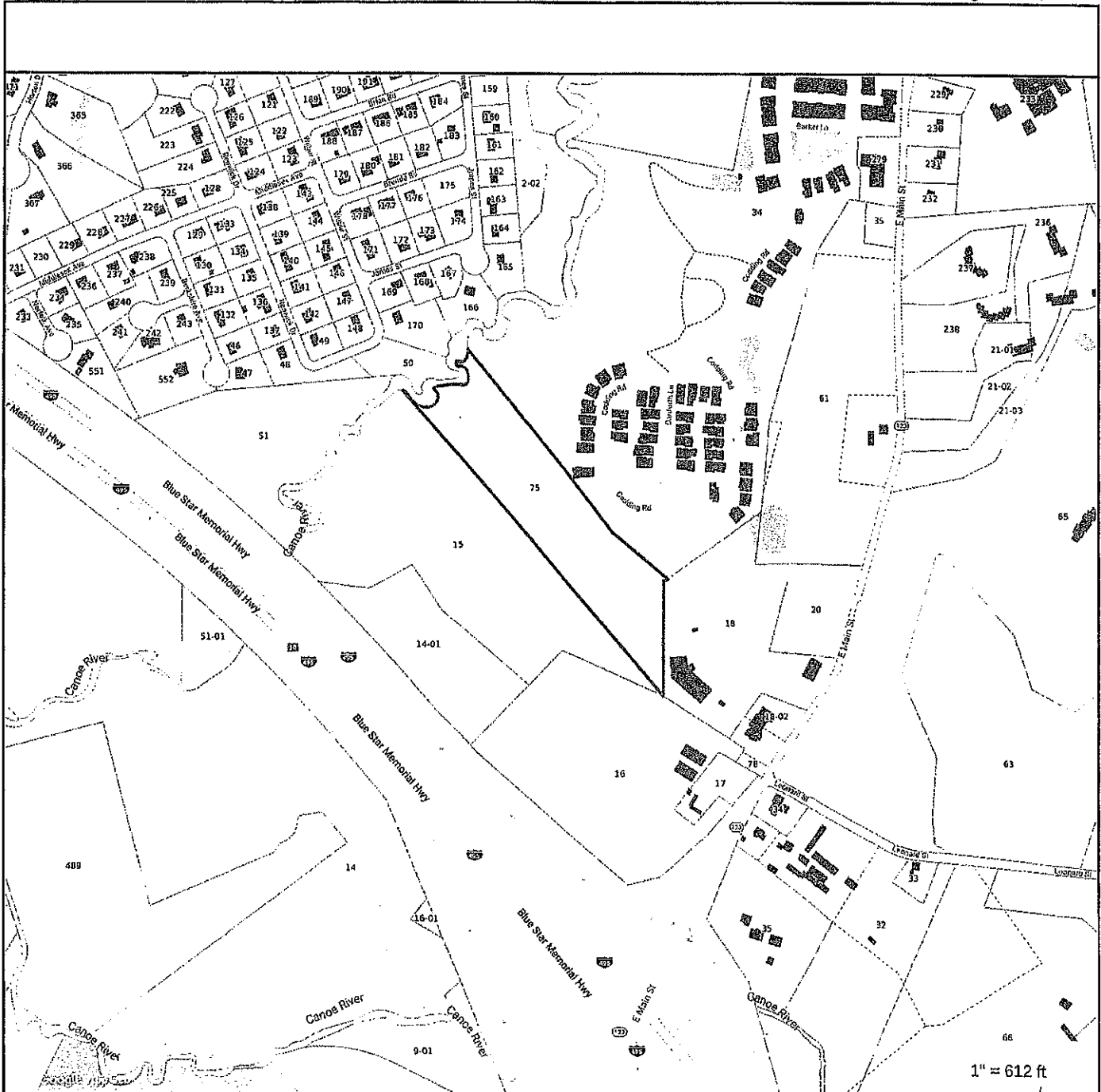


### MAP FOR REFERENCE ONLY NOT A LEGAL DOCUMENT

Town of Norton, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 1/1/2017  
 Data updated 1/1/2017

