

NORTON TOWN CLERK

**Norton Public Library
Meeting of the Board of Trustees
Via Remote Participation
Tuesday, December 8, 2020
6:02 PM**

FEB 24 2021
3:33 AM
RECEIVED (PM)

Present: Brian Stalters, Lee Parker, Amanda Viana

Via Remote Participation: Lisa Daly-Boockoff, Christine LeFort, Herb Ellison, Jill Mathieu, Patricia Binegar

Absent: Robert Keating, Robert Berg

Clerk's Report: The Clerk's Report was read and discussed. Lisa Daly-Boockoff made a motion to accept the report. Jill Mathieu seconded the motion. Unanimously approved.

Treasurer's Report: The Treasurer's Report was read and discussed. Herb Ellison made a motion to accept the report. Lisa Daly-Boockoff seconded the motion. Unanimously approved.

Parks: Our landscaper, Matt Crowe, will be retiring and will no longer provide landscaping services. We are waiting for a list of recommendations from him before searching out bids. Brian Stalters contacted Dig Safe to come to the park to search out underground utilities so that we may locate the electrical service to the park lights which are not working. The electric box was not found so the search continues.

Building: The Wildlife Extractors came to do the closing of the bat exclusion project. They made sure there was no more activity. They removed the one-way doors in the attic and sealed everything. Michael is our new cleaner from Lynch Cleaning. The alarms went off, the Fire Department came to inspect and said it was probably a sensor issue.

Director & Youth Services Monthly Report: Our Annual Meeting was held virtually this year. It was a full month and is always interesting to look back on the progress that was made, especially when COVID-19 hit. Staff quickly adjusted to keep things going throughout the pandemic, showcasing their versatility and adaptability and how well they continue to increase opportunity for patrons. The Friends were able to have two book sales out on the lawn as well as another Home Plate Fundraiser. The Amazon Smile page is also another way for individuals to donate. They asked if the Board would agree to The Friends mentioning Corporate Memberships, which the Trustees approved. Zoom programs are going well. The Saturday Zumba Classes are popular. The Friends sponsored a virtual program, The Golden Age of Hollywood fashion evening by Karen Antonowicz. She allowed video recording of the program so it could be made available to the public. We are considering using our pro account into making this a virtual meeting space available for the non-profit community. Several items were added to our website, Niche Academy video tutorials, instructional videos for our digital resources as well as many other topics such as genealogy, job searching and computer skills. Cultural council grants deadlines have been extended and we have several submitted for consideration such as Crafts-to-go, Painting-to-go. Some supplies were purchased while awaiting the grants so Leah could begin creating some virtual book talks and programs for families. Based on new COVID numbers that The Board of Health has released, we will go back to curbside pickup on December 14.

Youth Services set up a little recording studio in the Discovery Den with equipment purchased such as a tripod, ring light and microphone in order to produce video content for the library. Sing-alongs were produced by Leah where she played her ukulele as well as a video highlighting the board books collection. The videos were shared on Facebook and YouTube and thanks go out to Amanda for creating

the page. They were also sent to the Kennedy Donovan Center Early Intervention at their request so that they can be used as part of their Family Literacy Month programming. A permanent Story Walk is being investigated into how it could be set up in the park. The Zoom Hangout for kids and teens is improving. Postings on social media and direct emails to the list of kids that have participated in Page Turners and Jr. Friends have proved positive.

Correspondence: An EPA letter was received regarding Fuel Economy. The Friends sent a request regarding solicitation of Corporate Memberships.

Bills: Herb Ellison made a motion to pay the bills, seconded by Patricia Binegar and unanimously approved.

Next Meeting: January 12, 2021 at 6:00pm

Adjourned: 6:53 pm

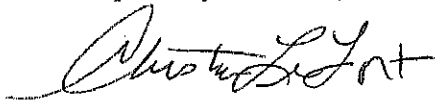
List of Documents used at the meeting:

Clerk's Report

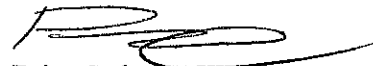
Treasurer's Report

Director's & Youth Services Reports

Respectfully submitted,



Christine LeFort, Clerk



Brian Stalters, President