

# HRA CLAIM FORM



HRA Plan Year: July 1, 2022 - June 30, 2023

Employer: **Town of Norton – HRA**

Employee: \_\_\_\_\_ SSN: xxx-xx-\_\_\_\_\_

Street: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Reimbursements for Eligible Participants in the Town plans:	Start/End Dates of Service	Deductible or Co-pay Total	50% of Total (Amount to be Reimbursed)
<b>Plan Year Deductible</b> \$250 Individual (plan reimburses up to \$125) \$750 Family (plan reimburses up to \$375)	-		
<b>In-Patient Hospital Admission Co-pay</b> \$300 Tier 1 (plan reimburses up to \$150) \$700 Outside Tier 1 (plan reimburses up to \$350)	-		
<b>Outpatient Surgical Co-pay</b> \$150 (plan reimburses up to \$75)	-		
<b>Total</b>			\$

- All claims **require** a copy of the Explanation of Benefits/Claim Detail from Blue Cross Blue Shield showing both the date and description of the services and the deductible amount or co-pay
- Claims must be submitted no later than 60 days after the plan year (July 1 - June 30) ends

This is to certify that I have incurred the expenses listed above and have not been reimbursed by my Flexible Spending Program and that these expenses qualify for reimbursement under the Town's Plan. I hereby request reimbursement for these expenses.

Participant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Send to:

Cafeteria Plan Advisors  
An Alera Group Company  
120 Longwater Drive, Suite 102  
Norwell, MA 02061

Phone: 781-848-9848 Fax: 781-848-8477 [www.cpa125.com](http://www.cpa125.com)