# 1



## Property Information

Property ID 11\_75\_0  
Location 0-REAR EAST MAIN ST  
Owner TOWN OF NORTON

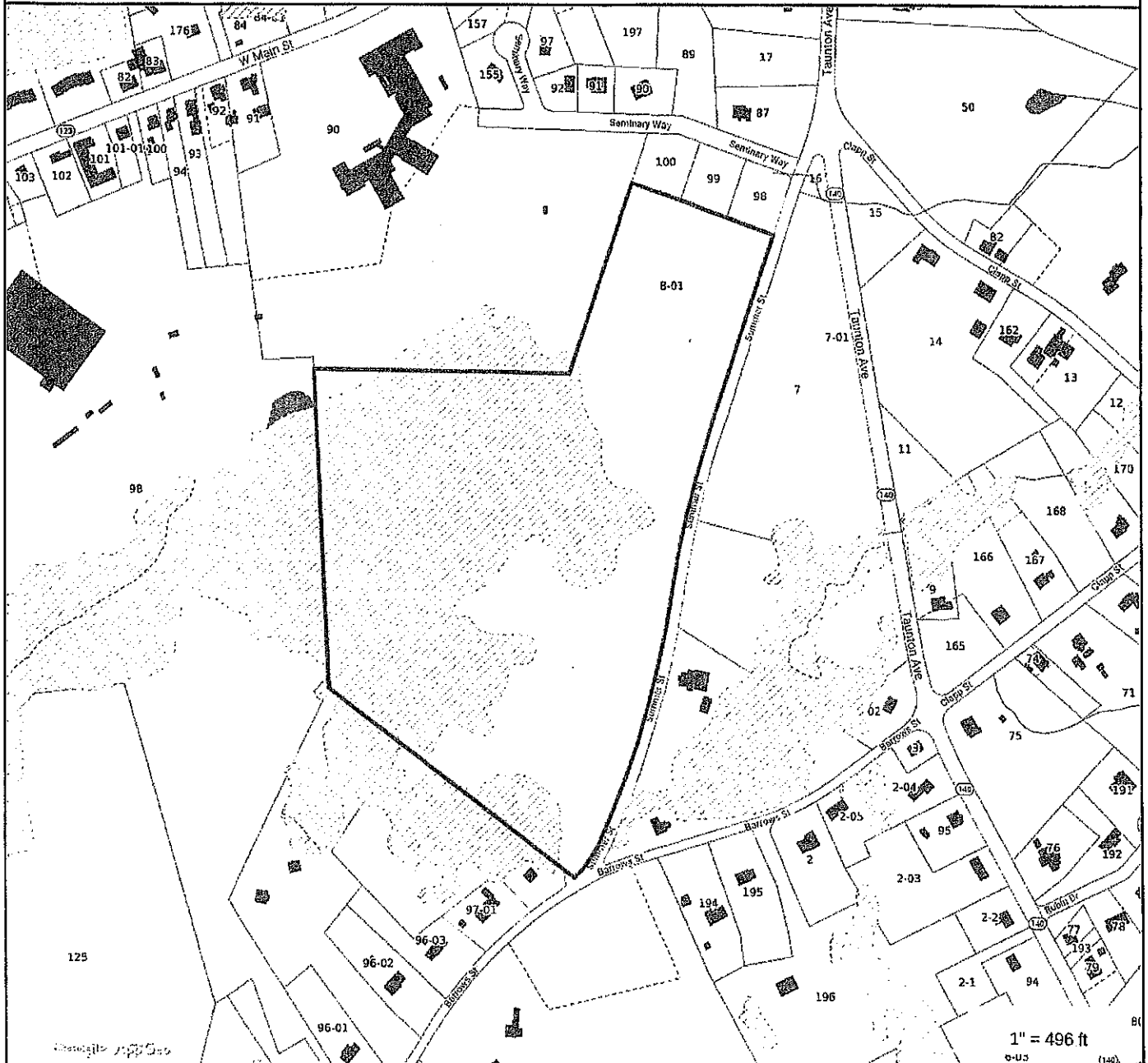


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Geometry updated 1/1/2017  
Data updated 1/1/2017

