



# MINUTES

## TOWN OF NORTON

Town Clerk Date/ Time Stamp

Board / Committee: Parks and Recreation

Meeting Date: **1/30/2018**

Time: **6:30pm**

Meeting Location: Top Floor Town Hall

Members & Staff Present:

Sonia  
Nicole C.  
Nicole P.  
Tiffani  
Norton Black Knights (Guests)  
Stephanie Langton  
BJ Salvo

Members Not Present:

Michael Young  
Alexandria Tibbert-Green

The meeting was called to order at **6:37pm** and adjourned at **7:41pm**.

Minutes from the \_\_\_\_\_ meeting were reviewed and approved as written.

***Meeting Motions / Actions and Summary of Discussions:***

**Motion:** Sonia makes motion to agree to Pre-Knights Program, Nicole P seconds, zero opposed. Motion passes.

**Motion:**

## **Discussion:**

### Pre-Knights

3-4 year olds by 8/1/18

\$40.00 per child in program offer Park and Rec 20% from registration

If 20 children \$160.00 back to Park and Recreation Committee

\$25.00 Total back to Norton Black Knight

Registration Fee includes

Bow and Uniform Top/Shirt PomPoms

Personalized Football Jersey

Insurance (Sadler Insurance) \$315.00 for 40 kids \$1 per kid over 40

Need town of Norton INS \$25.00, Parks and Rec offers to pay for card

Asking for Email Blast/Finding Coaches/volunteers if needed

Uses SI play for communication

Sign Up includes

Registration Form

Medical clearance

Form to release town Liability

### Snowflake Social

1282 flyers out to K-5th grade 1/30/18 due back 2/23/18

School rental confirmed 6-8pm 3/2/18

Sweet bakes goods is unable to donate cookie

Emmas/Pizza Tyme - Rob

Horizon Beverage - Nicole

Soda/Water

New England Ice Cream - Tiffani

Cookies (900)

Roche Brothers - Tiffani

Bjs - Sonia

Nicole P will contact K-5 Art classes for snowflake decorations

### Volunteers

Lexi Pryharski

Stephanie Langton

Heather Rodriguez

DJ - Steve Bishop

E Arguello Photography - \$500

We will advertise for Kathy Bailey Game

### Founders Day

Field request approved 6/16/18 5pm

Ocean State Pyrotechnics

RFP \$9,999.00

Entertainment

Vender Registration  
Sponsor Registration

Form founders day committee use social media to reach out, committee will meet once a month

Pie eating Contest  
Table Pies Donations

Organize Field Layout

Learn to stake on-going will contact for further events

3/28/18 - Senior Yard clean up  
Reach out to youth programs for help  
Black Knights  
Scouts  
High school

4/28/18 Earth Day Activities  
Sponsor a tree  
Community Garden  
October Halloween Ball

Make Private FB page for Communication

**List of Documents and Other Exhibits used at Meeting:**

- Folders for Social, Founders Day, Event Calendar
- NBK binder with previous years info

Minutes respectfully submitted by: \_\_\_\_\_Tiffani Green

Minutes approved by the Board or Committee on: \_\_\_\_\_

Chairman/Vice-Chairman Signature:

\_\_\_\_\_