TOWN OF NORTON

Norton Middle School SITE Council
(Committee)

MINUTES

Date: __November 13, 2014__   Time: __6:00 PM__

Location: __NMS Administrative Conference Room__

Members & Staff Present: __Virginia Murray, Sharon Gauvin, Ron Goldstein, Vincent Hayward, Jill Berkovitch Blake, Mary Steele, Kerry Reynolds__

Members Not Present: _____

The meeting was called to order at: __6:03 PM__

Minutes from the __March, 2014__ Meeting were reviewed and Approved with __NO__ adjustments.
*** No meetings have taken place since March 2014 for various reasons.

Meeting Motions / Actions and Summary of Discussions:

*Motion to approve minutes from March, 2014 meeting by Mary Steele, seconded by Sharon Gauvin. Decision/Action: Approved unanimously 7-0

Agenda Item	Discussion Summary	Decision/Action Taken	Vote
Start of School Report	Smooth opening. NMS Soccer Team, Computer Club new. Staff entry survey. Getting to know students as the new principal. School Report Card overview. Level II this year. 2015 School Action Plan- *Data Analysis *Technology begun Parent inquired about PARCC. V. Hayward explained that it is not ready to roll out yet, too soon to switch. Resources are not ready.	Discussion only	

Student Incentive Program	Learnapalooza- eligibility will be by GPA. Raffle off prizes such as a Kindle, etc.	Discussion only
Other	Student of the Month going digital	Discussion only
	Do students need ID's to ride the buses? Concern is paying for the bus, but students will be allowed to ride even if they can't find their ID. Drivers have lists.	
	? Lancer Academy Grant ? Will be used for MCAS prep	Discussion only

List of Documents and Other Exhibits used at Meeting:

- Massachusetts School Report Card overview
- School Action Plan

Meeting was adjourned at ___7:00 PM___ until the next meeting on Tuesday, __January 8, 2015__ at _6:00 PM_ at the __Norton Middle School Administrative Conference Room__.

Respectfully submitted,   Minutes Approved by Committee on: ___1/8/15___
                                                                                    (Date)

Signatures:

Vincent Hayward Kroupa
(Name & Title)

Chairman, _____
                (committee)

- **MCAS Data Analysis:**
  - NMS -Teachers provided all relevant MCAS data in order to support in depth data driven discussions with school administration and colleagues. Detailed classroom MCAS data from Edwin Analytics will be shared with each teacher
  - NMS – October early release day professional development staff participated in grade and subject specific item analysis of MCAS test questions.
  - NMS – Utilize the DESE PPI and CPI calculators to set building and classroom goals and assist in educational decision-making.
  - NMS –Faculty meetings focused on increasing teachers understanding of the Accountability formula. Increase teachers understanding of how the data, the parameters and all of the variables translate directly into their classrooms. Understanding these factors will help teachers and administrators direct time and resources and to target areas that will most effectively increase student achievement.
  - NMS – Utilize 2014 MCAS data to target individual students within 2-4 points of moving to the next MCAS scoring level
  - NMS – Principal and Academic Coordinators will hold joint meetings with departments using the data driven discussion model

- **Instructional technology:**
  - NMS – Teachers laptop technology upgrade allowing for access to new wireless infrastructure
  - NMS- Training in google documents to improve collaboration among staff
  - NMS – November 2014 Full Day professional development offering trainings and workshops in multiple technology based instructional strategies
  - NMS – New Carts will increase teachers' ability to utilize technology based instructional methods

- **Academic Support**

  - NMS - Lancer academy after school Program (632 Grant). Teachers will increase student mastery of learning standards and raise student achievement on MCAS Assessments. Students will be selected Based on individual student assessments (2014 MCAS, Mock MCAS, DDMS and Term Grades), teachers will target instruction to address identified areas of weakness and opportunities for moving students to the next results level. Multiple teachers will be working with students in small group settings.

  - NMS – ICE (Intervention, Correction and Enrichment) period to address individual needs related to mastery of content and skills. This period includes utilization of the reading specialist serving grades 6-8. Targeted intervention closely coordinated by teachers within in the Middle School team model.

- NMS–The Wheaton TUTORS PROGRAM. Teachers and students will benefit from partnering with Wheaton College Students. Tutors will work with teachers allowing more student centered activities.