#2



1" = 496 ft

0-03

(140)

## Property Information

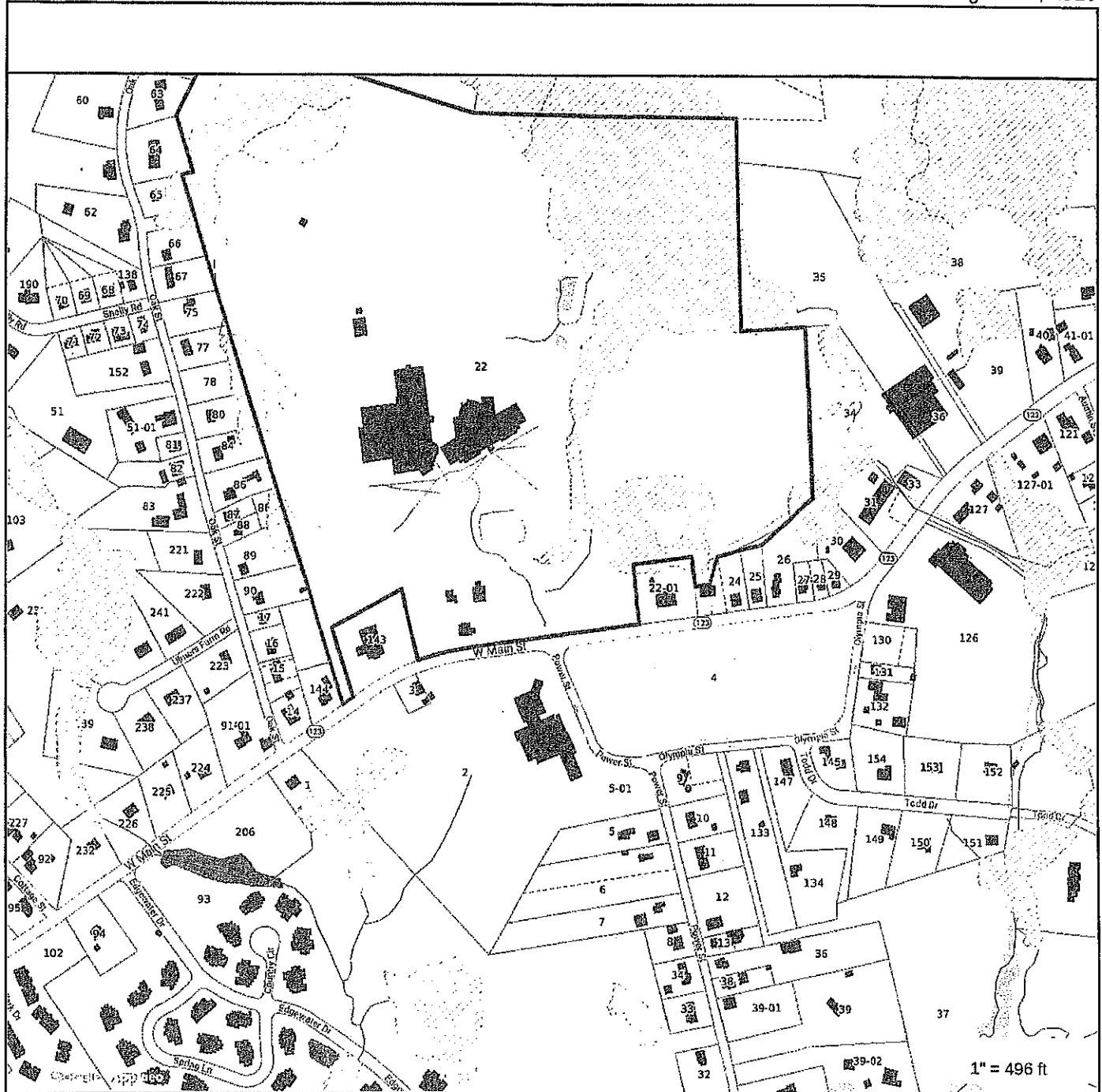
Property ID 23\_8\_0  
Location 22 SUMMER ST  
Owner WHEATON COLLEGE

