

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, March 14, 2023
In Person & Remote Participation
6:05 PM**

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NORTON TOWN CLERK
2023 APR 12 PM 3:38

Present: Andrea Sullivan, Christine LeFort, Jill Mathieu, Herb Ellison, Brian Stalters, Patricia Binegar, Lisa Daly-Boockoff, Robert Keating, Lee Parker, Amanda Viana

Absent: Robert Berg

Clerk's Report: The Clerk's Report was read and discussed. Jill Mathieu made a motion to accept the report, seconded by Andrea Sullivan. The vote is as follows:

Andrea Sullivan: yes, Brian Stalters: yes, Christine LeFort: yes, Herb Ellison : yes, Patricia Binegar: yes, Lisa Daly-Boockoff: yes, Jill Mathieu: yes, Robert Keating: yes. Unanimously approved

Treasurer's Report: The Treasurer's Report was reviewed and discussed. Brian Stalters made a motion to accept the report, seconded by Herb Ellison. The vote is as follows:

Andrea Sullivan: yes, Brian Stalters: yes, Christine LeFort: yes, Herb Ellison : yes, Patricia Binegar: yes, Lisa Daly-Boockoff: yes, Jill Mathieu: yes, Robert Keating: yes. Unanimously approved

Building: Roof heating coils to be installed in the spring. SS Service was called due to 75 degrees inside the library when the thermostat read 64. Ants were discovered inside the library. The cleaning company was advised to take extra care in cleaning as well as Flynn Pest Control being notified.

Director& Youth Services Monthly Report: Three new staff members have been hired. Lee, Amanda and Terrence worked on staffing strategies. The budget request which includes the 50 hour schedule now required by the state will be presented to the Finance Committee in March. The library was awarded \$2,595 from the Norton Cultural Council to continue to offer adult programs. The Friends continue to work hard preparing for the spring fundraisers and donations have been collected in memory of Joan Casper. The study rooms have been in almost constant use as well as the Conference Room and the Hiltz Room. The Girls Scouts continue to hold their successful cookie drives in the library parking lot on Sundays. Staff has been very busy with a variety of duties (see Director's Report).

Leah had great news, the Cultural Council grants were announced this month which allows her to bring in performers for the summer and beyond. The Summer Reading Club is almost upon us and Leah will be making plans to do in-person visits to the elementary schools in June to promote the program. Marsha Wright from CFCE passed along Leah's name to Self Help Inc./ CFCE Advisory Council who invited her to book talk on some recent children's book topics. (See Youth Services Report).

Correspondence: none

Old Business: North Easton Savings Bank has donated \$7,500 towards the roof repair for the Library Park Gazebo. REI will do the installation.

New Business: Conditions of Employment have been revised and updated. Herb Ellison made a motion to approve the changes, seconded by Brian Stalters. The vote is as follows:

Andrea Sullivan: yes, Brian Stalters: yes, Christine LeFort: yes, Herb Ellison : yes, Patricia Binegar: yes, Lisa Daly-Boockoff: yes, Jill Mathieu: yes, Robert Keating: yes. Unanimously approved

Bills: Herb Ellison made a motion to pay the bills, seconded by Robert Keating. The vote is as follows:
Andrea Sullivan: yes, Brian Stalters: yes, Christine LeFort: yes, Herb Ellison : yes, Patricia Binegar: yes,
Lisa Daly-Boockoff: yes, Jill Mathieu: yes, Robert Keating: yes. Unanimously approved

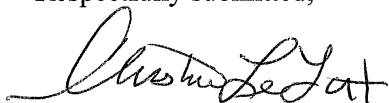
Next Meeting: Tuesday, April 11, 2023 at 6:00pm

Adjourned: 6:42pm

List of Documents used at the meeting:

Clerk's Report
Treasurer's Report
Directors & Youth Services Reports

Respectfully submitted,



Christine LeFort, Clerk



Brian Stalters, President