- **Assessment strategies:**
  - NMS - Mock MCAS exams will be administered in all tested areas. The Results will be utilized to determine areas of strength and weakness in order to guide curriculum planning and make effective adjustments to practice leading up to the test. In ADDITION, the Data will be UTILIZED to assist in horizontally aligning curriculum.
  - NMS – Teachers will include a minimum of two open response or short answer questions on each end of unit exam.
  - NMS – Principal will provide training and resources to teachers on Formative assessment strategies and giving effective feedback.

- **Instructional Strategies:**
  - NMS – Faculty Meetings focused on and resources developed to increase teacher's understanding of formative assessments, increasing student engagement and inter-rater reliability.

- **Curriculum Alignment:**
  - NMS –Grade level Department Full Day Meetings focused on MCAS Action Planning. Coordinated and organize curriculum and instructional planning based on students' mastery of skills when judged against MCAS test blueprint.
  - NMS – Staff Utilizes common planning time to ensure horizontal alignment between teams and to share best practices
  - NMS – Teachers will create, update and revise curriculum maps to ensure ALIGNMENT between the written and taught curriculum

- **Professional Development:**

  - NMS - Priority given to teachers attending outside workshops and trainings directly connected to increase student achievement.
  - NMS- Principal Suggested SMART Goals focused on Curriculum development, utilizing Mastery Objectives and incorporating Open Responses on Assessments.

- **Student Motivation:**
  - NMS - MCAS Rallies / Incentives and prizes for performance and preparation
  - NMS – Principal and Team Leaders will produce an MCAS preparation guide for students
  - Learnapalooza – Student engagement and achievement program

2014 Massachusetts School Report Card Overview
NORTON MIDDLE (02180305)

Norton Public School District 215 West Main Street , Norton, MA 02766
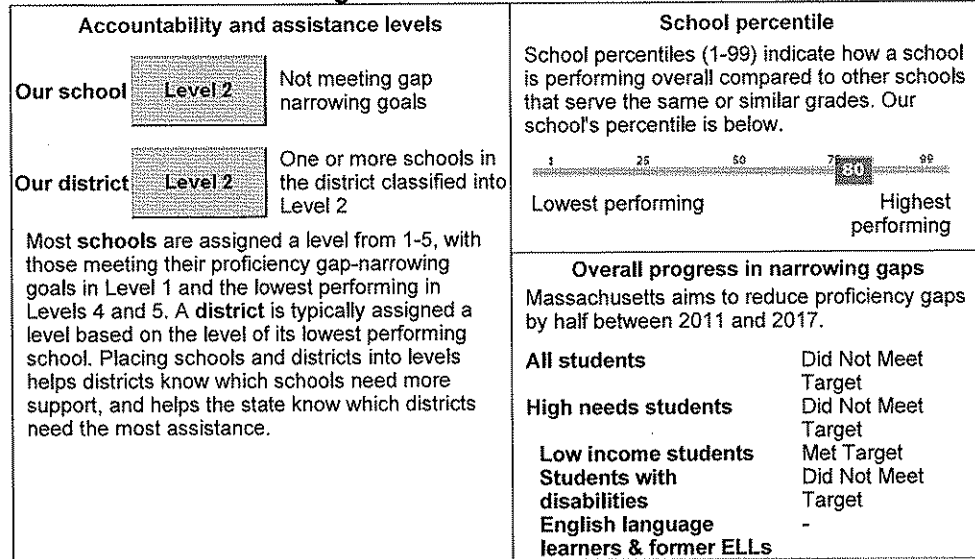(02180000)
Vincent M Hayward,　　　Phone: 508.285.0140
Principal
Grades Served: 06,07,08　　Website: http://www.edline.net/pages/Norton_Middle_School
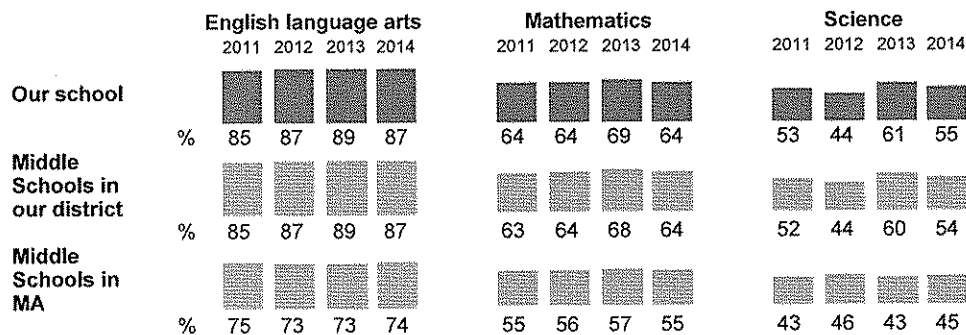
Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit our Profiles Help page.