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Geometry updated 1/1/2017  
Data updated 1/1/2017

#3



1" = 496 ft

Property Information

Property ID 22\_22\_0  
 Location 215-223 WEST MAIN ST  
 Owner TOWN OF NORTON

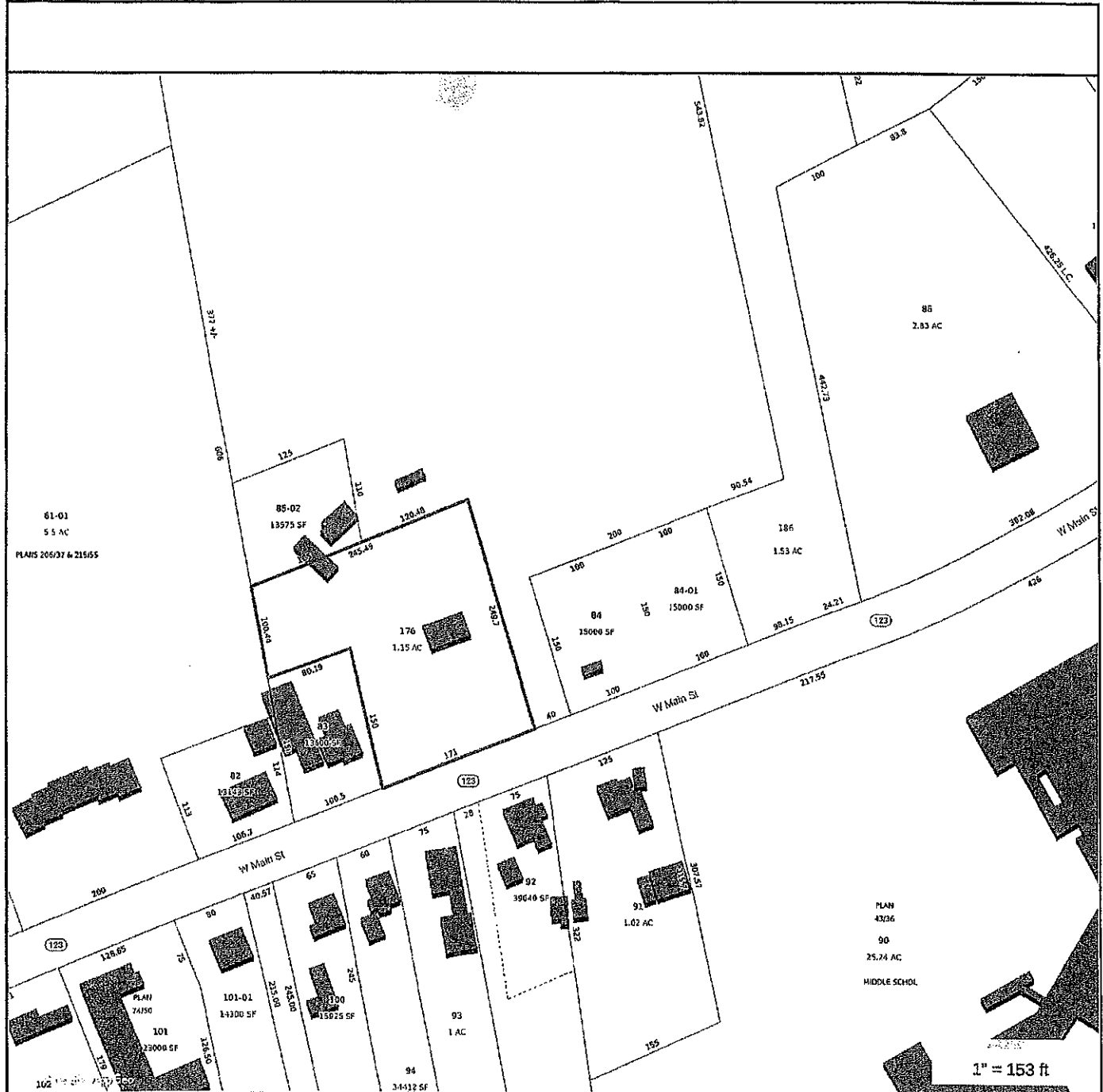


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Geometry updated 1/1/2017  
 Data updated 1/1/2017