How is our school doing overall?

Accountability and assistance levels

Our school	Level 2	Not meeting gap narrowing goals
Our district	Level 2	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.

1	25	50	75　**80**	99

Lowest performing　　　　Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

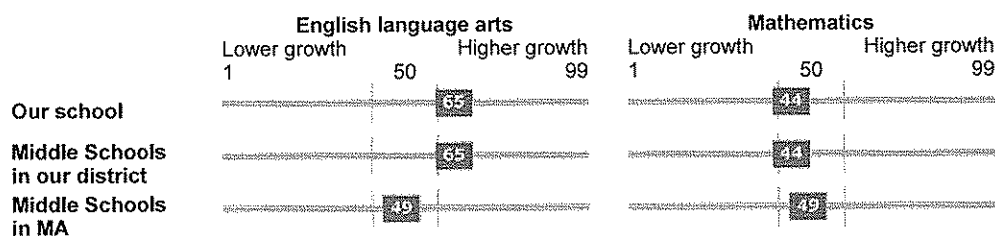|	
All students	Did Not Meet Target
High needs students	Did Not Meet Target
Low income students	Met Target
Students with disabilities	Did Not Meet Target
English language learners & former ELLs	-

How does our school's achievement over time compare to the district and the state?

Percentage of students scoring proficient or above on Massachusetts Comprehensive Assessment System (MCAS), 2011-2014.

		English language arts				Mathematics				Science			
		2011	2012	2013	2014	2011	2012	2013	2014	2011	2012	2013	2014
Our school	%	85	87	89	87	64	64	69	64	53	44	61	55
Middle Schools in our district	%	85	87	89	87	63	64	68	64	52	44	60	54
Middle Schools in MA	%	75	73	73	74	55	56	57	55	43	46	43	45

How does our school's growth compare to the district and the state?

Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2014 are below. (Note: Growth values are truncated.)

	English language arts	Mathematics
	Lower growth 1 — 50 — Higher growth 99	Lower growth 1 — 50 — Higher growth 99
Our school	55	44
Middle Schools in our district	65	44
Middle Schools in MA	49	49

How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	646	2,569	955,739

By high needs population	Our school #	%	Middle Schools in our district #	%	Middle Schools in MA #	%
Low income students	117	18.1	117	18.1	62,370	35.3
Students with disabilities	125	19.3	125	19.3	30,768	17.4
English language learners	3	0.5	3	0.5	9,351	5.3

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Middle Schools in our district	Middle Schools in MA
Teachers (#)	51.5	51.5	3,501.4
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	95.6
Average class size (#)	-	-	-
Student : teacher ratio	12.5 to 1	12.5 to 1	13.1 to 1

How is our school doing on other important measures?

Attendance	Our school	Middle Schools in our district	Middle Schools in MA
Attendance rate (%)	96.3	96.3	95.3
Average days absent per student (#)	6.6	6.6	7.0

Discipline	Our school	Middle Schools in our district	Middle Schools in MA
2013 In-school suspension rate (%)	1.0	1.0	2.8
2013 Out-of-school suspension rate (%)	1.2	1.2	3.7

High school completion	Our school	Our district	Our state
2012 5-year graduation rate (%)	-	86.5	87.5
2013 4-year graduation rate (%)	-	82.5	85.0
2013 annual dropout rate (%)	-	2.1	2.2
2012 graduates attending institutions of higher education* (%)	-	84.1	75.6
2014 12th graders taking 1+ Advanced Placement courses (%)	-	38.7	35.6
2014 Advanced Placement tests with scores of 3 or higher (%)	-	58.4	68.4
2014 SAT average score - Reading	-		
2014 SAT average score - Writing	-		
2014 SAT average score - Math	-		
2013 MassCore** - Completing a rigorous course of study (%)	-	100.0	70.2

*Postsecondary enrollment data includes any student enrolling in an institution of higher education within 16 months of earning a high school diploma
**MassCore: 4 years of English, math, & science, 3 years of history, 2 years of a foreign language, 1 year of arts & 5 additional "core" courses

What else should you know about our school?