#4



Property Information

Property ID 22\_176\_0  
 Location 77 WEST MAIN ST  
 Owner RICH CLARENCE JR & PAUL &



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 NOT A LEGAL DOCUMENT

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Geometry updated 1/1/2017  
 Data updated 1/1/2017

#5



## Property Information

Property ID 17\_51\_0  
 Location 78 EAST MAIN ST  
 Owner QUIRK TRUST LLC

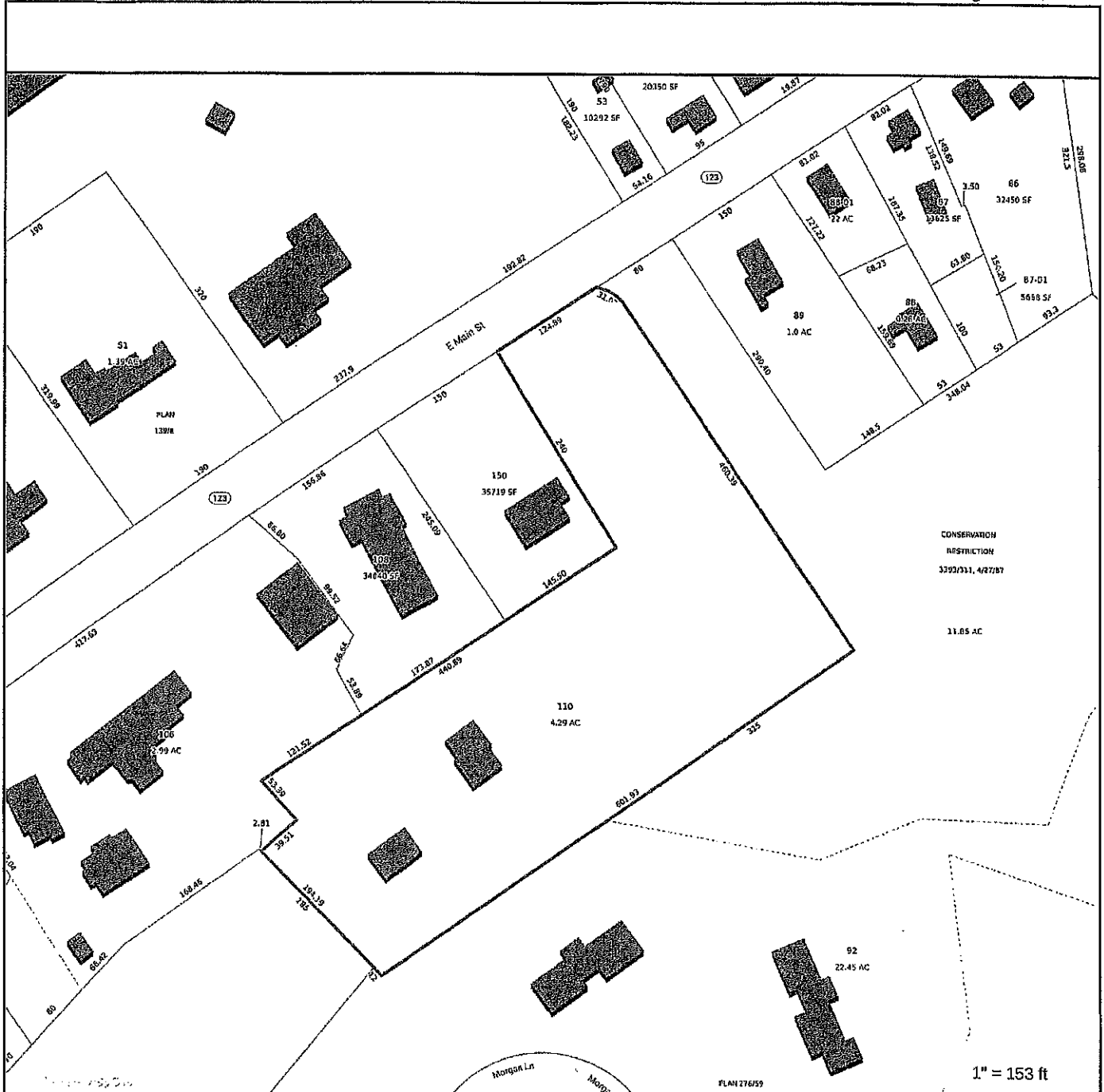


MAP FOR REFERENCE ONLY  
 NOT A LEGAL DOCUMENT

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Geometry updated 1/1/2017  
 Data updated 1/1/2017

#6



**Property Information**

Property ID 17\_110\_0  
 Location 75-1/2 EAST MAIN ST  
 Owner NORTH COTTAGE PROGRAM INC



**MAP FOR REFERENCE ONLY  
 NOT A LEGAL DOCUMENT**

Town of Norton, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 1/1/2017  
 Data updated 1/1/2017

#7

## ARTICLE 5

To see if the Town will vote to authorize the expenditure of all or a portion of the funds appropriated under Article 12 of the October 23, 2017, Town Meeting for the costs of engineering and design of a new Town Hall, for a feasibility study for such purposes, and further to authorize the Board of Selectmen to take such actions and execute such documents and agreements as are necessary to effectuate the purpose of this article, including contracts with terms in excess of three years; or take any other action relative thereto.

### (BOARD OF SELECTMEN)

**FINANCE COMMITTEE:** Recommended, and to do so, by transferring the amount of \$135,000.00 from the funds appropriated under Article 12 of the October 23, 2017, Town Meeting.

## ARTICLE 6

To see if the Town will vote to authorize the expenditure of all or a portion of the funds appropriated under Article 12 of the October 23, 2017, Town Meeting for the costs of engineering and design of a new Senior Center, for a feasibility study for such purposes, and further to authorize the Board of Selectmen to take such actions and execute such documents and agreements as are necessary to effectuate the purpose of this article, including contracts with terms in excess of three years; or take any other action relative thereto.

### (BOARD OF SELECTMEN AND COUNCIL ON AGING)

**FINANCE COMMITTEE:** Recommended, and to do so, by transferring the amount of \$65,000.00 from the funds appropriated under Article 12 of the October 23, 2017, Town Meeting.

## ARTICLE 7

To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money to be expended under the direction of the Norton School Committee for window/door replacement projects at the Norton elementary schools, specifically the Henri A. Yelle Elementary School located at 64 West Main Street, the J.C. Solmonese Elementary School located at 315 West Main Street, and the L.G. Nourse Elementary School at 38 Plain Street; which proposed repair projects would materially extend the useful life of the schools and preserve assets otherwise capable of supporting the required educational programs; the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; any grant that the Town of Norton may receive from

Town Hall/Council on Aging Feasibility Study  
October 2018 Town Meeting, Articles 5 and 6

TOTAL APPROP.					\$ 200,000.00
TOWN HALL					
COA	\$ 135,000.00	\$ 124,757.19			
	\$ 65,000.00	\$ 57,036.55			
Total		\$ 181,793.74	\$ 18,206.26		

# COUNCIL ON AGING

Date	Account Number	Warrant Da	Vendor	Item	Amount	Spent	Balance
Beginning							\$ 65,000.00
11/30/18	001-122-614-6075	17-08	BH+a	Prof.Serv.	\$ 9,466.74		
12/31/18	001-122-614-6075	17-08	BH+A	Prof.Serv.	\$ 11,780.00		
1/25/19	001-122-614-6075	17-08	BH+A	Prof.Serv.	\$ 23,600.00		
2/28/19	001-122-613-6092	18-06	BH+A	Prof.Serv.	\$ 5,153.26	\$ 50,000.00	\$ 15,000.00
3/8/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 3,000.00		
3/20/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 688.64		
4/8/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 534.00		
4/30/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 344.00		
5/28/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 669.54		
7/12/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 1,800.37	\$ 7,036.55	\$ 7,963.45
Total						\$ 57,036.55	\$ 7,963.45

**Amount Charged to CEC for Reed and Barton Property.**

Date	Account Number	Warrant Date	Vendor	Item	Amount	Spent	Balance
Town Hall							
3/8/19	001-122-613-6091	18-05	CEC	Reed Barton	\$ 4,500.00		
3/20/19	001-122-613-6091	18-05	CEC	Reed Barton	\$ 1,032.95		
4/8/19	001-122-613-6091	18-05	CEC	Reed Barton	\$ 801.00		
4/30/19	001-122-613-6091	18-05	CEC	Reed Barton	\$ 516.00		
5/28/19	001-122-613-6091	18-05	CEC	Reed Barton	\$ 1,004.30	\$ 7,854.25	
COA							
3/8/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 3,000.00		
3/20/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 688.64		
4/8/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 534.00		
4/30/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 344.00		
5/28/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 669.54		
7/12/19	001-122-613-6092	18-06	CEC	Reed Barton	\$ 1,800.37	\$ 7,036.55	
Other							
9/25/18	001-122-614-6075	17-08	CEC	Reed Barton	\$ 595.00		
10/17/18	001-122-614-6075	17-08	CEC	Reed Barton	\$ 445.06		
11/12/18	001-122-614-6075	17-08	CEC	Reed Barton	\$ 2,931.05		
12/10/18	001-122-614-6075	17-08	CEC	Reed Barton	\$ 1,784.55		
1/23/19	001-122-614-6075	17-08	CEC	Reed Barton	\$ 7,603.59		
2/7/19	001-122-614-6075	17-08	CEC	Reed Barton	\$ 823.50	\$ 14,182.75	\$ 29,073.55

SHIP TO: \_\_\_\_\_  
 DEPARTMENT: Selectmen  
 SHIPPING DESTINATION: \_\_\_\_\_

# TOWN OF NORTON

TOWN HALL

NORTON, MASSACHUSETTS 02766

Tax Exempt No.: E-046001252

## PURCHASE ORDER

PURCHASE ORDER NO.	9091
REQUISITION NO.	SEL-4
DATE	1/30/2019
DATE REQUESTED	1/30/2019
DEPT A/C NO.	001-122-613-6091-18-0
PROJECT A/C NO.	001-122-614-6075-17-02
TERMS	001-122-613-6092-18-0
Please refer to the above Purchase Order Number on all shipping correspondence.	

TO: Civil & Environmental Consultants, Inc.  
PO Box 1,44246  
Pittsburgh, PA 15264-4246

Please enter our order for the following:

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
		New Town Hall / Senior Ctr. Feasibility Study		\$15,000.00
		" " 10/25/18	\$595.00	\$14,405.00
		" " 11/1/18	\$445.06	\$13,959.94
		" " 12/6/18	\$2,931.05	\$11,028.89
		" " 12/27/18	\$1,784.55	\$9,244.34
		" " 2/7/19	\$7,603.59	\$1,640.75
		" " 2/21/19	\$823.50	\$817.25
		" " 4/4/19	* increased PO on 3/15/19 \$13,000	\$13,817.25
		" " <del>3/22/19</del>		
		" " 4/14/19	\$7,500.00	\$6,317.25
		" " <del>4/14/19</del> 4/25/19	\$1,721.59	\$4,595.61
		" " 5/16/19	\$1,335.00	\$3,260.61
			\$860.00	\$2,400.61

FUNDS ENCUMBERED

ACCOUNTING DEPT.

APPROVED BY: \_\_\_\_\_ (BUYER)  
 APPROVED BY: [Signature] (PURCHASING AGENT)  
 THE ABOVE ORDER NOT VALID WITHOUT THESE SIGNATURES.